### VOLUME 1

### JOINT FEDERAL TRAVEL REGULATIONS

### CHANGE 164

Alexandria, VA 1 August 2000

These instructions are issued for the information and guidance of all persons in the Uniformed Services. New or revised material is indicated by a star and is effective 1 August 2000 unless otherwise indicated.

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This change includes all material written in MAP Items 84-99; 25-00(E); and 32-00(E). Insert the attached pages and remove the corresponding pages. Remove page U5D-34-1. This cover page replaces the Change 163 cover page.

### **BRIEF OF REVISION**

These are the major changes made by Change 164:

<u>U3010</u>; <u>U3110</u>; <u>U5105</u>; <u>U5113</u>. Moves the list of legs of a journey in par. U5150 Separate Consideration Of Each Portion Of The Journey to Chapter 3 Part A under Applicability and General Rules. This paragraph is renumbered as U3010 and all cross-references to par. U5150 are revised accordingly. Since this rationale has application to both TDY and PCS travel; placing it in JFTR, Chapter 3 appears to make it more 'visible'.

<u>U9157</u>. Aligns COLA eligibility with overseas housing allowance (OHA) eligibility.

Appendix A. Changes the placement of the clarifying "Notes" included in the definition of "Dependent" from the end of the definition to the beginning of the definition. Adds references to exceptions to the use of invitational travel orders in the definition of invitational travel orders in Appendix A.

<u>Appendix E</u>. Authorizes the Director, DoDEA, or designee, to use the most appropriate method of transportation for students in support of co-curricular activities.

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### JOINT FEDERAL TRAVEL REGULATIONS

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Following is a list of sheets in force in Volume 1, Joint Federal Travel Regulations, which are effective after the sheets of this change have been inserted. This list is to be used to verify the accuracy of the Volume. See "Procurement of Regulations" in the Introduction. Single sheets aren't available.

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### **CHAPTER 3**

### TRANSPORTATION, ACCOMPANIED BAGGAGE, AND LOCAL TRAVEL

### PART A: APPLICABILITY AND GENERAL RULES

### U3000 SCOPE

- A. <u>Applicability</u>. This Chapter applies worldwide to travel incident to TDY and PCS by the various transportation modes. It prescribes rules concerning accommodations members or dependents may use on specific modes, U.S. flag carriers use, travel agency use, reimbursement of transportation expenses, travel within and around members' TDY or PDS locations, and entitlements for accompanied baggage transportation.
- B. <u>Transportation Modes</u>. Official TDY or PCS travel may be authorized/approved on any combination of the following:
  - 1. Government (including foreign Government) aircraft, train, bus, vehicle, or vessel (ocean, waterway or ferry),
  - 2. commercial (including Government-contracted) aircraft, train, bus, or vessel (ocean, waterway or ferry),
  - 3. POC,
  - 4. special conveyance,
  - 5. taxicab, bus, streetcar, subway or other public conveyances, and
  - 6. airport limousine, or courtesy conveyance.

### U3001 ALLOWABLE TRANSPORTATION EXPENSES

Transportation expenses include the cost of airline, train (including sleeping accommodations or parlor car seats), vessel (including ocean, waterway or ferry), and bus tickets, transportation to/from carrier terminals and the cost of special conveyance. POC operating expenses ordinarily are reimbursed through a mileage allowance. Transportation expenses reimbursement and mileage are in addition to the per diem or actual expense allowances prescribed in Chapter 4, Part B or C.

### U3002 DIRECTING TRANSPORTATION MODE

The order-issuing official may direct the use of a transportation mode(s) for members on TDY travel that does not involve a PCS move. Service regulations may specify when a particular mode (other than a POC or special conveyance) may be directed for individual PCS moves, (see par. U5107). A member may not be directed to use a POC or a special conveyance, nor may dependent travel be directed by a particular mode. The member may select POC for overland PCS travel. In the absence of direction, the member may select the transportation mode which allows the mission to be completed within the prescribed time limits. The member is bound by all regulations pertaining to the directed or, if appropriate, the selected transportation mode.

### U3003 AUTHORIZED MODES

The order-issuing official, when not required to direct the transportation mode, ordinarily determines the authorized transportation modes, taking into account mission requirements, time limits, transportation availability, and economic considerations. If the order-issuing official fails to make a determination or direct the mode, air transportation is the authorized mode for travel time and per diem calculation purposes for TDY and transoceanic PCS travel, unless the member demonstrates that air transportation cannot meet the mission requirements efficiently or economically.

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## **★** 'U3010 SEPARATE CONSIDERATION OF EACH PORTION OF THE JOURNEY

When determining payable allowances, travel between any two points in the following categories is a separate journey:

- 1. PDS,
- 2. TDY station,
- 3. passenger port of embarkation,
- 4. passenger port of debarkation,
- 5. first duty station,
- 6. last duty station,
- 7. HOR,
- 8. HOS,
- 9. PLEAD,
- 10. a designated place, and
- 11. a COT leave location.

### PART B: TRAVEL BY COMMON CARRIER

### U3100 GENERAL

- A. <u>Travel/Transportation Policy</u>. Travel other than by a usually traveled route must be justified. A member may not use contract airline/rail passenger service provided under contract with the General Services Administration (GSA) for that portion of an indirect route traveled for personal convenience. Government procured transportation or a contractor-issued Government travel charge card may be used only for that portion of a trip properly chargeable to the Government. Any additional expense must be paid by the traveler. All time not justified as official travel must be charged as leave.
  - 1. Less than premium-class accommodations must be used for passenger transportation, unless an exception in par. U3125 or par. U3130 applies,
  - 2. travelers may voluntarily use/accept, and the Government may furnish, accommodations which do not meet minimum standards if the member's or Service needs require use of these accommodations,
  - 3. travelers may not be reimbursed for travel at personal expense on vessels/aircraft of foreign registry, except as specified in pars. U3125-C and U3130-D, and
  - 4. each dependent is allowed a seat.
- B. <u>TDY Travel Involving Non-PDS Location(s)</u>. A member on TDY orders is entitled to travel/transportation allowance NTE the actual transportation cost for the transportation mode authorized and used up to the constructed transportation cost between the member's PDS and TDY location. When TDY travel is to/from a *non-PDS* location:
  - 1. the traveler must pay excess travel/transportation costs; and
  - 2. constructive costs for each leg of the trip must be based on Government contract fares, if available.

<u>NOTE</u>: For TDY travel/transportation allowances when TDY orders are received while member is on official leave, see par. U4105-F.

### **U3105 COMMON CARRIER TRANSPORTATION PROCUREMENT**

See DoD 4500.9-R, (DTR), Part I for Defense Transportation Regulation (DTR) Passenger Movement. For policy and FAQs regarding the City Pair Program see par. U3145.

# **★** U3110 REIMBURSEMENT FOR PERSONALLY-PROCURED COMMON CARRIER TRANSPORTATION INCIDENT TO TDY

A. General. A member may not be reimbursed for personally-procured transportation when a specific transportation mode is directed (as distinguished from authorized) to travel by a specific mode (Government/Government-procured, transoceanic or transportation furnished by a foreign government or Government contractor). Otherwise, the member is entitled to reimbursement of transportation cost as prescribed in subpars. B-F. Reimbursement may not be more than the cost of accommodations prescribed in pars. U3125, U3130 and U3135. See Part D when the transportation is partly by POC. If a member uses Government-procured transportation for part of a journey (see par. U3010), limits in subpars. B and C must be reduced by its cost.

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- B. Government/Government-Contracted Transportation/In-house or CTO Available. When Government/Government-contracted transportation/in-house or CTO (see Appendix A for definition) services are available and the member procures common carrier transportation (including sleeping accommodations) at personal expense under an individual travel order, the member may elect to receive reimbursement for the actual transportation cost for the transportation mode authorized and used up to the constructed transportation cost between authorized points.
- C. <u>Government/Government-Contracted Transportation/In-house or CTO Not Available.</u> When Government/Government-contracted transportation/in-house or CTO (see Appendix A for definition) service is not available and the member procures common carrier transportation at personal expense, the member may elect to receive reimbursement for the actual transportation cost for the transportation mode authorized and used up to the constructed commercial transportation cost between authorized points.
- D. <u>Transoceanic Travel-Government/Government-Procured Transportation Available.</u> When travel by Government/Government-procured transportation is authorized (as distinguished from directed) and transoceanic travel is performed by common carrier at personal expense, the member is entitled to reimbursement for the transportation cost up to the amount the sponsoring Service would have paid for the available transportation. If both Government and Government-procured transportation are available, the lower priced one is the measure of maximum reimbursement. When Government/Government-procured transportation is not available, the member is entitled to reimbursement for the transportation cost up to the least costly available scheduled commercial air service over the direct route between the origin and destination. If air travel is medically inadvisable for the member, reimbursement is limited to the least costly first-class passenger accommodations on a commercial ship.
- E. <u>Transoceanic Ferry Fares</u>. When a member on TDY travels at personal expense aboard a transoceanic ferry that has been authorized/approved as advantageous to the Government, reimbursement is authorized for the cost incurred, including any part attributed to movement of a POC (55 Comp. Gen. 1072 (1976)). For transoceanic ferries of foreign registry, see par. U3130-D.
- F. Other Reimbursable Expenses. Reimbursement for additional transportation expenses (e.g., taxicab, bus and streetcar fares) incurred in the performance of duty is allowable as authorized in Part E.

### U3115 REIMBURSEMENT WHEN TRANSPORTATION MODE OR GROUP TRAVEL IS DIRECTED

- A. <u>Travel Directed</u>. When a member, individually or as part of a group, is directed (as distinguished from authorized) to travel by a specific transportation mode (Government/Government-procured, transoceanic or transportation furnished by a foreign Government or Government contractor), reimbursement and the payment of a mileage allowance is prohibited for transportation at personal expense unless the authority responsible certifies that the directed mode was not available at the time and place required to comply with the orders.
- B. Other Reimbursable Expenses. Reimbursement for additional transportation expenses (e.g., taxicab, bus, streetcar fares) incurred in the performance of TDY are allowable as authorized in Part E.

### U3120 ARRANGING OFFICIAL TRAVEL

### A. Travel Arrangement Requirements

- 1. <u>Uniformed Service Members</u>. When making travel arrangements, uniformed service members are required to use the following (except as provided in subpar. B.):
  - a. a CTO (see Appendix A for definition),
  - b. in-house travel office, or
  - c. General Services Administration (GSA) Travel Management Center (TMC).

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| U5130 | Retirement, Placement on TDRL, Discharge with Severance or Separation Pay, Involuntary Release from Active Duty with Readjustment or Separation Pay, Involuntary Separation, or Separation Under the VSI or SSB Program A. General B. Time Limitations C. Recalled to Active Duty Before Selecting a Home D. Recalled to Active Duty After Selecting a Home E. Members on TDRL Who Are Discharged or Retired F. Member Ordered to a Place to Await Disability Retirement |
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U5218

U5220

### PART B: MEMBER ALLOWANCES FOR TRANSPORTATION AND SUBSISTENCE

#### U5100 GENERAL

This Part prescribes members' entitlements to travel and transportation allowances for PCS travel from the old PDS to the new PDS. Members are entitled to these allowances whether or not they take leave en route.

<u>NOTE</u>: When residence relocation is unnecessary because the old and new PDSs are in proximity to each other, the member may not be paid MALT PLUS, unless ordered to perform TDY en route.

### U5105 TRAVEL AND TRANSPORTATION OPTIONS

- A. General. A member may elect to:
  - 1. travel by POC (see subpar. B),
  - 2. personally procure common carrier transportation (see subpar. C), or
  - 3. be provided transportation in kind (see subpar. D),

### except when:

- 1. travel is performed partly at personal expense and partly by Government-procured transportation and/or Government conveyance (see subpar. E),
- 2. the transportation mode is directed (including members traveling together with no/limited reimbursement directed in the orders) (see par. U5108),
- 3. travel OCONUS is involved (see par. U5116),
- 4. there are special circumstances (see par. U5120 and Chapter 7), or
- 5. POV delivery/pickup is involved, (see par. U5413).
- ★ B. MALT PLUS for POC Travel. Other than for transoceanic travel, PCS travel by POC is more advantageous to the Government. A member traveling by POC is entitled to MALT PLUS. The MALT (see Appendix A) is paid on a "per mile" basis for the official distance of each portion of the ordered travel (see par. U3010). The PLUS (per diem) portion is paid on a whole day calendar basis for the allowable travel time. Per diem or AEA (as prescribed in Chapter 4, Part B or C) may not be paid for the same day as MALT PLUS. However, a per diem or AEA is authorized for any necessary delay or processing time at a passenger POE/POD or personnel processing center (except when prohibited by par. U5125-A3 or U5130-A3).
  - 1. MALT Rates. The MALT rate (see Appendix A for rates) depends on the number of authorized travelers in the POC. An authorized traveler is any member or dependent traveling due to the PCS order.

Reimbursement of parking fees, ferry fares, road, bridge and tunnel tolls is authorized for the direct route between the official points involved. Only the member responsible for paying the POC operating expenses (i.e., any cost directly associated with POC use for official travel) is entitled to the MALT and expense reimbursement.

(<u>NOTE</u>: Charges for repairs, depreciation, replacements, grease, oil antifreeze, towage and similar speculative expenses are not reimbursable expenses in connection with using a POC on official travel. However, travelers may be eligible to submit claims for repairs to POCs used for official travel, using Service procedures, under 31 U.S.C. §3721.

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- 2. <u>Per Diem.</u> A flat per diem of \$50 shall be paid for each day required for PCS travel between authorized points, up to the allowable travel time computed under par. U5160. If used, Government quarters and/or mess have no effect on the amount of per diem paid. Each member traveling in a POC is entitled to the \$50 per diem.
- C. Reimbursement for Personally Procured Common Carrier Transportation Plus Per Diem. A member who procures common carrier transportation at personal expense is entitled to reimbursement up to the amount authorized in pars. U3110, U3125, U3130, and U3135. The member may elect to procure common carrier transportation (including sleeping accommodations) at personal expense under an individual travel order and be reimbursed for the transportation cost for the mode authorized and used. However, reimbursement shall not exceed the cost for the authorized transportation and accommodations over a commonly traveled direct route in accordance with a schedule(s) necessary to meet the requirements of the orders. Reimbursement under this subparagraph is based on special Government contract fares only if Government-procured transportation is available under par. U3120 (B-163758, July 24, 1972). Per diem entitlement is computed under par. U5113.
- D. <u>Transportation in Kind, or Government-Procured Transportation, Plus Per Diem.</u> When the Government provides transportation at no cost, the member is entitled to per diem under par. U5113.

### E. Travel by Mixed Modes

★ 1. General. If a member travels by mixed modes for a separate journey (see par. U3010), entitlement is determined under subpar. 2.

### <u>NOTE</u>: The following is not considered in determining if mixed mode travel is involved in a journey:

- a. travel between the duty station and local transportation terminal, or
- b. travel between local transportation terminals.
- 2. <u>Computation</u>. Total reimbursement for POC and personally-procured commercial travel may be no more than the MALT PLUS payable for the entire ordered travel distance less the cost of any Government-procured transportation used for a portion of the journey.

### U5106 NOT USED

### **U5107 POC TRAVEL PROHIBITED**

Each Service may issue regulations prescribing exigencies under which order-issuing officials may prohibit members traveling as individuals (as distinguished from members traveling together under orders directing no/limited reimbursement) from using a POC. If there are no such regulations, orders prohibiting POC transportation are without effect. Paragraph U5108 applies if the member's orders state that POC travel is prohibited, or specifically

direct a particular transportation mode (see par. U3002). If the member travels by POC, there is no travel reimbursement entitlement.

# U5108 ALLOWANCES WHEN TRANSPORTATION MODE OR TRAVEL WITH NO/LIMITED REIMBURSEMENT (CHAPTER 4, PART A) DIRECTED

If a member is directed to use a specific transportation mode, par. U5105 does not apply. When a mode is directed, reimbursement for expenses is authorized as follows:

- A. Government Conveyance. When exigencies of the Service require Government conveyance use for PCS travel, the orders must direct it. If a member's PCS orders direct Government transportation use and the directed mode is available in time to comply with the orders but the member elects to travel by another mode at personal expense, the member shall not be reimbursed for transportation costs. If the directed Government conveyance is not available in time to comply with the orders, see par. U5105-B or C.
- B. Common Carrier. Each Service may issue regulations prescribing conditions under which order-issuing officials may direct members traveling as individuals (as distinguished from members traveling together under orders directing no/limited reimbursement) to use common carriers. The regulations must indicate the Service exigencies that require such action. In the absence of such regulations, orders directing common carrier transportation are without effect. Ordinarily, travel is directed by Government-procured transportation. If the member fails to travel by the directed mode and that mode is available in time to comply with the orders, the member shall not be reimbursed for transportation costs.
- C. Members Traveling Together Under Orders Directing No/Limited Reimbursement. When Service exigencies require that members perform PCS travel by traveling together with no/limited reimbursement, that requirement must be stated in the orders. The guidelines and considerations in directing TDY in Chapter 4, Part A also apply for PCS. Members shall not be reimbursed for transportation costs. Necessary transportation (including sleeping accommodations, if available and required) must be furnished by the Government. Quarters and meals (by meal tickets (par. U5018), or otherwise) should be provided by the Government. No per diem or AEA is payable. If meals and/or quarters are not furnished, reimbursement is authorized for occasional meals and quarters in the same manner as for members on TDY under par. U4510. Most members pay the food cost without operating expense for Government meals and are not reimbursed this amount under occasional meals.
- D. Transportation Mode Directed to First Duty Station Upon Enlistment, Reenlistment, or Induction. Each Service may issue regulations authorizing order-issuing officials to direct in travel orders the use of Government transportation or common carriers and meal tickets for travel of enlistees, reenlistees, or inductees from the place of enlistment, reenlistment, or induction to the first station. If a member fails to travel by the mode directed in the member's orders and that mode is available in time to comply with the orders, the member shall not be reimbursed for transportation costs. When the directed mode is not available, reimbursement is authorized. In such cases, a member traveling by POC is entitled to reimbursement at the applicable MALT rate for the official distance of the ordered travel and a member who procures common carrier transportation at personal expense is entitled to reimbursement under par. U3110 or U3115, as applicable. When meal tickets are not available and meals and/or lodgings are required, reimbursement is authorized for occasional meals and quarters under par.U4510. If Government or Government-procured transportation and meal tickets are used, the member is entitled to reimbursement of miscellaneous reimbursable expenses under Chapter 4, Part F.
- E. When Foreign Government Transportation Is Directed or Used. When transportation, under the terms of a contract or agreement between the United States and a foreign government and at no cost to the United States or the member, is directed and available but the member travels by a different mode, the member shall not be reimbursed for transportation costs. When a member uses transportation furnished by a foreign government on a complimentary basis, there is no entitlement to transportation allowance for that portion of the travel.

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### U5109 MISCELLANEOUS REIMBURSEMENT

For reimbursement of miscellaneous travel expenses incurred during a PCS move, see Chapter 4, Part F.

### U5113 PER DIEM FOR PCS TRAVEL

- ★ A. Rate. The per diem rate for the new PDS and the procedure in par. U4125 are used for PCS travel when transportation is personally procured (par. U5105-C), furnished in kind, or Government procured (par. U5105-D), for separate legs of a journey (par. U3010). If there is an overnight stop or TDY en route, the per diem rate for that day is the stopover or TDY location rate. M&IE for the arrival day at the new PDS is the new PDS rate whether or not there is a stopover.
  - B. <u>Partial Days of Travel</u>. The 75% rate in par. U4125-A3a applies to the days of departure and arrival at PDSs, designated places, or COT leave locations. If travel begins and ends on the same day, per diem is 75% of the appropriate M&IE rate (par. U4125-A3).
- ★ C. Entitlement. Whenever PCS travel is completed on a single calendar day with more than one leg of a journey involved (par. U3010), and at least one leg is performed by POC, the member is entitled to per diem as in par. U4125. When a member takes leave in connection with a PCS, or there is TDY en route, per diem is authorized for allowable travel time. When Government quarters are available on an OCONUS U.S. installation a member in a travel status is entitled to an incidental expense rate of \$3.50 for all full travel days, except for the day travel begins or ends.

### U5116 PCS TO, FROM, OR BETWEEN OCONUS POINTS

- A. <u>General</u>. Except as specifically provided in subpars. B and C, members traveling on PCS orders that neither direct a transportation mode nor specify that the members is to travel with other members with no/limited reimbursement, to, from or between OCONUS points, are entitled to:
  - 1. the applicable allowances prescribed in par. U5105 for the official distance between the old PDS and the appropriate aerial or water POE serving the old PDS;
  - 2. transportation by available Government aircraft or vessel, otherwise Government-procured transportation or reimbursement for transportation procured at personal expense for the transoceanic travel involved (see subpar. D) plus applicable per diem; and
  - 3. the applicable allowances prescribed in par. U5105 for the official distance between the appropriate aerial or water POD serving the new PDS and the new PDS.

For travel to and from vehicle processing centers accomplished concurrently with travel performed under items 1 and/or 3, see par. U5413.

B. When Land Travel Only Is Involved. Except as specifically provided in subpar. C, a member on PCS orders not involving transoceanic travel (see Appendix A) is entitled to the applicable allowances prescribed in par. U5105 for the official distance.

### C. Transoceanic Travel

- 1. <u>General</u>. When transoceanic travel is involved between PDSs, the usual means of accomplishing travel is to use Government or Government-procured air transportation for personal and dependent transoceanic travel. Reimbursement is authorized for:
  - a. personal travel under subpar. A;

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3. <u>Travel to Processing Station of Choice</u>. A member may travel to the HOS from the last PDS via a processing station of the member's choice. The member is entitled to travel and transportation allowances up to those payable had the member been ordered to, traveled to and retired/released to inactive duty at, the appropriate processing station (see par. U1010-B5). The member is entitled to the per diem or AEA appropriate for the processing station away from the PDS while undergoing retirement processing.

### B. Time Limitations

- 1. General. Except as provided in subpars. 2, 3, and 4, travel to a selected home must be completed within 1 year after active duty termination. Once a home is selected, that selection is irrevocable if transportation in kind or Government-procured transportation is furnished and used, or travel and transportation allowances are received after the travel is completed.
- 2. Member Undergoing Hospitalization or Medical Treatment
  - a. On the Active Duty Termination Date. A member confined in, or undergoing treatment at, a hospital on the active service termination date under the conditions outlined in subpar. Al, is entitled to travel and transportation allowances to a HOS from the last PDS. Travel must be completed within 1 year after the discharge date from the hospital or termination of medical treatment except when a longer time limit is authorized/approved by the Secretarial Process.
  - b. <u>During the 1-Year Period After the Active Duty Termination Date</u>. A member confined in, or undergoing treatment at, a hospital for any period of time during the 1-year period after the active service termination date under the conditions outlined in subpar. A1, is entitled to travel and transportation allowances to a HOS from the last PDS. Travel must be completed within 1 year after the active service termination date, plus a period equal to the member's hospitalization or treatment period. A longer time period may be authorized/approved by the Secretarial Process.
- 3. <u>Member Undergoing Education or Training</u>. A member, who on the active service termination date is undergoing education or training to qualify for acceptable civilian employment or who begins such education or training during the period specified in subpar. 1, as extended by subpar. 2 (if applicable), is entitled to travel and transportation allowances to a HOS from the last PDS. However:
  - a. travel must be completed within 1 year after the education or training is completed, or 2 years from the active service termination date, whichever is earlier; and
  - b. the extended time must be authorized/approved by the Secretarial Process.

A further extension of this time limit may be authorized/approved by the Secretarial Process.

- 4. Other Deserving Cases. An extension of the 1-year time limit prescribed in subpar. 1 may be authorized/approved by the Secretarial Process when an unexpected event beyond the member's control prevents the member from moving to the HOS within the specified time limit. An extension of the time limit also may be authorized/approved by the Secretarial Process if it is in the best interest of the Service, or substantially to the benefit of the member, and not costly or otherwise adverse to the Service. These extensions are authorized/approved for the specific period of time that the member anticipates is needed to complete the move. If additional time is required, the member may request a further extension using the Secretarial Process (B-126158, April 21, 1976). The delayed travel authorized under this subparagraph must be incident to the member's separation from the Service (B-207157, February 2, 1983).
- C. Recalled to Active Duty Before Selecting a Home. A member, eligible to select a home but recalled to active duty before traveling to a HOS, retains the entitlement to travel and transportation allowances to a HOS from the last PDS. Travel must be completed to the selected home within 1 year after the last release from active duty unless extended under subpar. B.

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- D. <u>Recalled to Active Duty After Selecting a Home</u>. A member, recalled to active duty after traveling to a HOS, is entitled to travel and transportation allowances from the last PDS to the home previously selected or the PLEAD, whichever the member elects, upon termination of active duty under honorable conditions.
- E. Members on TDRL Who Are Discharged or Retired. A member, on the TDRL at the time of discharge with severance pay or retirement for any reason (including transfer to the Fleet Reserve or Fleet Marine Corps Reserve), is entitled to no additional travel and transportation allowances other than those paid under subpar. A or B in conjunction with placement on the TDRL.
- F. Member Ordered to a Place to Await Disability Retirement. A member, found unfit by a physical evaluation board to perform the duties of the member's grade and who, for the convenience of the Government, is ordered to a place to await further orders in connection with disability retirement, is entitled to travel and transportation allowances to that place. Upon final disposition of retirement proceedings, the member is entitled to travel and transportation allowances to the HOS under the retirement orders or other orders if issued (32 Comp. Gen. 348 (1953)).

### U5155 OFFICIAL DISTANCE DETERMINATION

- A. Privately Owned Conveyance (Except Airplane). See par. U2020 for DTOD requirements.
- B. <u>Privately Owned Airplane</u>. When privately owned airplane use is authorized/approved for transportation, the distance between origin and destination must be determined from airway charts issued by the National Oceanic and Atmospheric Administration, Department of Commerce, unless adverse weather, mechanical difficulty, or unusual conditions cause necessary detours. Additional air distance must be explained in the travel claim. If distance cannot be determined by airway distance charts the flight time multiplied by cruising speed of the aircraft may be used to determine distance.

- b. <u>Secondary Education</u>. "Secondary education" is attendance at a public or private school in the United States with grades 9 through 12, or equivalent.
- c. <u>Unmarried Dependent Child</u>. "Unmarried dependent child" is an unmarried child otherwise defined as a dependent under "Dependent" in Appendix A, who is under 23 years of age and who is or will be attending a school in the United States for the purpose of obtaining a secondary or undergraduate college education. Included are such dependent children, who graduate, quit or otherwise are separated from their United States school, who travel within 30 days following separation from the school. An extension to this time period may be authorized/approved through the Secretarial Process, based on extenuating circumstances such as illness of the dependent, inability to schedule travel during peak travel periods, etc. (This does not preclude student dependents who are separated from their United States school and who have not previously traveled at Government expense to the member's OCONUS PDS, from traveling on the member's PCS entitlement to the member's PDS under the applicable provisions of this Part.)

### 3. Transportation for Dependent Children

a. General. Under the conditions described in subpar. 1, a member is authorized transportation or reimbursement therefor, for the member's unmarried dependent child (except as noted in subpar. C1, NOTE 1) for the purpose of obtaining a secondary or undergraduate college education. One round trip annually is authorized between the member's OCONUS duty station and the student dependent's school in the United States. Travel to a location other than the sponsoring member's OCONUS duty station may be authorized providing the member states in writing to the order-issuing official concerned that the travel to the other location is for the purpose of permitting the student to join the family at that location. Reimbursement in this case is limited to what it would have cost the Government for transportation from the school to the sponsoring member's OCONUS duty station by the authorized mode of travel. An annual trip for educational travel is one round trip at anytime within a fiscal year (1 Oct through 30 Sep). Entitlement to a portion of a round trip not taken during a fiscal year does not carry over to a subsequent fiscal year. Not more than one round trip under educational travel orders may be taken within any given fiscal year. An exception to the prescribed fiscal year baseline period of not more than 14 days may be authorized by officials designated by the Services concerned in unusual or emergency circumstances, such as an early or late holiday recess or school closing.

### b. Transoceanic Travel

- (1) <u>General</u>. Transoceanic travel must be on a space-required basis by AMC when available unless travel by aircraft is medically inadvisable. When AMC is not available, Government-procured commercial air for the transoceanic portion of the travel is authorized.
- (2) Government Transportation or Government-Procured Transportation Available But Travel Performed at Personal Expense. No reimbursement is allowed for transoceanic travel performed at personal expense when service by AMC is available, unless travel by aircraft is medically inadvisable. When AMC is not available but Government-procured transportation is available and travel by aircraft is not medically inadvisable but transoceanic travel is performed at personal expense, reimbursement is authorized for the cost of the transportation used up to the amount which the Service would have paid for available transportation.
- (3) Government Transportation or Government-Procured Transportation Not Available. When Government transportation and Government-procured transportation are not available, reimbursement is authorized for the cost of the transportation used, not to exceed the least costly available scheduled commercial air service over the direct route between the origin and destination. Pars. U3125-B and C apply to travel of student dependents. If travel by aircraft is medically inadvisable, reimbursement is limited to the least costly first-class passenger accommodations on a commercial ship.

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c. <u>Overland Travel</u>. The overland portion(s) of the travel should be via Government-procured commercial transportation, or performed at personal expense on a reimbursable basis. Government-procured commercial air transportation ordinarily is furnished for the portion of the travel within the United States. Whenever Government-procured transportation is available, but commercial transportation is personally procured, reimbursement is authorized for the cost of the transportation used up to what it would have cost if Government-procured transportation had been used between authorized points. When a POC is used, mileage (see Appendix A) is authorized up to what it would have cost the Government had Government-procured transportation been used between authorized points. For travel to and from carrier terminals, reimbursement is authorized in accordance with Chapter 3, Part E, or par. U3320, as appropriate.

- 4. <u>Unaccompanied Baggage</u>. Unaccompanied baggage of up to 350 pounds may be transported in connection with each trip authorized between the school and the member's PDS under this subparagraph.
- 5. <u>Storage of Baggage</u>. During a student's annual trip between the school and the member's PDS, a member may elect to store unaccompanied baggage in the vicinity of the school in lieu of transporting under subpar. 4. The Service concerned may pay, or a member may be reimbursed for, the storage cost, up to the cost of round-trip transportation of the baggage.
- ★ D. Travel of DoDEA Students for Academic Competitions and Co-curricular Activities. DoDEA statutory charter, (codified at 20 U.S.C. §921-932), authorizes travel for DoDEA students to academic competitions and co-curricular activities. The Director, DoDEA, or designee determines appropriate activities. The responsible DoDEA activity determines the most appropriate method (citing DoDEA appropriations) to authorize transportation for students in support of co-curricular activities. However, payment of per diem, reimbursement for meals and/or lodging, or incidental expenses ordinarily associated with TDY must not be authorized.

### U5246 TRANSPORTATION OF FAMILY MEMBERS OF A SERIOUSLY ILL OR INJURED MEMBER

- A. General. Not more than two family members of a member described in subpar. 1 or 2 may be provided round-trip transportation under this paragraph as determined by appropriate authority. See par. U1010-B7 for claims.
  - 1. Active Duty Member Including a Member of the Reserve Components on Active Duty. Round-trip transportation is authorized to visit an active duty member who is seriously ill, seriously injured or in a situation of imminent death, whether or not electrical brain activity still exists or brain death is declared, and who is hospitalized in a medical facility in CONUS or OCONUS.
  - 2. Member of the Reserve Components Entitled to Disability Pay and Allowances. Round-trip transportation is authorized to visit a reserve component member entitled to disability pay and allowances under 37 U.S.C. §204(g) (see DoDFMR. Volume 7A, paragraph 80254 and table 8-2-3 or COMDTINST M7220.29 (series) par. 12-Q and figure 12-2 for Coast Guard personnel), who is physically disabled as the result of an injury, illness, or disease incurred or aggravated, or in a situation of imminent death, whether or not electrical brain activity still exists or brain death is declared, and who is hospitalized in a medical facility in CONUS or OCONUS if that member became ill or injured or was diseased:
    - a. in line of duty while performing inactive-duty training (other than work or study in connection with a correspondence course of an armed force or attendance in an inactive status at an educational institution under the sponsorship of an armed force or the Public Health Service), and
    - b. while traveling directly to or from such training.
- B. <u>Definition</u>. "Family members" as used in this paragraph are the member's spouse, children (including step, adopted, and illegitimate children), siblings of the member and parents of the member (includes fathers and mothers through adoption and persons who have stood in loco parentis to the member for a period of not less than 1 year immediately before the member entered the Uniformed Service). However, only one father and one mother or their counterparts may be recognized in any one case.

C. <u>Transportation</u>. One, or a combination, of the following round-trip transportation services between the family member's home and the medical facility location in which the member is hospitalized may be provided if the attending physician or surgeon and the commander/head of the military medical facility exercising military control over the member determines in writing that the presence of the family member is necessary for the health and welfare of the member is concerned:

- 1. transportation-in-kind or Government-procured transportation;
- 2. reimbursement for the cost of personally-procured commercial transportation;
- 3. automobile mileage rate (see Appendix A) for the distance traveled by POC.

Government/Government-procured transportation must be used to the maximum extent practicable for transoceanic travel. Reimbursement provided in item 2 is subject to par. U5203-A, first itemization, item 2 for land travel and par. U5205-B for transoceanic travel. When land travel is by mixed modes, reimbursement is for actual travel up to the cost of personally-procured transportation between origin and destination (minus the cost of any Government-procured transportation used). When travel is by POC, only the operator of the POC is entitled to the allowance prescribed in item 3.

- D. Limitations. Per diem is not payable for travel in connection with this paragraph.
- E. <u>Reimbursable Expenses</u>. Reimbursement of expenses prescribed in par. U5212 is authorized in connection with travel under this paragraph.

### U5250 ADVANCE OF FUNDS

Travel and transportation allowances prescribed in this Part for dependents may be paid in advance (see par. U1010-B4). A member failing to complete at least 90 percent of the initial active duty obligation, who is separated from the Service or relieved from active duty under par. U5125-A5 may be paid a travel advance for dependent(s) transportation, as authorized in par. U5225-F, in an amount equal to 75 percent of the amount for the least costly mode of transportation available. Retirees may be advanced travel and transportation allowances for the travel of their dependent(s). All other members authorized transportation of dependents in connection with separation or relief from active duty, may be advanced an amount equal to 75 percent of the MALT.

# PART D: HOUSEHOLD GOODS (HHG) TRANSPORTATION AND NONTEMPORARY STORAGE (NTS)

### U5300 GENERAL

This Part prescribes PCS HHG transportation and NTS entitlements including those in unusual or emergency circumstances. See Appendix A for the definition of HHG transportation.

### **U5305 ELIGIBILITY**

A member is entitled to HHG transportation or NTS when the member is ordered to perform a PCS move.

### **U5310 BASIC ENTITLEMENT**

- A. <u>General</u>. Subject to the conditions in this paragraph a member ordered on a PCS is entitled to HHG transportation. (See par. U5203 for dependent transportation.)
  - 1. The Government's HHG transportation obligation is limited to the cost of the completed movement of HHG equal in weight to a member's weight allowance (see subpar. B) in one lot between authorized places at the lowest overall cost (except for a DITY move) to the Government.
  - 2. As used in this paragraph, a "former PDS" includes an individual's HOR.
  - 3. If a member does not transport all the authorized HHG to a new PDS, a later shipment may be transported from a former PDS if:
    - a. the HHG were in the member's possession before the effective date of orders from that former PDS, and
    - b. the HHG previously transported plus the HHG being transported do not exceed the authorized weight allowance on the effective date of the orders from the former station.
  - 4. HHG transportation includes temporary storage (see par. U5375), unless specifically prohibited.
  - 5 For cases involving mobile home allowances, see par. U5330-F and Part F.
  - 6. Unaccompanied baggage weight is always part of the member's authorized HHG weight allowance.

For a compelling reason, transportation of any HHG article to and/or from OCONUS may be prohibited through the Secretarial Process.

B. <u>Prescribed Weight Allowances</u>. Except as provided in pars. U5315 and U5330-A, PCS authorized weight allowances are:

### WEIGHT ALLOWANCE TABLE (POUNDS)

Weight Allowance

|                                      | With Dependent(s) | Without      |
|--------------------------------------|-------------------|--------------|
| Grade (1&3)                          | (2)               | Dependent(s) |
| 0-10 to 0-6                          | 18,000            | 18,000       |
| 0-5 & W-5                            | 17,500            | 16,000       |
| 0-4 & W-4                            | 17,000            | 14,000       |
| 0-3 & W-3                            | 14,500            | 13,000       |
| 0-2 & W-2                            | 13,500            | 12,500       |
| 0-1, W-1 & Service Academy Graduates | 12,000            | 10,000       |
| E-9                                  | 14,500 (4)        | 12,000 (4)   |
| E-8                                  | 13,500            | 11,000       |
| E-7                                  | 12,500            | 10,500       |
| E-6                                  | 11,000            | 8,000        |
| E-5                                  | 9,000             | 7,000        |
| E-4 (over 2 years service)           | 8,000             | 7,000        |
| E-4 (2 years service or less)        | 7,000             | 3,500        |
| E-3                                  | 5,000             | 2,000 (5)    |
| E-2 & E-1                            | 5,000             | 1,500 (5)    |
| Aviation Cadets (6)                  |                   |              |
| Service Academy Cadets & Midshipmen  |                   | 350          |

### Footnotes to Table of PCS Weight Allowances

- 1. Members of reserve components and officers holding temporary commissions in the Army and Air Force of the United States are entitled to the weight allowances for corresponding grades listed.
- 2. For this table, members "with dependents" are members who have dependents eligible to travel at Government expense incident to the member's PCS. Actual dependent travel has no bearing. Incident to a member's first PCS after:
  - a. the death of the member's dependent(s), or
  - b. a divorce which leaves the member with no dependent(s) eligible to travel at Government expense,

the member has the weight allowance of a member "with dependents".

- 3. A member of the regular components of the Uniformed Services appointed from:
  - a. an enlisted or warrant officer grade to a commissioned officer grade, or
  - b. an enlisted grade to a warrant officer grade or rating,

is entitled to the weight allowance of the grade:

- a. held on the effective date of the member's PCS orders used for HHG transportation, or
- b. from which an appointment was accepted,

whichever is greater. Upon reversion, the member is entitled to the weight allowance of the grade:

- a. held on the effective date of the member's PCS order used for HHG transportation, or
- b. held before reversion,

whichever is greater.

- 4. A member selected as Sergeant Major of the Army, Chief Master Sergeant of the Air Force, Master Chief Petty Officer of the Navy, Sergeant Major of the Marine Corps, or Master Chief Petty Officer of the Coast Guard is entitled to a weight allowance of 17,000 pounds with dependents and 14,000 pounds without dependents under orders issued on or after the date of notification of receipt of selection to that office and for the remainder of the military career.
- 5. Member married to member couples, when both are E-3 or below, are entitled to a combined weight allowance of 5,000 pounds if there are otherwise no dependents.
- 6. Aviation cadets are entitled to the weight allowance for members in grade E-4.

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C. <u>Professional Books, Papers, and Equipment (PBP&E)</u>. A member is entitled to PBP&E transportation, when the member certifies the PBP&E as necessary for the performance of official duties. PBP&E is transported in the same manner as HHG, including incident to separation, relief from active duty or retirement, but are not charged against the authorized weight allowances in subpar. B. When the items no longer qualify as PBP&E, they may be transported or placed in NTS incident to the next PCS as PBP&E. Failure to transport or place into NTS such articles on the next PCS results in loss of PBP&E status. Articles which lose their identity as PBP&E are HHG, if otherwise qualified.

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- D. Additional Consumable Goods. A member, assigned to a PDS designated in Appendix F, Part I is entitled to transportation of consumable goods in addition to the authorized HHG weight allowance. The consumable goods must be for the personal use of the member and/or dependents. OCONUS locations and their consumable goods weight allowances are contained in Appendix F, Part I. Instructions for adding a location to the list are contained in Appendix F, Part II.
- E. <u>Certain Articles Involving a Weight Additive</u>. When HHG include an article, such as a boat, for which a weight additive is assessed by a carrier (as prescribed in the applicable tariff), the weight additive counts against the weight allowance in subpar. B. If the article also requires special packing, crating, and handling, the member is responsible for these expenses.
- F. Excess Costs for Transportation of Boats as HHG. The following examples outline the method to determine excess cost, using various rates available from MTMC which might arise in connection with the movement of a boat.

### **EXAMPLE 1**

Member on PCS from San Diego, CA to Washington, DC (2,595 miles).

Member is 0-6 with a weight allowance of 18,000 lbs.

Member transports HHG weighing 12,000 lbs. (net less 10%) and a boat (no trailer) weighing 20,000 lbs. The lowest usable applicable Government Bill of Lading (GBL) rate (MTMC's D-X or discount rate plus the MaxPac rate) for HHG transportation of 18,000 lbs. between authorized points is \$69.65/cwt.

The MTMC one-time-only (OTO) rate for movement of boat between authorized points is \$5,000.

### **EXCESS COST COMPUTATION**

### **STEP 1:**

Member's Maximum Entitlement.

Multiply the MTMC lowest usable applicable GBL rate times the sum of the weight of HHG transported (if any) plus the boat's actual weight.

<u>NOTE</u>: If the sum exceeds the member's authorized weight allowance, multiply the lowest usable applicable GBL times the member's maximum weight allowance.

| HHG transported (net less 10%)                            |               | 12,000 lbs.  |
|---|---------------|--------------|
| Weight of boat  |               | +20,000 lbs. |
| Total weight of HHG and boat                              |               | 32,000 lbs.* |
| *Exceeds member's maximum weight allowance                |               |              |
| Member's maximum weight allowance (18,000 lbs. = 180 cwt) | 180 cwt       |              |
| Times lowest usable applicable GBL rate                   | x \$69.65/cwt |              |
| Cost of member's maximum entitlement                      | \$12,537.00   |              |

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### STEP 2:

## Actual Cost of HHG Transportation.

Add the sum of the MTMC OTO rate for the boat and the lowest usable applicable GBL rate used, times the weight of HHG actually transported, other than a boat.

| OTO single factor (flat) rate for moving boat                           |                 | \$ 5,000.00          |
|---|-----------------|----------------------|
| Weight of HHG actually transported (12,000 lbs. = 120 cwt) times lowest | 120 cwt         |                      |
| usable applicable GBL rate  | x \$70.20/cwt = | <u>+ \$ 8,424.00</u> |
| Total   |                 | \$13,424.00          |

### STEP 3:

Compare the results of STEPS 1 and 2.

In this case, the cost in STEP 2 is more than the cost in STEP 1.

The member owes the following excess:

| Total STEP 2   | \$13,424.00   |
|--|---------------|
| Less STEP 1  | - \$12,537.00 |
| Difference (if negative amount enter zero)                     | \$ 887.00     |
| Additional accessorial costs member owes (lift on/off charges) | + \$ 300.00   |
| Total cost member owes for transportation                      | \$ 1,187.00   |

### **EXAMPLE 2**

Member on PCS from Scott AFB, IL to Andrews AFB, MD (790 miles).

Member E-6 (with dependents) with a weight allowance of 11,000 lbs.

Member transports HHG weighing 8,000 lbs. (net less 10%) and a 17' bass boat and trailer weighing 2,800 lbs.

The lowest usable applicable GBL rate (MTMC's D-X or discount rate plus the MaxPac rate) for HHG

transportation of 11,000 lbs. between authorized points is \$39.05/cwt.

The MTMC OTO rate for movement of boat/trailer between authorized points is \$900.

### **EXCESS COST COMPUTATION**

### STEP 1:

Member's Maximum Entitlement.

Multiply the MTMC lowest usable applicable GBL rate times the sum of the weight of HHG transported (if any) plus the boat's actual weight.

<u>NOTE:</u> If the sum exceeds the member's authorized weight allowance, multiply the lowest usable applicable GBL rate, times the member's maximum weight allowance.

| HHG transported (net less 10%)                             |                | 8,000 lbs.   |
|--|----------------|--------------|
| Weight of boat   |                | + 2,800 lbs. |
| Total weight of HHG and boat                               |                | 10,800 lbs.* |
| *Does not exceed member's maximum weight allowance         |                |              |
| Weight of HHG actually transported (10,800 lbs. = 108 cwt) | 108 cwt        |              |
| Times lowest usable applicable GBL rate                    | x \$ 39.05/cwt |              |
| Cost of member's maximum entitlement                       | \$4,217.40     |              |

### STEP 2:

### Actual Cost of HHG Transportation.

Add the sum of the MTMC OTO rate for the boat and the lowest usable applicable GBL rate, times the weight of HHG actually transported, other than a boat.

| OTO single factor (flat) rate for moving boat            |                 | \$ 900.00    |
|--|-----------------|--------------|
| Weight of HHG actually transported (8,000 lbs. = 80 cwt) | 80 cwt          |              |
| Times lowest usable applicable GBL rate                  | x \$39.05/cwt = | + \$3,124.00 |
| Total  |                 | \$4,024.00   |

### STEP 3:

Compare the results of STEPS 1 and 2.

In this case, the cost in STEP 2 is less than the cost in STEP 1.

The member does not owe any excess:

| Total STEP 2                               | \$4,024.00          |
|--|---------------------|
| Less STEP 1                                | <u>- \$4,217.40</u> |
| Difference (if negative amount enter zero) | \$ 000.00           |
| Additional accessorial costs member owes   | <u>+ \$ 000.00</u>  |
| Total cost member owes for transportation  | \$ 000.00           |

### **EXAMPLE 3**

Member on PCS from Ft Clayton, Panama to Ft Benning, GA.

Member is E-6 (with dependents) with a weight allowance of 11,000 lbs.

Member transports HHG weighing 7,000 lbs. (net less 10%) and a 22' sailboat and trailer weighing 1,834 lbs. The lowest usable applicable GBL rate (MTMC's I-X single factor international rate) for HHG transportation of 11,000 lbs. between authorized points is \$40.45/cwt.

The MTMC OTO rate for movement of boat between authorized points is \$4,055.86.

### **EXCESS COST COMPUTATION**

### STEP 1:

Member's Maximum Entitlement.

Multiply the MTMC lowest usable applicable GBL rate times the sum of the weight of HHG transported (if any) plus the boat's actual weight.

<u>NOTE</u>: If the sum exceeds the member's maximum authorized weight allowance, multiply the lowest usable applicable GBL rate, times the member's maximum weight allowance.

| HHG transported (net less 10%)                                      |                | 7,000 lbs.   |
|---|----------------|--------------|
| Weight of boat  |                | + 1,834 lbs. |
| Total weight of HHG and boat  |                | 8,834 lbs.*  |
| *Does not exceed member's authorized weight                         |                |              |
| Weight of HHG and boat actually transported (8,834 lbs. = 88.34 cwt |                |              |
|   | 88.34 cwt      |              |
| Times lowest usable applicable GBL rate                             | x \$ 40.45/cwt |              |
| Cost of member's maximum entitlement                                | \$3,573.35     |              |

### STEP 2:

Actual Cost of HHG Transportation.

Add the sum of the MTMC international OTO rate for the boat and the lowest usable international OTO HHG rate times the weight of HHG actually transported, other than a boat.

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# <u>NOTE:</u> When HHG including a boat are transported OCONUS together, the HHG are transported at an OTO HHG rate also.

| International OTO rate for moving boat                    |                 | \$4,055.86   |
|---|-----------------|--------------|
| Weight of HHG actually transported (7,000 lbs. = 70 cwt)  | 70 cwt          |              |
| Times lowest usable applicable international OTO HHG rate | x \$79.00/cwt = | + \$5,530.00 |
| Total   |                 | \$9,585.86   |

### STEP 3:

Compare the results of STEPS 1 and 2.

In this case, the cost in STEP 2 is more than the cost in STEP 1.

The member owes the following excess:

| Total STEP 2                               | \$ 9,585.86   |
|--|---------------|
| Less STEP 1                                | - \$ 3,573.00 |
| Difference (if negative amount enter zero) | \$ 6,012.86   |
| Additional accessorial costs member owes   | + 000.00      |
| Total cost member owes for transportation  | \$ 6,012.86   |

<u>NOTE 1:</u> All rates used in the above examples are for illustrative purposes only. MTMC domestic rates plus MaxPac rates for domestic shipments, and MTMC International single factor rates for international shipments, change periodically. In the above examples, these rates are shown as D-X or I-X rates. The above examples are designed to establish a standardized procedure to compute excess costs incurred for transportation of a boat as HHG.

<u>NOTE 2:</u> If boat is under 14' in length and no boat trailer is involved, or if it is a dinghy or scull of any size, the normal JFTR method of computing excess cost applies.

<u>NOTE 3:</u> Members are responsible for all additional accessorial arrangements and costs related to the boat, including "lift-on" and/or "lift-off" services.

- G. <u>Civilian Clothing of Recruits</u>. Recruits, required by Service regulations to dispose of civilian clothing when they receive their uniform clothing, are authorized transportation of up to 50 pounds of civilian clothing to their HORs.
- H. Storage. HHG temporary storage is part of HHG transportation (par. U5375). NTS may be authorized/approved as an alternative to HHG transportation of any or all of a member's HHG.
- I. <u>Services</u>. Incident to HHG transportation, the HHG are packed, crated, unpacked and uncrated, drayed and hauled (as necessary). Drayage or hauling includes the use of special rigging and equipment for heavy or delicate articles and handling including, but not limited to, any combination of the following:
  - 1. at point of origin:
    - a. from quarters to packing/crating facility and/or to place of storage;
    - b. from packing/crating facility to quarters, when a portion of the HHG, after being packed and crated, is to be joined with the remainder of the HHG;
    - c. from packing/crating facility to place of storage;
    - d. to carrier's station from quarters, packing/crating facility, and/or place of storage.
  - 2. en route or in transit, such as from:

- a. incoming carrier's station to place of storage;
- b. place of storage to outgoing carrier's station;
- c. incoming carrier's station to outgoing carrier's station.
- 3. at destination from:
  - a. carrier's station to quarters and/or place of storage;
  - b. place of storage to quarters.
- J. <u>Transportation of Replacement HHG Items</u>. When a member's original HHG shipment is destroyed or lost during transportation, through no fault of the member, replacement HHG may be transported as though the original shipment was improperly transported or unavoidably separated from the member (B-229189, December 9, 1988). The member's full weight allowance is authorized for the replacement shipment.
- K. <u>Required Medical Equipment</u>. Medical equipment necessary for medical treatment authorized under Title 10, U.S.C., required by a member/dependent (who is entitled to medical care under Title 10, U.S.C.). Required medical equipment:
  - 1. may be shipped in the same manner as PBP&E (see subpar. C),
  - 2. does not include a modified POV, and
  - 3. must be certified by an appropriate Uniformed Services health care provider as necessary for medical treatment of the member/dependent authorized under title 10, U.S.C.

### U5315 ADMINISTRATIVE WEIGHT LIMITATIONS

- A. General. Administrative weight limitations in this paragraph and administrative weight or item allowances (within the table of weight allowances in this Part) established by the Services are subject to conditions in Service regulations. An eligible member is entitled to HHG transportation to a designated place and/or NTS of the remainder of the authorized HHG weight allowance that may not be transported to the PDS.
- B. Entitlement. On a PCS to/from an OCONUS PDS designated by the Service concerned as a place where Government-owned furnishings are provided for all quarters, a member is limited to HHG transportation of 2,000 pounds (net) or 25 percent (net) of the weight allowance in par. U5310-B, whichever is greater, plus transportation of unaccompanied baggage. See subpar. C for exceptions. If both spouses are members and are assigned to the same OCONUS area where they jointly occupy quarters, they are limited to one administrative weight allowance, based on the weight allowance of the higher ranking member; however, each is entitled individually to transportation of unaccompanied baggage, PBP&E (see U5310-C), and required medical equipment (see U5310-K).

### C. Exceptions

- 1. General. Administrative weight limitations do not apply:
  - a. to shipments from nonforeign OCONUS areas to any location where there is no Service administrative weight limitation;
  - b. to members with a weight allowance of less than 2,000 pounds; or
  - c. to members on duty as U.S. Defense Attaches.

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2. <u>Government Furnishings Unavailable</u>. When an item of Government furnishings ordinarily provided at a new PDS is unavailable, the weight limitation is increased in an amount equal to the weight of personally-owned substitute furnishings.

- 3. <u>Weight Allowance Increase</u>. A member's request to increase the restricted HHG weight allowance, may be authorized/approved through the Secretarial Process in the following circumstances:
  - a. the member is assigned COT from an unrestricted to a weight restricted area;
  - b. the member extends a tour for one year or longer within the same weight restricted area;
  - c. additional furnishings were acquired through marriage after the member was assigned to the weight restricted area; or
  - d. circumstances exist that would cause undue hardship if the weight restriction were enforced.

<u>NOTE</u>: The combined weights of stored HHG plus transported HHG shall not exceed the weight allowance in par. U5310-B.

4. Additional HHG at Member's Expense. Additional HHG may be transported on a Personal Property Government Bill of Lading (PPGBL). The member must pay the cost of transporting the excess weight.

### U5317 HHG TRANSPORTATION ENTITLEMENT DISALLOWED

HHG transportation entitlement does not exist for members (See par. U5203-B for related dependent transportation:

- 1. of reserve components when called/ordered to active duty (including active duty for training) for less than 20 weeks, or active duty for training for 20 or more weeks when the active duty is for less than 20 weeks at any one location (see par. U5345-B2);
- 2. on leave;
- 3. who are in an AWOL status; deserters or stragglers; dropped or dismissed; transferred as prisoners to a place of detention; or in confinement, except as provided in pars. U5370-D1, U5370-D8 (see also par. U5240-D2, item h), and U5370-J;
- 4. serving in CONUS, who have no dependents, incident to a court-martial, sentence, or resignation, or an administrative discharge under conditions other than honorable (for such members who have dependents, see pars. U5370-D1, U5370-D8 (see also par. U5240-D2, item h), and U5370-J);
- 5. under orders to a course of instruction of less than 20 weeks duration (except HHG within the TDY weight allowance may be transported);
- 6. called/ordered to active duty for basic training for less than 6 months (see par. U5345-B2);
- 7. when less than 12 months remain in an OCONUS tour after the scheduled arrival date of the HHG at the PDS, except under par. U5350-J (exceptions may be granted through the Secretarial Process when the HHG shipping time uses a portion of the 12 months at the OCONUS PDS), and when assigned to Foreign Service Schools under par. U5345-D1;
- 8. transferred between PDSs located in proximity to, or activities at, the same PDS, except as provided in par. U5355-B1 (57 Comp. Gen. 266 (1978)).

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### U5318 RE-TRANSPORTATION OF THE SAME HHG

HHG transportation shall not be made for a member's convenience to some other place for re-transportation later.

### U5320 METHODS OF TRANSPORTATION

- A. <u>HHG</u>. HHG transportation is authorized by the transportation mode which provides the required services satisfactorily at the best value to the Government.
- B. <u>Unaccompanied Baggage</u>. Unaccompanied baggage transportation is authorized by an expedited mode when necessary to enable the member to carry out assigned duties or to prevent undue hardship to the member and/or dependents. When the expedited mode is commercial air, a maximum of 1,000 pounds (net) may be transported. Unaccompanied baggage in excess of 1,000 pounds (net) may be transported if authorized in accordance with Service regulations.
- C. Government Procured Transportation. Ordinarily, HHG transportation is arranged through a shipping or transportation officer and the Government assumes responsibility for the shipping and storage of HHG in accordance with subpar. A.
- D. <u>Personally-Procured Transportation and NTS</u>. An eligible member (i.e., a member or next of kin in the case of a member's death) may personally arrange for transportation and/or NTS of HHG. Reimbursement claims should be prepared and submitted in accordance with Service regulations (see par. U1010-B7). The Government's cost limit is linked to the member's maximum HHG weight allowance (i.e., if the member transports HHG in excess of the authorized weight allowance, all payments are based on the authorized weight allowance.) (See par. U5385.)

<u>NOTE</u>: Members who choose to personally arrange for HHG shipment (i.e., move the HHG themselves, or contract directly for the HHG to be moved) are entirely responsible for all issues related to the Status of Force Agreement (SOFA), use of U.S. carriers, import/export processes, tariffs, customs, etc.

- 1. Government-procured HHG Transportation and/or NTS Not Available. A member who personally arranges for transportation or NTS is entitled to reimbursement of the actual cost:
  - a. when a shipping or transportation officer is not available, or
  - b. the member is instructed by the shipping or transportation officer to transport HHG or place them in NTS at personal expense.

(See Transportation of HHG in Appendix A and NTS in par. U5380.) The cost of the direct hire or rental of a conveyance (with or without operator) and/or hire of an operator of a conveyance is included as part of the actual cost. The special routing and services in par. U5340-E are not included as part of the actual cost.

- 2. Government-procured Transportation and/or NTS Available. A member who personally arranges for transportation or NTS is entitled to:
  - a. reimbursement of the actual cost not to exceed the Government's constructed transportation and/or NTS cost, or
  - b. payment of a monetary allowance equal to 95% of the Government's constructed cost

when a shipping or transportation officer is available or if the member chooses to arrange for the HHG transportation or NTS at personal expense.

3. Establishing HHG Weight

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a. <u>General</u>. The HHG net weight ordinarily is established with certified weight certificate(s) from a public weighmaster or Government scales. The net weight or the member's authorized weight allowance, whichever is less, is used to determine the constructive cost.

- b. When Weight Certificates are Unobtainable. Through the Secretarial Process, use of constructive weight may be authorized/approved if the HHG net weight cannot be established with certified weight certificates because:
  - (1) a public scale or a Government scale was not available; or
  - (2) if HHG had been moved commercially, the carrier or contractor would have been paid for the move on a basis other than weight.

The constructed weights in par. U5335-E are to be used. The eligible shipper may be requested to substantiate the reasonableness of the constructed weight claimed. If the constructive weight is unreasonable, the Service may base reimbursement on a reasonable weight.

- 4. <u>Final Settlement</u>. Final settlement for reimbursement of actual expenses requires submission of certified weight certificate(s) or an acceptable constructive HHG weight. When Government-procured transportation and/or NTS is available, the Government must never incur expenses for the HHG movement in excess of 100 percent of the Government's projected cost to transport the HHG commercially. Any excess shall be charged to the member.
- 5. The DTOD used for HHG transportation must be used for personally arranged moves (using shortest distance). See par. U2020 for DTOD requirements.
- E. <u>Split Shipment</u>. A member may ship HHG by Government-procured and/or personally moved/procured transportation as long as the combined HHG shipments do not exceed:
  - 1. the member's authorized HHG weight allowance, and
  - 2. the cost of Government-procured HHG transportation in one lot between authorized places (except under par. U5320-D1).

### U5330 FACTORS AFFECTING HHG TRANSPORTATION

- A. Combining Weight Allowances When Husband and Wife Are Both Members. Their weight allowances as prescribed in par. U5310-B may be combined for HHG transportation and/or NTS incident to the transfer of both under PCS orders between PDSs at which joint residences within commuting distances of the PDSs were/are to be maintained. For a move involving either member or both members as a retiree/separatee, the weights may be combined if the move is to:
  - 1. a joint residence in the vicinity of the new PDS of the member remaining on active duty from which that member is to commute to the new PDS, or
  - 2. a joint residence being established by both retirees/separatees at the HOS/HOR (limited by the lesser entitlement.)

If one member/spouse dies, see par. U5372-F for the authorized weight allowance of the surviving spouse/member.

- B. Impact of Effective Date of Orders. The entitlement to HHG transportation accrues and becomes fixed on the effective date of PCS orders. Except as authorized in par. U5370-H for members reduced in grade, the weight allowance is based on the grade held on the effective date of the orders authorizing the HHG transportation.
- C. Orders Amended, Modified, Canceled, or Revoked. HHG transported after PCS orders are received shall be transported to the proper destination at Government expense when the orders are later amended, modified, canceled or revoked.

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D. <u>Improper Transportation</u>. HHG, including those transported under pars. U5370 and U5372, improperly transported or otherwise unavoidably misdirected, through no fault of the member, may be transported to the proper destination.

E. <u>Items of Extraordinary Value</u>. These items may be transported by an expedited mode which provides satisfactory service at the best value to the Government, and not be counted as unaccompanied baggage. Examples of items of extraordinary value are: articles of gold and other precious metals; jewels; valuable art; rare and costly collections; and items of substantial value ordinarily worn or carried (cameras and accessories, binoculars, jewelry, including costume jewelry) which are prone to pilferage. Items which are irreplaceable or are of extreme value or sentiment are not provided special security even though extra-value insurance may be purchased. The net weight of such shipments shall be charged against the weight allowance in par. U5310-B.

### F. HHG and Mobile Home Allowances

1. <u>General</u>. Except as indicated in pars. U5505-B, U5540-B and this subparagraph, HHG transportation is not authorized for members who elect mobile home allowances.

### 2. PCS Between PDSs in CONUS or Alaska and PDSs OCONUS or Alaska

- a. Dependents Authorized Concurrent Travel or Concurrent Travel Delay Anticipated to Be for Less Than 20 Weeks from Member's Port Reporting Month. When concurrent travel of dependents is authorized or is to be authorized within 20 weeks and dependent travel shall not be performed by all the dependents, a member is entitled to:
  - (1) HHG and unaccompanied baggage transportation to the OCONUS PDS, and
  - (2) mobile home allowances to a designated place in CONUS or Alaska under par. U5505-B2, provided the dependent(s) not traveling to the PDS are to use the mobile home as a residence during the member's OCONUS tour.
- b. Concurrent Travel of Dependents Denied or Delay Anticipated to Be for 20 or More Weeks from Member's Port Reporting Month. When a member is assigned to OCONUS duty, concurrent travel of dependents is not authorized, and mobile home allowances are elected to a designated place in CONUS or Alaska, the member is entitled to HHG and unaccompanied baggage transportation to the OCONUS PDS within the cost limitations in par. U5505-B2. If the dependents later are authorized to travel to the OCONUS PDS at Government expense, the member may transport HHG from the designated place to the OCONUS PDS within the cost limitations in par. U5505-B3.
- c. Return to CONUS or Alaska. A member stationed OCONUS or outside Alaska who is returned to CONUS or Alaska under PCS orders and who elects mobile home allowances within CONUS or Alaska, also is entitled to HHG and unaccompanied baggage transportation from the OCONUS or Alaska PDS to the new PDS, HOR or PLEAD, or HOS (as applicable) under par. U5505-B4. The member is not entitled to HHG or unaccompanied baggage transportation if electing mobile home allowances between a PDS in Alaska and a PDS in CONUS, unless the HHG were removed from the mobile home to meet safety requirements.

### 3. Under Unusual or Emergency Circumstances

- a. A member stationed OCONUS or in Alaska:
  - (1) whose dependents are returned to CONUS or Alaska under par. U5240, and
  - (2) who elects mobile home allowances within or between CONUS or Alaska under par. U5540-A,

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also is entitled to HHG and unaccompanied baggage transportation from the OCONUS or Alaska PDS to the designated place, except for items of HHG removed from the mobile home to meet safety requirements.

### b. A member:

- (1) whose dependents are returned from Alaska to CONUS under par. U5240-D, and
- (2) who elects mobile home allowances from Alaska to CONUS, is not entitled to HHG or unaccompanied baggage transportation, except for items of HHG removed from the mobile home to meet safety requirements.

### 4. Mobile Home Delivery Not Completed

- a. General. When mobile home delivery at the authorized destination is precluded by circumstances beyond the member's control, HHG transportation is authorized as in subpars. b and c.
- b. Mobile Home Transported by Government-Procured Transportation. When a Government-procured transporter fails to deliver a mobile home at destination, HHG transportation is authorized. The total cost of HHG transportation may not exceed what would have been payable under par. U5510-A, if the mobile home had been delivered at the destination, less any cost to the Government for mobile home transportation to the point of breakdown.
- c. Mobile Home Transported by Member. When a member or a personally-procured commercial transporter fails to complete the delivery of a mobile home, at destination, HHG transportation is authorized. The total cost of the HHG transportation may not exceed what would have been payable under par. U5510-A, if the mobile home had been transported by Government-procured transportation to the authorized destination, less the amount of mobile home allowances payable under par. U5510-B for mobile home transportation to the point of breakdown.
- 5. HHG Removed from Mobile Home to Meet Safety Requirements. HHG, which must be removed from a mobile home to meet safety requirements, may be transported at Government expense. The cost of transporting these HHG shall be deducted from the total cost of what it would have cost the Government to transport the member's maximum authorized HHG weight to determine the member's cost limit on mobile home shipment under par. U5505.

### G. HHG Transportation Before Orders Issued

- 1. General. Except as indicated in subpar. 2, HHG transportation (before PCS orders are issued) is authorized if the request for transportation is supported by a:
  - a. statement from the PCS order-issuing official or a designated representative that the member was advised before such orders were issued that they would be issued;
  - b. written agreement signed by the applicant to pay any additional costs incurred for transportation to another point required because the new PDS named in the orders is different than that named in a statement prescribed in item a; and
  - c. written agreement to pay the entire cost of transportation (if PCS orders are not later issued to authorize the transportation) is signed by the applicant. The length of time before the PCS orders are issued, during which a member may be advised that orders are to be issued, may not exceed the relatively short period between the time when a determination is made to order the member to make a PCS and the date on which the orders are actually issued. General information furnished to the member concerning the issuance of orders before the determination is made to actually issue the orders (such as time of eventual release from

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active duty, time of expiration of term of service, date of eligibility for retirement, date of expected rotation from OCONUS duty) is not advice that the orders are to be issued (52 Comp. Gen. 769 (1973)).

- 2. Members Assigned to Vessels Preparing to Enter Overhaul. HHG transportation before PCS orders are issued is authorized for members assigned to a vessel which has been scheduled for an overhaul, provided the order-issuing official or the designated representative provides a statement that the vessel's homeport is to be changed incident to the overhaul. This statement may be issued when there is less than 90 days between the time of specific overhaul site determination and the actual departure of the vessel to such site. If the scheduled vessel overhaul is canceled, subpar. C above applies (59 Comp. Gen. 509 (1980)).
- H. <u>Time Limitation</u>. Unless otherwise prescribed in this Volume, a member's entitlement to HHG transportation may be used any time while the orders remain in effect and prior to receipt of further PCS orders, as long as the HHG transportation is incident to the member's PCS rather than for personal reasons (45 Comp. Gen. 589 (1966); B-183436, July 22, 1975).

### **U5335 DETERMINING THE NET WEIGHT**

- A. General. The weight allowances are the actual weights of unpacked and uncrated HHG. They do not include accompanied baggage transported free of charge. When practical, the actual weight of unpacked and uncrated HHG should be established before packing and used in determining if the weight allowance has been exceeded. When the actual weight of unpacked and uncrated HHG is unknown, the weight is determined under subpars. B, C, or D.
- B. Through Government Bill of Lading (TGBL) Transportation and Transportation at Personal Expense. When the actual weight of unpacked and uncrated HHG is unknown and the transportation, either in CONUS or between CONUS and OCONUS, is made by TGBL or similar method at personal expense, allowance shall be made for the weight of interior packing materials. The weight is determined by subtracting 10 percent from the shipment net weight as shown on the shipping documents which includes the weight of the interior packing.

### C. DPM Transportation

- 1. Standard Overseas Shipping Boxes. When HHG are transported by DPM in standard overseas shipping boxes (for example, type II containers or Government owned CONEX transporters) and only the gross weight and the weight of the shipping boxes is known, weight is determined by subtracting 20 percent from the difference between the gross weight of the loaded container and the stenciled weight of the empty container. When only the shipment gross weight is shown on the shipping document, the weight is determined by reducing the gross weight by 50 percent.
- 2. <u>Crated Transportation Method</u>. When the actual weight of unpacked and uncrated HHG is unknown and transportation is in crated condition by DPM, the weight is determined by subtracting 50 percent from the weight upon which transportation charges are based.
- D. <u>Unaccompanied Baggage</u>. When transportation is by TGBL or DPM, and the net weight of unaccompanied baggage is unknown, the weight is determined by subtracting 50 percent from the gross weight shown on the shipping documents. When the unaccompanied baggage shipment includes PBP&E and/or required medical equipment, the PBP&E weight and/or required medical equipment weight must be shown separately on the bill of lading.
- E. When Shipment Weight Is Unobtainable. If the HHG or unaccompanied baggage shipment weight is unobtainable by the methods in subpars. B, C, or D, the weight is 7 pounds per cubic foot for all shipments, except dwelling-to-dwelling shipments within Germany, which is 5.7 pounds per cubic foot.
- F. Exceptions. When, through no fault of the member, the shipment tare weight exceeds the allowances prescribed in subpars. B and C, the appropriate official may deviate from these allowances.

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### U5340 EXCESS CHARGES

### A. General

1. <u>Transportation</u>. The member is liable for all transportation costs arising from the services listed, if the constructive cost to the Government of the authorized weight is exceeded:

- a. transportation of HHG in excess of the authorized allowance;
- b. transportation for distance in excess of that between authorized places;
- c. transportation in more than one lot (other than an unaccompanied baggage shipment authorized under par. U5320-B to be transported separately from the HHG shipment, and expedited transportation of items of extraordinary value when authorized under par. U5330-E);
- d. transportation of unauthorized articles; and
- e. special services requested by the member incident to HHG transportation.
- 2. NTS. The Government's maximum obligation for NTS is the cost of storage of the difference between the member's weight allowance prescribed in par. U5310-B and the weight of HHG transported incident to the same PCS orders. If the weight of the HHG in NTS plus the weight of the HHG transported on the same orders exceeds the member's prescribed weight allowance, the Government may pay the costs associated with storage of the excess weight if requested to do so by the member. Costs for storage of the excess weight must be collected from the member (see par. U1010-B8).

### B. HHG Transportation in Excess of Authorized Weight Allowance

1. Only One Shipment Made on PCS Orders. When the member makes only one shipment (that is, nothing is placed in NTS) the total cost of transportation, less the cost of transporting unauthorized articles as determined in subpar. D, shall be prorated on the basis that the member bears the portion that the excess net weight bears to the total net weight transported. For example, if a member with a weight allowance of 8,000 pounds transports 8,500 pounds of authorized articles, the excess is computed on the basis of 500/8500 of all costs of HHG transportation.

### 2. Multiple Shipments Made on PCS Orders

- a. <u>Member Not Administratively Weight Restricted</u>. When there is no administrative weight restriction and there are multiple shipments with excess weight involved, the cost attributable to the excess weight shall be computed on the shipment which results in the least excess cost to the member.
- b. Member Assigned to or from Administratively Weight Restricted Area
  - (1) Weight in Excess of Administrative Weight Allowance Transported to or from OCONUS. When there is an administrative weight restriction, multiple shipments to/from that area, and weight in excess of the administrative weight allowance is transported to/from the OCONUS area, the cost attributable to the excess weight shall be computed on the shipment to/from that area which results in the least cost to the member. Excess costs are computed on the overseas and transoceanic portions of the transportation.
  - (2) Weight Within Administrative Weight Allowance but Exceeds Full Weight Allowance. When there is an administrative weight restriction, multiple shipments and HHG are within the administrative weight allowance to/from the OCONUS area but in excess of the weight allowance (when all shipments are added together), the cost attributable to the excess weight is computed on the shipment which results in the least excess cost to the member.

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#### C. HHG Transportation in Excess of Authorized Distance

- 1. <u>General</u>. A member may have HHG transported between any points. However, the Government's expense, other than from a previous PDS or other authorized point to the new PDS, other authorized point or home of legal heir, is limited to that allowed on a like weight of HHG within the weight allowance transported in one lot from the last PDS, or from the actual location of the HHG, to the new PDS or home of the legal heir, whichever results in a lesser cost to the Government. This also applies to members on orders from administratively weight restricted areas.
- 2. HHG Moved from Designated Place at Personal Expense. When HHG are moved to a designated place at Government expense and later moved at personal expense to another location, on the member's next PCS excess distance cost for HHG transportation is based on a like weight from the designated place to the new PDS or between the old and new PDSs, whichever provides the greater entitlement. For example, incident to a member's PCS from Washington, DC, to sea duty in Norfolk, VA, the member's HHG are moved to a designated place in Detroit, MI. The HHG are later moved at personal expense to Fargo, ND. The member is subsequently ordered on PCS to shore duty in Key West, FL. The excess distance cost on HHG transportation from Fargo, ND, is based on a like weight of HHG from Detroit, MI.
- D. <u>Transportation of Unauthorized Articles</u>. Non-HHG articles (see "HHG" definition in Appendix A) should be transported apart from authorized HHG. The member should arrange for separate transportation. When non-HHG articles are disclosed, the member is liable for all identifiable transportation costs for the articles. If the transportation cost of the articles cannot be established, the weight of the non-HHG articles is excess weight and the transportation cost is computed under subpar. B.
- E. <u>HHG Transportation With Special Routing or Services Provided</u>. When special routing or services have been furnished at the member's request, the member is liable for the transportation cost above the cost of transporting the HHG without the special routing or services. Subject to subpars. A through D and upon the member's or heirs' (of deceased members) written request and agreement to pay any additional cost, the member or heirs may:
  - 1. turn over the HHG to a transportation officer for transportation at different times to the same destination;
  - 2. have special services used, such as additional valuation, specific routing, special loading, and other special or accessorial services which may involve additional expenses;
  - 3. have transportation between any points, limited to the cost in subpar. C (This may be Applied to transportation to the HOS (see par. U5365) when, upon the member's release from active duty, HHG are located at the HOR or PLEAD and were not brought into the Service. However, it shall not be applied to HHG if the member is not entitled to a HOS move.);
  - 4. have HHG transportation of one final shipment of HHG articles legally awarded to a former-spouse incident to a divorce when a member has a transportation entitlement under PCS orders, including separation and retirement (61 Comp. Gen. 180 (1981)).

#### U5345 TRANSPORTATION UNDER VARIOUS TYPES OF PCS ORDERS

(See par. U5222 for related dependent travel.)

#### A. Entrance Into the Service

1. <u>Initial Reporting</u>. Commissioned, reinstated or warrant officers appointed or reappointed in the regular services, and persons enlisted from civil life or reserve components are authorized HHG transportation from the home or PLEAD to the first PDS (see subpar. 2).

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2. Members Who Reenter the Service Within 1 Year of Discharge or Release from Active Duty. A member who reenters any Uniformed Service, within 1 year from the date of discharge or separation under honorable conditions, is entitled to HHG transportation to the new PDS from any combination of the following places:

- a. home or PLEAD;
- b. the last or any previous PDS;
- c. an authorized place of storage; or
- d. any place to which HHG were transported at Government expense.

#### B. Called/Ordered to Active Duty

- 1. <u>Called/Ordered to Active Duty for 20 or More Weeks at One Duty Station</u>. A member of a reserve component called/ordered to active duty under conditions other than those in subpar. 2 is entitled to HHG transportation from HOR, or the PLEAD, to the first or any subsequent PDS.
- 2. <u>Called/Ordered to Active Duty for Less Than 20 Weeks at One Duty Station</u>. A member of a reserve component called/ordered to active duty under the following conditions is entitled to HHG transportation within the TDY weight allowance from HOR (or HOS, if applicable) to the first or any subsequent duty station:
  - a. initial active duty for training for less than 6 months,
  - b. active duty (including active duty for training) for less than 20 weeks, or
  - c. active duty for training for 20 or more weeks with less than 20 weeks at any one location.

HHG transportation under this subparagraph is subject to the same limitations and requirements as in par. U4705.

- 3. <u>Recalled to Active Duty</u>. A member released from active duty, entitled to HHG transportation to a HOS as in par. U5365-A and recalled to active duty, is entitled to HHG transportation from the:
  - a. selected home, or
  - b. PLEAD, if recalled after selecting a home, or
  - c. place to which such HHG were last transported at Government expense (including place of NTS) in any event.
- 4. Commissioned or Appointed from the Ranks to Officer Status. For each officer commissioned/appointed from the ranks (including a graduate of officer candidate's school), HHG transportation is authorized from the home and/or the last PDS to the new PDS, including the place at which the member is commissioned or appointed if such place is, in fact, the member's first PDS as a commissioned or warrant officer.
- 5. <u>Commissioned from Service Academies</u>. Members of a graduating class of a Service academy commissioned as officers, are authorized HHG transportation from the academy to the home of the individual or from the academy and/or from the home to the first PDS.
- C. PCS with TDY En Route, PCS While on TDY, or PCS Following TDY Pending Further Assignment
  - 1. <u>PCS With TDY En Route or While on TDY</u>. A member, ordered to make a PCS with TDY en route, or while on TDY is ordered to make a PCS without return to the old PDS, is entitled to HHG transportation to the new

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PDS. The member may elect HHG transportation of up to the TDY weight allowance to the new PDS via TDY station(s) if such HHG are necessary for the member's personal use. This entitlement to TDY HHG transportation exists regardless of the provisions of par. U4705. The member also is entitled to NTS under par. U5380-L, table item 1, for the TDY. Temporary storage of any portion of the member's TDY HHG at the TDY station may be authorized/approved by the member's commanding officer, the order-issuing official, the destination transportation officer, or any other Service-designated official at the TDY station, if necessary. Upon completion of TDY, the member's TDY HHG may be transported (including temporary storage under par. U5375) to locations authorized under the basic orders. As an alternative, the HHG may be placed in NTS if such storage is an option under the member's basic orders.

2. PCS Following TDY Pending Further Assignment. A member, whose HHG were placed in NTS at Government expense when the member was ordered to a TDY station pending further assignment, is entitled to NTS for the full TDY period. When the new PDS is OCONUS or at a station to which HHG transportation is prohibited or restricted, or when for reasons beyond the member's control the HHG cannot be withdrawn during the first 90 days after the date of arrival at the OCONUS PDS or the PDS to which HHG transportation is prohibited or restricted, or within 90 days following TDY completion, an additional 90 days of NTS may be authorized/approved as under par. U5375-B2. When the new assignment is to sea duty, OCONUS duty, or duty at a PDS to which HHG transportation is prohibited and the designated place under par. U5222-D is at or in the vicinity of the NTS location, HHG transportation from storage to the residence is authorized under par. U5310-I3.

#### D. Course(s) of Instruction of 20 or More Weeks at One Location

When member is on/ordered to active duty to attend a course(s) of instruction (including Foreign Service Schools) at a school/installation (where the scheduled cumulative duration at one location is 20 or more weeks):

- 1. <u>HHG Transportation</u>. HHG transportation may be authorized from the last or any previous PDS or place of storage or from the home or PLEAD to the place where the course is conducted; and/or
- 2. NTS. Upon authorization/approval by the Service concerned, NTS at origin may be converted to temporary storage at the member's request, in whole or in part if the member is entitled, under orders, to transportation or NTS. The conversion is at Government expense. However, any storage costs accruing for periods in excess of 180 days are the member's responsibility. Unless otherwise provided in par. U5375-B3, no additional storage of the HHG is authorized before further PCS orders are issued.

A member who, at the conclusion of the course is permanently assigned to the place where the course is conducted, is entitled to transportation of HHG placed in NTS to the PDS and to transportation of any HHG not placed in storage under par. U5370-I. A member, called/ordered to active duty under this subparagraph, is entitled to transportation of HHG in NTS from the place of storage to the HOR or PLEAD upon release from active duty, or to the PDS if retained on active duty. (See par. U5317, item 7.)

- E. <u>CONUS Area to Which HHG Transportation Is Prohibited</u>. A member, ordered to duty at a CONUS location to which HHG transportation is prohibited or dependents are not permitted to join the member within 20 weeks, is entitled to:
  - 1. HHG transportation from the last PDS to a CONUS designated place; and/or
  - 2. NTS.

When the restriction is removed or the member is ordered on PCS to a PDS where HHG transportation is permitted, transportation is authorized from the designated place and/or NTS to the PDS.

#### F. Ordered to a CONUS Hospital

1. <u>General</u>. Except when the PDS or hospital from which a member is transferred is OCONUS, the entitlement to HHG transportation incident to a member's hospitalization is contingent on a statement by the commanding officer of the receiving hospital that the case has been evaluated and the period of observation and/or treatment

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in that hospital is expected to be prolonged. Unaccompanied baggage, not to exceed 225 pounds (gross), may be transported for a member transferred to a hospital without a statement regarding prolonged hospitalization. Unaccompanied baggage improperly transported or unavoidably separated from a member should be forwarded to the proper hospital destination and may be transported by an expedited mode when, in the opinion of the commanding officer at origin, circumstances require use of this mode. For HHG transportation of members officially reported as injured or ill under 37 U.S.C. §554, see par. U5372.

- 2. From CONUS Duty Stations or Hospitals. A member on active duty, who's transferred within CONUS to a hospital for observation and/or treatment from a PDS or TDY station, or from a hospital where the member was listed as a patient, is entitled to HHG transportation as for a PCS. The HHG entitlement shall not exceed the cost from any of the combination of the last or any previous PDS, the place to which the HHG were last transported at Government expense, or the place of storage, to the hospital. In lieu of transportation, HHG may be placed in NTS. At the member's option, part of the HHG may be transported and part placed in NTS. Any HHG in storage when a member is hospitalized may be continued in storage.
- 3. From OCONUS Duty Stations or Hospitals. A member on active duty OCONUS, who is transferred to a hospital in CONUS for observation and/or treatment, is entitled to HHG transportation from any authorized place(s) to the hospital or to NTS or, at the member's option, part may be transported and part placed in NTS. Any HHG in storage when a member is hospitalized, may be continued in storage. For the initial movement involving return from OCONUS, the commanding officer's statement that observation and/or treatment is expected to be prolonged, as prescribed in subpar. 1, is not required. Upon transfer to another hospital for observation and/or treatment, and when HHG were not transported incident to the initial transfer, subpar. 2 applies.
- 4. Transportation to Another Location. Upon transfer to a hospital, a member is entitled to HHG transportation to any place in CONUS; cost may not exceed the cost of transporting the HHG to the hospital. When HHG transportation is from OCONUS, the entitlement to CONUS transportation is limited to the cost of transportation to the hospital from the port through which transportation was made. For overland transportation from Canada and Mexico, the entitlement is limited to the cost of HHG transportation via the carrier and route ordinarily used for similar shipments from the place of origin to the CONUS hospital.
- 5. Completion of Hospitalization. A member, released from observation and/or treatment and restored to duty, separated from the Service, relieved from active duty, placed on the TDRL, or retired (including transfer to the Fleet Reserve or Fleet Marine Corps Reserve), is entitled to HHG transportation from the last or any prior PDS or place where HHG were last transported at Government expense, or any combination thereof, to a destination otherwise authorized in this Part. HHG previously transported incident to hospitalization may be transported from the place where located; cost may not exceed the cost from the hospital to the authorized destination.

#### G. Ordered from PDS to Await Orders, Detail, Assignment, or Separation

- 1. Ordered from CONUS PDS. A member, ordered from a CONUS PDS, may place HHG into NTS. Upon receipt of orders assigning the new PDS, HHG transportation from NTS is authorized from storage and/or the previous PDS to the new PDS.
- Ordered from OCONUS PDS. When a member is ordered to CONUS from an OCONUS PDS, HHG transportation may be from the PDS to the place in CONUS to which ordered to report. HHG transportation is permitted even though the place to which ordered to report may not be the new PDS, which is unknown. If orders to the new PDS are not available when HHG arrive at the place to which transported, the HHG may be placed in NTS. Upon receipt of the orders naming the new PDS, the same HHG may be transported to that PDS. In these circumstances, the orders involving detachment from the OCONUS PDS and the orders naming the new PDS are one PCS order. However, if the member takes physical possession of the HHG, the Government shall not transport the HHG (see par. U5318).

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- 3. Ordered from OCONUS PDS to the United States or to a Nonforeign OCONUS Area for Separation Processing with HOS Authorized. When a member is ordered from an OCONUS PDS to a CONUS or nonforeign OCONUS area for separation processing with HOS authorized under par. U5365-A, HHG may be:
  - a. transported from the PDS to the place to which ordered to report, and/or
  - b. placed in NTS.

These HHG later may be transported under par. U5365-A. If the member takes possession of the HHG at the processing station, transportation of those HHG to the HOS is authorized. However, the member must agree to bear all costs in excess of HHG transportation in one lot from the OCONUS PDS to the HOS via the processing point. In determining excess costs, the cost of authorized temporary storage in transit is part of the cost of one shipment from origin to final destination. HHG in NTS, at a designated place or at a designated location during the OCONUS tour, may be transported to the processing station only if the member's HOS is at the same location as the processing station.

H. Ordered on PCS to a PDS in the Vicinity of Storage. A member, whose HHG are in NTS at Government expense when ordered on PCS to a PDS at or in the vicinity of the place of storage, is entitled to NTS. HHG transportation from NTS to the residence also is authorized. If, because of conditions beyond the member's control, the HHG cannot be withdrawn during the first 90 days, an additional 90 days of NTS may be authorized/approved as in par. U5375-B2. Additional NTS beyond 180 days may be authorized/approved as in par. U5375-B3.

#### U5350 TRANSPORTATION UNDER PCS ORDERS TO OR FROM SEA DUTY OR OCONUS DUTY

(See par.U5222 for related dependent travel.)

#### A. Ordered to an OCONUS PDS to Which HHG Transportation Is Permitted

- 1. <u>General</u>. The member is authorized HHG transportation from the last or any previous PDS to any combination of the following locations:
  - a. the new PDS,
  - b. a CONUS location specified by the member,
  - c. NTS.

The Government expense for the combination of transportation under items a and b is limited to that which would have been allowed on a like weight of HHG transported in one lot from the old PDS, or other authorized location, to the new OCONUS PDS. Excess costs due to a combination of shipment(s) are determined under par. U5340. Upon a subsequent PCS between OCONUS PDSs, HHG transportation from the CONUS specified location or NTS to the new PDS, or to the place to which dependents are authorized to travel under par. U5222-D1, E, F or G, may be made only if authorized/approved through the Secretarial Process.

2. Ordered to an OCONUS PDS to Which HHG Transportation Is to Be Authorized Within 20 Weeks of Member's Port Reporting Month. When a member is ordered to an OCONUS PDS and is advised in writing that HHG transportation is to be authorized within 20 weeks after the member's port reporting month, the HHG the member indicates eventually are to be transported to the OCONUS PDS may be placed in NTS until transported. The remaining HHG may be transported for the duration of the OCONUS assignment to a CONUS location designated by the member or placed in NTS. When the total weight of unaccompanied baggage plus HHG transported and stored exceeds the authorized weight allowance, the cost of transporting the excess weight is at the member's expense. If the member is required to vacate Government quarters at the old PDS upon

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receipt of these orders and desires to establish a temporary residence for dependents near the old PDS pending authority for movement to the new PDS, the member may:

- a. transport or store the HHG not needed to establish the temporary residence; and
- b. transport, at Government expense, the HHG the member may need to establish a temporary residence for the dependents to a place in the vicinity of the old PDS.
- 3. Ordered to an OCONUS PDS to Which HHG Transportation Will Not Be Authorized Until 20 or More Weeks After the Member's Port Reporting Month. When a member is ordered to an OCONUS PDS, is to serve an accompanied tour, and is advised in writing that HHG transportation is to be authorized at some point 20 or more weeks after the member's port reporting month, HHG the member indicates eventually are to be transported to the OCONUS PDS may be placed in NTS until transported. The remaining HHG may be transported for the duration of the OCONUS assignment to a CONUS location designated by the member or placed in NTS. In addition, HHG transportation is authorized from the old PDS to a designated place in CONUS, or in a nonforeign OCONUS area if the member was:
  - a. a legal resident of that OCONUS location, before entering on active duty, or the member's spouse was a legal resident of that OCONUS location at the time of marriage; or
  - b. called to active duty from that OCONUS location or it is the member's HOR, not to exceed the entitlement from the old PDS to the designated place.

When HHG transportation is later authorized to the new PDS, and provided that the dependents are to be command sponsored and the member has at least 12 months remaining on the OCONUS tour on the date the dependents are scheduled to arrive, HHG transportation is authorized from the designated place to the OCONUS PDS. When the total weight transported to the designated place plus HHG stored exceeds the authorized weight allowance, excess costs are determined under par. U5340. If the member is required to vacate Government quarters at the old PDS upon receipt of such orders and desires to establish a temporary residence for the dependents near the old PDS pending authority for movement to the new PDS, the member may:

- a. transport or store the HHG not needed to establish the temporary residence; and
- b. transport, at Government expense, the HHG the member needs to establish a temporary residence for the dependents to a place in the vicinity of the old PDS.

When HHG transportation is later authorized to the new PDS, HHG transportation is authorized from:

- a. storage and/or the place to which they were moved under item b to the new PDS; and
- b. the place to which they were moved under item b to a combination of NTS and the location in CONUS or a nonforeign OCONUS area, as authorized above, designated by the member concerned.
- B. Ordered from Shore Duty to Sea Duty. When a member is ordered on PCS from shore duty to sea duty (except unusually arduous sea duty), the member is entitled to HHG transportation from the last PDS to:
  - 1. the homeport of the unit to which ordered;
  - 2 the vessel, afloat staff, or afloat unit to which ordered or the homeport thereof for unaccompanied baggage; and
  - 3. NTS.

When the homeport is OCONUS, subpar. A or D also apply.

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C. Ordered from a CONUS PDS to an OCONUS PDS to Which HHG Transportation Is Prohibited or Restricted, to Unusually Arduous Sea Duty, or Duty Under Unusual Circumstances. When a member is:

- 1. transferred by PCS to an OCONUS PDS to which HHG transportation is prohibited or restricted by Service regulations, or restricted because the member has elected an unaccompanied tour;
- 2. transferred by PCS to serve an OCONUS dependent restricted tour;
- 3. transferred by PCS to a unit specified in writing through the Secretarial Process as unusually arduous sea duty (par. U5222-D2);
- 4. permanently assigned aboard a vessel or afloat staff specified through the Secretarial Process as operating OCONUS for a contemplated continuous period of 1 year or more on the date the vessel or afloat staff is so specified; or
- 5. transferred by PCS to a vessel or afloat staff referred to in item 4 after it has been so specified;

#### HHG transportation is authorized to:

- 1. NTS for items 1 and 2 of the first itemization and later to the member's PDS when the restriction is lifted or upon receipt of dependent entry approval; or NTS for items 3, 4, and 5 of the first itemization;
- 2. any place in CONUS the member designates for items 1 and 2 of the first itemization, and later to the member's PDS when the restriction is lifted or upon receipt of command sponsorship of dependents; or any place in CONUS the member designates for items 3, 4, and 5 of the first itemization;
- 3. a nonforeign OCONUS area to which dependent transportation is authorized/approved under par. U5222-C4, item b; U5222-D1, item b, or if authorized/approved through the Secretarial Process;
- 4. the OCONUS location to which dependent transportation has been authorized/approved under par. U5222-C4, item c or U5222-D1, item c or d. (Subsequent entitlement is measured from the location to which transported under this authority or from the place HHG are then located, whichever is less. For shipments related to par. U5222-D1, item d, the weight may not exceed 350 pounds for each dependent 12 years of age or older and 175 pounds for each dependent under 12 years of age.
- 5. the OCONUS PDS in an amount up to the amount authorized by Service regulations and later from such PDS to the member's new PDS.

Storage of any portion of the HHG is authorized under item 1 of the second itemization, and transportation of the remainder under item 2, 3, 5, or 6 of the second itemization. When the prohibition or restriction is removed, or when the member is transferred or assigned to an OCONUS PDS to which HHG transportation is authorized, any HHG previously stored under item 1 of the second itemization or transported to a destination authorized in item 2, 3, or 5 of the second itemization may be stored in NTS. The remainder, or other HHG acquired before the effective date of the orders, may be transported to the member's OCONUS PDS. However, at least 12 months must remain on the member's tour at that PDS on the date the HHG are scheduled to arrive. (Through the Secretarial Process exceptions may be granted when the HHG shipping time uses a portion of the 12 months at the OCONUS PDS.)

- D. Ordered from an OCONUS PDS to an OCONUS PDS to Which HHG Transportation Is Prohibited or Restricted, to Unusually Arduous Sea Duty, or Duty Under Unusual Circumstances. When a member is transferred by PCS from an OCONUS PDS to:
  - 1. an OCONUS PDS to which HHG transportation is prohibited or restricted by Service regulations or restricted because the member is assigned to a dependent restricted tour or has elected to serve an unaccompanied tour at that station;

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- 2. a unit specified in writing through the Secretarial Process as unusually arduous sea duty (par. U5222-D2);
- 3. a vessel or afloat staff specified through the Secretarial Process as operating OCONUS for a contemplated continuous period of 1 year or more on the date the vessel or afloat staff is so specified; or
- 4. a vessel or afloat staff referred to in item 3 after it has been so specified;

the member is entitled to HHG transportation from the last or any previous PDS or place of storage to any combination of the following:

- 1. NTS:
- 2. any CONUS location the member may specify and later to the member's PDS when the restriction is lifted or upon receipt of command sponsorship of dependents;
- 3. designated place authorized/approved under par. U5222-C4, item b; U5222-D1, item b; or if authorized/approved through the Secretarial Process;
- 4. an OCONUS designated place authorized/approved under par. U5222-C4, item c; U5222-D1, item c or d; or if authorized/approved through the Secretarial Process;
- 5. the OCONUS PDS in an amount up to the amount authorized by Service regulations and later from such PDS to the new PDS.

When the restriction is lifted, or when

- 1. the member is ordered on PCS to an OCONUS to which HHG transportation is authorized,
- 2. the member is ordered on PCS from a unit referred to in item 2 or 3 of the first itemization, or
- 3. such vessel, afloat staff, or afloat unit is relieved from the OCONUS assignment.

HHG transportation to the member's current PDS from the place to which transported under items 1 through 4 of the second itemization is authorized. However, at least 12 months must remain on the member's tour at that PDS on the date the HHG are scheduled to arrive. Exceptions may be granted through the Secretarial Process. HHG transportation, from the last PDS to which HHG transportation was limited or prohibited to the new PDS, should be within authorized weight allowances prescribed in Service regulations. That amount, plus the amount transported from the places listed in items 1 through 4 of the second itemization, may not exceed the member's weight allowance in par. U5310-B.

- E. Ordered from Sea Duty or OCONUS Duty to a CONUS PDS. Except for cases under subpars. C and D, when a member is ordered from sea duty or from OCONUS duty to a CONUS PDS to which HHG transportation is permitted, or when transferred by PCS orders from a unit referred to in subpar. C, items 3, 4, and 5 of the first itemization, the member is entitled to HHG transportation to the new PDS from the last PDS and/or from the designated place, location, or NTS to which HHG were transported under subpar. A, B, C, D, or H. If the member is transferred on a PCS from a station to which HHG transportation was limited or prohibited under subpar. C, item 1 of the first itemization, or subpar. D, item 1 of the first itemization, and Service regulations limit (by weight or item) HHG transportation from such station, the weight the member is entitled to transport from the old PDS is as prescribed in the Service regulations, up to the weight allowance in par. U5310-B.
- F. Ordered from Sea Duty to an OCONUS Shore Duty PDS. Except for cases under subpars. D and E, when a member is ordered from sea duty to an OCONUS shore duty PDS to which HHG transportation is permitted, HHG

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transportation to the new PDS is authorized. However, at least 12 months must remain in the member's tour at the new PDS on the date the HHG are scheduled to arrive. Through the Secretarial Process exceptions may be granted when the HHG shipping time uses a portion of the 12 months at the OCONUS PDS. Transportation is authorized from the old PDS, NTS, or from a prior specified location to the new PDS, or from the old PDS to a specified location. In lieu of transportation, HHG may be placed in NTS, but transportation from NTS to NTS is not authorized. HHG may be transported to the new PDS from the old PDS, place of storage, or a prior specified location, or from the old PDS to a specified location. When partial HHG transportation is from the old PDS or a designated place, other HHG may be placed in NTS. When partial HHG transportation is from NTS, other HHG not transported may be kept in NTS. HHG transportation from NTS or from a prior specified location to the new OCONUS PDS is authorized without a cost limitation.

#### G. Ordered from Sea Duty to Sea Duty

- 1. <u>Homeports Identical</u>. Except for cases under subpars. D and E, when a member is ordered from sea duty to sea duty between afloat units having identical homeports, HHG transportation is not authorized.
- 2. <u>Homeports Not Identical</u>. Except for cases under subpars. D and E, when a member is ordered from sea duty to sea duty between afloat units not having identical homeports, HHG transportation or NTS in any combination is authorized:
  - a. from old homeport to the new homeport;
  - b. from a former PDS to the new homeport;
  - c. from a previously designated place to new homeport;
  - d. from NTS to the new homeport;
  - e. NTS in lieu of transportation prescribed in item a, b, or c.
- H. Ordered to or from Vessel, Afloat Staff, or Afloat Unit Deployed Away from Homeport. When a member departs from/arrives at a vessel, afloat staff, or afloat unit while deployed away from the homeport unaccompanied baggage transportation from/to the deployed unit is authorized without regard to distance.
- I. <u>Vessel, Afloat Staff, or Afloat Unit Homeport Officially Changed</u>. A member assigned to a vessel, afloat staff, or afloat unit, not specified as unusually arduous sea duty on the effective date of a homeport change, is entitled to HHG transportation or NTS in subpar. H2. A member assigned to a vessel, afloat staff, or afloat unit, specified as unusually arduous sea duty (par. U5222-D2) on the effective date of a homeport change is entitled to the HHG transportation to the destination authorized for dependents in par. U5222-D5 and/or NTS. HHG transportation to a new homeport shall not be made when a member receives PCS orders, directing detachment from the unit undergoing the homeport change, before the HHG are transported to the new homeport.
- J. Reassignment OCONUS Before the Prescribed OCONUS Tour Is Completed Due to Base Closure or Similar Action. A member, involuntarily transferred on a PCS from an OCONUS PDS to another OCONUS PDS due to base closure or similar action is entitled to HHG transportation to the new PDS if HHG are permitted there, regardless of the time remaining in the member's tour. In lieu of transportation, HHG may be placed in NTS. Upon later transfer from the new PDS on a PCS, HHG transportation is authorized regardless of the length of time served. (See par. U5317, item 7.)

#### **U5355 LOCAL MOVES**

- A. <u>General</u>. Necessary local moves of HHG within prescribed weight allowances are authorized within the same city, town, or metropolitan area upon:
  - 1. reassignment or PCS (subpar. B),

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- 2. moving to or from Government quarters (subpar. C),
- 3. vacating local economy housing (subpar. D1),
- 4. involuntary tour extension (subpar. D2),
- 5. separation (par. U5360-F),
- 6. retirement (par. U5365-G), or
- 7. death of the midshipman or cadet owner (par. U5370-G).
- B. Local Move Incident to Reassignment or PCS
  - 1. <u>PCS Between PDSs Located in Proximity or Reassignment Between Activities at the Same PDS</u>. A local move of HHG is authorized for a PCS between two PDSs in proximity to each other or a reassignment between activities at the same PDS if:
    - a. the Secretarial Process, or
    - b. a DoD installation commander (0-5 or above)

certifies that relocation of the member's household is mission essential, in the best interest of the Government, and not primarily for the member's convenience. Duty stations are in proximity to each other if:

- a. both are in an area ordinarily serviced by the same local transportation system, or
- b. members could commute daily from home to either PDS.

The local move of HHG must be to a residence from which the member will commute daily.

NOTE: Service regulations may require this certification for a local move of HHG to, from, and between designated location(s) to which dependent travel is authorized under par. U5222-D2. Otherwise certification is not required for these local moves of HHG. This subparagraph also does not apply to retirement or separation from the Service.

- 2. <u>PCS Between PDSs Not in Proximity to Each Other</u>. A local move of HHG between two places in proximity to each other is authorized when a member is ordered to make a PCS between PDSs not in proximity to each other.
- 3. <u>Separation from the Service or Retirement</u>. A local move of HHG between residences or from NTS in an area to a residence within the same city, town, or metropolitan area is authorized when a member is separated from the Service or relieved from active duty as prescribed in par. U5360, or retired, placed on the TDRL, discharged with severance pay, or involuntarily released to inactive duty with readjustment pay as prescribed in par. U5365. This local move is the final transportation authorized by par. U5360 or U5365.
- C. Local Move and NTS Incident to Assignment or Termination of Government or Government-Controlled Quarters. Subpars. 1 and 2 apply world-wide to all members, except incident to separation or relief from active duty under honorable conditions or retirement from the Service. Neither the weight allowance in par. U5310-B nor the 18,000 pound limit imposed by 37 U.S.C..§406(b)(1)(D) apply to this subparagraph. For information on NTS incident to occupancy of Government or Government-controlled quarters, see par. U5380-G. See pars. U5360-F and U5365-G, respectively, for local moves when the member is required to vacate Government or Government-controlled quarters incident to separation from the Service or relief from active duty under honorable conditions and incident to retirement.

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- 1. <u>Moving to/from Government Quarters</u>. A member is entitled to a local move of HHG, between Government quarters and the residence from which the member is to or did commute on a daily basis to the PDS, for moves directed by competent authority on the basis of a Service requirement such as:
  - a. assignment to Government quarters to use idle housing,
  - b. vacating Government quarters (i.e., orders, unfit for occupancy, some unusual Service operational requirement), or
  - c. reassignment to Government quarters when the conditions in item b have been rectified or alleviated.

The local move may be made from or to a point more distant than the residence from which the member did or is to commute on a daily basis to the PDS subject to the member paying the Government all costs in excess of the authorized transportation costs. A local move of HHG incident to moving to/from Government quarters due to personal problems or for the convenience or morale of individual members is not authorized.

2. Moving from Government Controlled Quarters. When a member occupying quarters under the jurisdiction of a Service (other than Government quarters) is directed by competent authority to vacate the quarters because the quarters are found to be unfit for occupancy, or to meet some unusual Service operational requirement, the member is entitled to a local move of HHG to other local quarters from which the member is to commute on a daily basis to the PDS. If vacating the quarters is for a temporary period, the member is entitled to a combination of a local move and NTS under subpar. U5380-G1b and to a return local move from the temporary residence and/or NTS.

#### D. Local Move and NTS Incident to Vacating Local Economy Quarters

- 1. Member Directed by Competent Authority to Vacate Local Economy Quarters. A member is entitled to a local move of HHG from local economy quarters to other local economy quarters (including rental guarantee housing) from which the member is to commute daily to the PDS, with no weight limitation based on grade, when ordered to vacate the quarters for the convenience of the Government. Such a move would be at Government expense, for example, when the member is directed by competent authority to vacate local economy quarters because the commander has: (1) determined the member's residence does not meet Service health or sanitation standards, or (2) placed the housing area/complex "off-limits". Except as noted in subpar. 2, when a member moves from local economy quarters as a result of a landlord's refusal to renew a lease or otherwise permit continued occupancy, the move is for the member's convenience, absent military necessity or requirement (52 Comp. Gen. 293 (1972)). For NTS, see par. U5380-G2a.
- 2. Member Vacates Local Economy Quarters Incident to Involuntary Tour Extension. A member is entitled to a local move to a residence on the local economy from which the member is to commute daily to the PDS, with no weight limitation based on grade, when the tour of duty at a PDS is involuntarily extended and the member is required for reasons beyond the member's control, such as refusal of landlord to renew the lease agreement, to change residences on the local economy (51 Comp. Gen. 17 (1971) and 59 id.626 (1980)). The member is entitled to a local move:
  - a. to other local economy quarters;
  - b. from NTS to Government or economy quarters,

when the member relocates during the extended tour.

For NTS, see par. U5380-G2b.

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# U5360 SEPARATION FROM THE SERVICE OR RELIEF FROM ACTIVE DUTY EXCEPT FOR DISCHARGE WITH SEVERANCE OR SEPARATION PAY, INVOLUNTARY SEPARATION, AND SEPARATION UNDER THE VSI OR SSB PROGRAM

(See pars. U5125 and U5225 for related member/dependent transportation.)

#### A. General. Except when a member is:

- 1. separated from the Service or relieved from active duty to continue in the Service (subpar. C);
- 2. separated from the Service or relieved from active duty upon expiration of enlistment or prescribed term of Service (subpar. D);
- 3. in a reserve component and called/ordered to active duty for less than 20 weeks, or less than 6 months for initial active duty for training (subpar. E);
- 4. stationed in CONUS, without dependents, and separated from the Service under other than honorable conditions (subpar. I); (For members stationed in CONUS who have dependents, see par. U5370-J; for members stationed OCONUS, with or without dependents, who are separated from the Service under other than honorable conditions, see par. U5370-D8.); or
- 5. separated under conditions in par. U5365-A.

A member on active duty, who is separated from the Service or relieved from active duty, is entitled to HHG transportation to the place elected by the member under par. U5125, from whichever of the following applies:

- 1. the last or any previous PDS,
- 2. a designated place, or
- 3. an authorized place of storage.

HHG transportation may be between places other than the authorized places if the member pays all costs in excess of transportation from the place of authorized origin to the place the member elects under par. U5125 (see par. U5340-C). If, under par. U5340-C, the member elects HHG transportation to other than that place, excess costs are computed on the basis of the cost that would have been incurred by the Government for transportation of a like weight of HHG in one lot from the last PDS or the actual location of the HHG, whichever would result in a lower cost to the Government, to that place. HHG transportation from the HOR or PLEAD is not authorized for HHG not brought into the Service for use in the member's household during the current tour of active duty.

#### B. Storage

- 1. <u>Nontemporary Storage</u>. A member who is entitled to transportation of HHG under subpar. A, F or H is entitled to NTS. The entitlement begins on the date orders are issued and terminates at the expiration of the 180th day from the date of termination of active duty. (Also see subpar. G).
- 2. <u>Temporary Storage</u>. Temporary storage of HHG transported from NTS under subpar. A, F or H is authorized only when:
  - a. necessary because of conditions beyond the member's control;
  - b. such conditions arise after HHG transportation from NTS; and
  - c. authorized/approved in accordance with Service regulations.

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Any HHG not placed in NTS may be placed in temporary storage under par. U5375 in connection with transportation under subpar. A, F or H.

- C. <u>Separation or Relief from Active Duty to Continue in the Service</u>. A member, separated or relieved from active duty to continue on active duty in a Uniformed Service, is entitled to HHG transportation or NTS only if the member is transferred on a PCS in conjunction with reentry into or continuance in the Service.
- D. Separation or Relief from Active Duty Upon Expiration of Enlistment or Prescribed Term of Service. A member, separated or relieved from active duty due to expiration of enlistment or prescribed term of service and who, on the following day, reenters the Service at the station at which separated or relieved with no change of PDS, is not entitled to HHG transportation or NTS.
- E. Relief from Active Duty for Members of the Reserve Components Called/Ordered to Active Duty for Less Than 20 Weeks or Less Than 6 Months for Initial Active Duty for Training. A member of the reserve components who is ordered to:
  - 1. initial active duty for training for less than 6 months;
  - 2. active duty (including active duty for training) for less than 20 weeks; or
  - 3. active duty for training for 20 or more weeks when the active duty is performed at more than one location, but less than 20 weeks at any one location;

is entitled to the HHG transportation (including temporary storage not to exceed 30 days) of the weight allowance in par. U4710-A, upon relief from such duty, from the:

- 1. member's last duty station, or
- 2. place to which such HHG were last transported at Government expense, to the:
  - a. HOR, or
  - b. PLEAD or active duty for training.

#### NOTE: NTS is not authorized.

- F. Member Required to Vacate Government or Government Controlled Quarters Upon Separation or Relief from Active Duty. A member, authorized HHG transportation under subpar. A, who is required by competent authority to vacate Government quarters or other quarters under the jurisdiction of a Service, is entitled to a local move of HHG at Government expense from the vacated quarters to a temporary residence in the vicinity of the vacated quarters. Neither the member's PCS weight allowance nor the 18,000 pound limit imposed by 37 U.S.C. §406(b)(1)(D) apply to local move. HHG transportation is authorized within the time limit in subpar. G, within the member's prescribed weight allowance, from the local temporary residence to the place elected by the member under par. U5125.
- G. <u>Time Limit</u>. Entitlement to HHG transportation terminates on the 181st day following separation from the Service or relief from active duty unless a written application for HHG transportation is turned in to a transportation officer or a designated representative before the expiration of the 180th day. When a HHG transportation application is made within 180 days, HHG must be turned over for transportation as soon as practicable after the submission. The transportation officer or designated representative determines "practicability" based on the facts and circumstances in each case. In hardship cases, an extension of the time limit may be authorized/approved for a specific additional period of time through the Secretarial Process. An extension of the time limit for transportation in no way extends the Government's obligation for storage costs for longer than the period authorized/approved under subpar. B (for NTS) or par. U5375-B (for temporary storage). HHG in NTS belonging to a member for whom the 180-day time limit for transportation has been extended may be continued in NTS with the Government acting as the member's agent for the period of the extension, provided:

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- 1. continued storage is authorized/approved through the Secretarial Process, and
- 2. the member agrees to pay all costs for NTS for any period in excess of the authorized (not to exceed 180 days) storage period.

Following the expiration of NTS, the HHG must be transported as soon as possible to the final destination.

- H. Members Ordered Home to Await the Results of Disability Proceedings. A member, who is::
  - 1. found by a physical evaluation board unfit to perform the duties of the member's grade,
  - 2. not entitled to a HOS move under par. U5130,
  - 3. but who, for the convenience of the Government, ordered home or to a specific location to await the results of the disability proceedings,

is entitled to HHG transportation to the home or to the specific location providing the member, through a signed release, agreed not to contest the initial physical evaluation board results. Entitlement to HHG transportation when separation or other orders are ultimately issued is in addition to the transportation made under this subparagraph. However, the entitlement upon final results of physical disability proceedings shall be for the cost for the distance from the member's PDS at the time the member received the orders directing the member to proceed in an awaiting-orders status to the point to which the member is entitled incident to separation or relief from active duty, less any amount previously paid for HHG transportation to the waiting point.

- I. Member Serving in CONUS Who Has No Dependents and Is Separated from the Service Under Other Than Honorable Conditions. A member serving in CONUS, who has no dependents and is separated from the Service under other than honorable conditions, is not entitled to any HHG transportation or NTS. For members stationed in CONUS who have dependents, see par. U5370-J; for members stationed OCONUS, see par. U5370-D8.
- J. <u>Member Ordered to a College</u>. An enlisted member, who is selected for separation to pursue an undergraduate degree through the ROTC scholarship program is entitled to HHG transportation to that college, the HOR, or PLEAD, as the member elects. The member is entitled to HHG transportation from:
  - 1. the last or any previous PDS,
  - 2. a designated place, or
  - 3. an authorized place of storage.

Shipment may be made between other places. The member is responsible for payment of all transportation costs in excess of transportation from the place of authorized origin to one of the authorized destinations. The member is entitled to storage entitlements as in subpar. B above.

U5365 RETIREMENT, PLACEMENT ON TDRL, DISCHARGE WITH SEVERANCE OR SEPARATION PAY, INVOLUNTARY RELEASE FROM ACTIVE DUTY WITH READJUSTMENT OR SEPARATIONPAY, INVOLUNTARY SEPARATION, OR SEPARATION UNDER THE VSI OR SSB PROGRAM

(See pars. U5130 and U5230 for related member/dependent transportation.)

- A. <u>HOS Authorized</u>. A member on active duty is entitled to HHG transportation from the last or any previous PDS, from a designated place in CONUS, from storage, or any combination thereof, to the member's HOS (under par. U5130) when the member is:
  - 1. retired for physical disability or placed on the TDRL (without regard to length of service),

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2. retired with pay for any other reason (including transfer to the Fleet Reserve or Fleet Marine Corps Reserve) immediately following at least 8 years of continuous active duty with no single service break of more than 90 days (B-160488, February 14, 1967),

- 3. separated with severance or separation pay immediately following at least 8 years of continuous active duty with no single service break of more than 90 days,
- 4. involuntarily released from active duty with readjustment or separation pay immediately following at least 8 years of continuous active duty with no single service break of more than 90 days,

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- 5. involuntarily separated (see definition in Appendix A) from a DoD Service (on/after 1 October 1990 through/ending 30 September 2001) or from the Coast Guard (on/after 1 October 1994 through/ending 30 September 2001),
- 6. separated under the VSI or SSB program (on/after 5 December 1991 through/ending 30 September 2001) from a DoD Service or from the Coast Guard (on/after 1 October 1994 through/ending 30 September 2001).

Except for members undergoing hospitalization, medical treatment, education or training, or in other deserving cases (subpars. D, E, and F), HHG must be turned over for transportation within 1 year following termination of active duty. HHG transportation is authorized to a place other than the member's HOS, or part to the HOS and part to some other place, provided the member bears all costs in excess of transportation in one lot to the HOS, HOR, or the PLEAD, whichever provides the greatest entitlement (54 Comp. Gen. 1042 (1975)).

- B. <u>Transportation to HOS Not Authorized</u>. A member on active duty is entitled to HHG transportation under par. U5360 when the member:
  - 1. is retired without pay;
  - 2. has less than 8 years of continuous active duty immediately preceding retirement for any reason other than physical disability, or involuntary separation as described in subpar. A, item 5; or
  - 3. has less than 8 years of continuous active duty immediately preceding discharge with severance or separation pay, or is involuntarily released to inactive duty with readjustment or separation pay other than as described in subpar. A, items 5 and 6.

#### C. Storage

- 1. <u>General</u>. A member or a dependent, entitled to HHG transportation under subpar. A or K, is entitled to NTS. The entitlement begins on the date orders are issued and terminates 1 year from the date of termination of active duty, except as indicated in subpars. D and H.
- 2. <u>One-Year Period Extended Because of Hospitalization or Medical Treatment</u>. A member undergoing hospitalization or medical treatment on date of termination of active duty, or for any period of time during the 1-year period following such date, is entitled to NTS under subpar. D.
- 3. One-Year Period Extended Because of Education or Training or in Other Deserving Cases. The HHG of a member, for whom the 1-year time limit in subpar. A has been extended under subpar. E or F, may be continued in NTS with the Government acting as the member's agent for the period of the extension, provided:
  - a. continued storage is authorized/approved through the Secretarial Process, and
  - b. the member agrees to pay all costs for NTS for any period in excess of 1 year from the date of termination of active service, or the longer period authorized by subpar. D, if applicable.

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4. <u>Temporary Storage</u>. Temporary storage of a shipment from NTS under subpar. A or K (when transportation to HOS is authorized or a member on the TDRL is discharged or retired) is authorized only when:

- a. necessary because of conditions beyond the control of the member, or dependent (if applicable);
- b. such conditions arise after transportation from NTS; and
- c. authorized/approved in accordance with Service regulations.

Any portion of a member's HHG not placed in NTS may be placed in temporary storage under par. U5375 as part of HHG transportation under subpar. A or K.

#### D. Member Undergoing Hospitalization or Medical Treatment

- 1. On Date of Termination of Active Duty. A member, entitled to HHG transportation to a HOS and confined in, or undergoing treatment at, a hospital on the date of termination of active duty, is entitled to HHG transportation if transportation to the HOS is authorized (subpar. A) and storage is authorized (subpar. C). Entitlement to HHG transportation and NTS to a HOS expires 1 year after either the date of discharge from the hospital or termination of medical treatment, whichever is later. An extension of this time limit may be authorized/approved through the Secretarial Process.
- 2. <u>During 1-Year Period After Date of Termination of Active Duty.</u> A member, entitled to HHG transportation to a HOS and confined in, or undergoing treatment at, a hospital for any period of time during the 1-year period following termination of active duty, is entitled to HHG transportation until 1 year after the date of termination of active duty plus a period equal to the period of the member's hospitalization or treatment. An extension of that time limit may be authorized/approved through the Secretarial Process. The member is entitled to NTS until 1 year after date of termination of active duty plus a period equal to the period of hospitalization or treatment occurring within that year. NTS in excess of this total time is at the member's expense. Further extension of the time limit for NTS is not authorized.
- E. Member Undergoing Education or Training. A member entitled to HHG transportation under subpar. A who:
  - 1. on the date of termination of active service is undergoing education or training to qualify for acceptable civilian employment, or
  - 2. begins such education or training during the 1-year period following termination of active service, or during the longer period authorized/approved under subpar. D (if applicable),

is entitled to HHG transportation until 1 year after the education or training is completed, or 2 years after the date of termination of active duty, whichever is earlier, and continued NTS provided:

- 1. such additional period for storage and transportation is authorized/approved through the Secretarial Process, and
- 2. the member agrees to pay all costs for NTS for any period over 1 year from the date of termination of active service (see subpar. C), or the longer period authorized by subpar. D, if applicable.

A further extension of the time limit for HHG transportation and continued NTS at member's expense but under Government auspices, may be authorized/approved through the Secretarial Process. Notwithstanding the extension of the time limit within which HHG transportation must begin, the storage period at Government expense is as specified in subpar. C.

F. Other Deserving Cases. An extension of the 1-year time limit prescribed in subpar. A may be authorized/approved through the Secretarial Process when an unexpected event beyond the member's control occurs which prevents the member from moving to the HOS within the specified time limit. A time limit extension also may be authorized/approved through the Secretarial Process, if in the best interest of the Service, or substantially to the

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member's benefit and not more costly or adverse to the Service. This includes cases where the 1-year time limit has already been extended under subpars. D and E. These extensions may be authorized/approved only for the specific period of time the member anticipates is needed to complete the move. If, at the expiration of this extension period, additional time is required, the member may request a further extension through the Secretarial Process, citing the reasons for the extension. An additional period of entitlement for a specific period of time may then be authorized/approved through the Secretarial Process (B-126158, April 21, 1976). These extensions do not extend the Government's obligation for storage costs for longer than a 1 year period from the date of termination of active duty, except where a longer period is authorized under subpar. D. The delayed HHG transportation under this subparagraph must be incident to separation of the member from the Service (B-207157, February 2, 1983).

- G. Member Required to Vacate Government or Government Controlled Quarters Before Selecting a Home. A member authorized HHG transportation to a selected home under subpar. A, who is required by competent authority in the interest of the Government to vacate Government quarters, or quarters under the jurisdiction of a Service, before selecting a home, is entitled to a local move of HHG at Government expense from the vacated quarters to a temporary residence in the vicinity of the vacated quarters. Neither the member's PCS weight allowance nor the 18,000 pound limit imposed by 37 U.S.C. §406(b)(1)(D) apply for this local move. HHG transportation is authorized, within the prescribed time limits and the member's prescribed weight allowance, from the local temporary residence to the selected home.
- H. Recalled to Active Duty Before Selecting a Home. A member, eligible to select a home under subpar. A, who is recalled to active duty before selecting and traveling to such home, and who has HHG in NTS under subpar. C, may have the NTS continued from the date the member is recalled to active duty until the member reverts to retired status provided the member is otherwise entitled to such storage.
  - 1. If the member is ordered on TDY incident to the recall, continued storage may be provided only if the member qualifies for special storage under par. U4770-B,
  - 2. If the member is ordered on PCS incident to the recall, continued NTS may be provided if the member is entitled to NTS on the PCS order.

Regardless if the member had HHG in NTS at the time of recall to active duty, when the member reverts to retired status under honorable conditions, the member is entitled to NTS (subpar. C) and HHG transportation (subpar. A) to a HOS. However, the HHG must be turned over to a carrier for transportation within 1 year after the date the member is last released from active duty (i.e., within 1 year from the date the member reverts to retired status). If the member dies after reversion to retired status, subpar. K applies.

- I. <u>Recalled to Active Duty After Selecting a Home</u>. A member recalled to active duty after selecting and traveling to a HOS, is, upon termination of active duty under honorable conditions, entitled to HHG transportation to the previous HOS, or to the PLEAD, whichever the member elects for travel allowances.
- J. Members on TDRL Discharged or Retired. A member on the TDRL, when discharged with severance pay or retired for any reason (including transfer to the Fleet Reserve or Fleet Marine Corps Reserve), is not entitled to HHG transportation in connection with such discharge or retirement; but may be entitled to HHG transportation to HOS (subpar. A), to storage (subpar. C), or to extensions granted because of hospitalization, medical treatment, education, training or other deserving cases (subpars. D, E, and F).

#### K. Member Dies After Retirement or Release

1. After Selecting a Home. If a member, entitled to HHG transportation to a HOS undersubpar. A, dies after selecting a home under par. U5130, but before HHG transportation, the HHG may be transported, on the request of dependents, to the member's HOS, to a home or other place selected by the dependents, or partly to each. The dependents are liable for all costs in excess of the transportation cost in one lot to the member's HOS. If

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there are no surviving dependents, the HHG may be transported to the home of the person legally entitled to them. That person is liable for all costs in excess of the transportation cost to the member's HOS. This subparagraph also applies when the member completed travel to the HOS.

- 2. <u>Before Selecting a Home</u>. If a member, entitled to HHG transportation to a HOS under subpar. A, dies before selecting a home under par. U5130 or, if a home has been selected, before HHG transport and member's travel to the HOS, the HHG may be transported at Government expense upon request of the dependents to the member's HOS or the home selected by the dependents which would have been authorized under par. U5130-A, or partly to each. The dependents are liable for all costs in excess of the transportation cost in one lot to the home selected by the dependents. If there are no surviving dependents, the HHG may be transported to the home of the person legally entitled to them.
- 3. <u>Time Limits</u>. The same time limits as prescribed for members in this paragraph apply to HHG transportation and NTS made by surviving dependents, or the person legally entitled to the HHG.
- L. Members Ordered Home to Await Disability Retirement. A member, found by a physical evaluation board unfit to perform the duties of the member's grade and who, for the convenience of the Government, is ordered home or to a specific location to await further orders in connection with disability retirement, is entitled to HHG transportation to the home or specific location. Shipments transported under this subparagraph may be re-transported when retirement or other orders are ultimately issued, but maximum entitlement is limited to the entitlement for the distance from the member's PDS at the time the member received the orders to proceed in an awaiting orders status, to the point to which the member is entitled incident to retirement, release from active duty, etc., less any amount previously paid for transportation of HHG to the waiting point (32 Comp. Gen. 348 (1953)).

#### U5370 HHG TRANSPORTATION UNDER UNUSUAL/EMERGENCY CIRCUMSTANCES

#### (NOTE: For Dependent Travel Under Unusual/Emergency Circumstances See Par. U5240)

- A. General. Situations in this paragraph are unusual or emergency circumstances. Authorization for HHG transportation under this paragraph is contingent on transportation of dependents under par. U5240, unless otherwise provided for in this paragraph. When dependents' transportation under par. U5240 is involved, orders authorizing the dependent travel also may authorize HHG transportation and should cite the specific subparagraph under which the transportation is authorized. In other circumstances, orders issued under this paragraph providing for HHG transportation (or consumable goods under subpar. L) must cite the specific subparagraph under which the transportation is authorized. For transportation of HHG incident to an evacuation, see Chapter 6. Following are guidelines for administering the entitlements to HHG transportation authorized in this paragraph:
  - 1. Ordinarily, authority to authorize/approve requests for transportation is exercised through the Secretarial Process.
  - 2. HHG transportation authorized in connection with dependents' transportation in advance of the member's PCS and under subpars. D2, D3, D4 and D8b precludes further HHG transportation during the member's current OCONUS tour, except as prescribed in subpar. B and par. U6010.
  - 3. When a noncommand sponsored dependent is present in an OCONUS area, HHG transportation shall not be authorized except when the order-issuing official determines, in each instance, that the unusual or emergency circumstances of the particular case justify the expenditure of public funds for this purpose.
- B. HHG Transportation from Other Than the United States or a Nonforeign OCONUS Area Due to Official Situations
  - 1. <u>General</u>. Orders authorizing dependents' transportation from other than the United States or a nonforeign OCONUS area, for official reasons in par. U5240-B, also may authorize HHG transportation within the authorized weight allowance in par. U5310-B, or the administrative weight limitation established by the Service

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concerned in accordance with par. U5315, as appropriate. The HHG may be transported from any location and/or from NTS to the designated place. These members also are entitled to NTS or continued NTS under par. U5380-C.

- 2. Return of Dependents to the Member's OCONUS PDS. When a member is authorized dependents' transportation to the member's OCONUS PDS under par. U5240-B, item 3, and when in the Government's best interest, the official authorizing dependents' transportation may authorize HHG transportation to the member's OCONUS PDS up to the cost from the place to which the HHG were previously transported under this subparagraph. However, at least 12 months must remain in the member's tour at the OCONUS PDS on the day the HHG are scheduled to arrive at that PDS. Through the Secretarial Process, exceptions may be granted when the HHG shipping time uses a portion of the 12 months at the OCONUS PDS.
- 3. Entitlements on Next PCS Order. Entitlement to HHG transportation for dependents under this paragraph has no effect on the entitlement to HHG transportation on the member's next PCS (40 Comp. Gen. 554 (1961)). A member is entitled to ship up to, but no more than, the full HHG weight allowance under such orders. For example a member early returns dependents and 8,000 pounds HHG to a designated place. Upon subsequent PCS the member has a weight allowance of 11,000 pounds. The combined weight of HHG transported from the designated place, NTS, and OCONUS PDS to the new PDS may not exceed 11,000 pounds.
- C. <u>HHG Transportation for Reasons of National Interest</u>. Orders authorizing dependents' transportation under par. U5240-C also may authorize HHG transportation within prescribed weight allowances. This applies whether the HHG are OCONUS or in NTS. Transportation is authorized between the same places authorized in subpars. B and D
- D. HHG Transportation from OCONUS Due to Personal Situations and HHG Transportation Located in CONUS When Disciplinary Action is Taken Against a Member Stationed OCONUS
  - 1. General. Orders authorizing dependents' transportation under pars. U5240-D and E also may authorize HHG transportation within the weight allowance in par. U5310-B, or the administrative weight limitation established by the Service concerned in accordance with par. U5315, as appropriate. The HHG may be transported from any location and/or from NTS to a designated place or, if the dependents are foreign-born, to a destination in the dependents' native country. These members also are authorized NTS or continued NTS under par. U5380-C. Otherwise, orders may be issued providing for HHG transportation in advance of the member's PCS only if authorized/approved under subpars. 2, 3, 4 or 8b.
  - 2. <u>Dependents Do Not Perform Authorized Travel to the OCONUS PDS</u>. A member, with dependents, ordered on PCS to an OCONUS PDS, who, in anticipation of dependents accompanying or joining the member, transports HHG to the PDS, may be provided return HHG transportation if, for reasons beyond the member's control, the dependents do not join the member. Return HHG transportation may be authorized/approved through the Secretarial Process when in the best interest of the member or dependents and the United States. Return HHG transportation may not exceed the transportation cost from the member's OCONUS PDS to the dependent's location. (B-217447, April 24, 1986).
  - 3. <u>Death of Dependents in OCONUS Areas</u>. After the death of a sole dependent, or of all dependents, authorized to reside in an OCONUS area, a member is entitled to NTS of HHG located in the OCONUS area under par. U5380-L, table, item 15, up to the prescribed weight limit.
  - 4. <u>Dependents Currently at Appropriate Destination-Travel Orders Not Issued</u>. When dependents have traveled to an appropriate destination under circumstances which would have authorized their travel under par. U5240-D had orders been issued, HHG transportation may be authorized provided orders are later issued approving dependents' travel under the conditions in par. U5240-D, and confirming HHG transportation. Such orders must be supported by a determination of the member's commanding officer that:
    - a. dependents traveled to an appropriate location where they intend to reside;
    - b. their travel meets the conditions in par. U5240-D, except that a travel authorization for their travel was not issued;

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c. the OCONUS status of dependents as command sponsored remains unchanged (not applicable for a member's former dependents whose transportation could have been authorized under par. U5240-E); and

- d. it is in the best interest of the United States to issue orders approving dependents' transportation to an appropriate destination under par. U5240-D.
- 5. Transportation of Former Family Members Incident to Divorce or Annulment. The official authorizing travel of former-family members under par. U5240-E also may authorize HHG transportation subject to the same conditions, circumstances, and terminal points in par. U5240-E for their personal travel. HHG transported must be turned over to a transportation officer or carrier for transportation within 1 year after the effective date of the final decree of divorce or annulment, or within 6 months after the date the member completes personal travel from the OCONUS PDS incident to a PCS, whichever occurs first. An extension of that 6-month time limit for HHG transportation may be authorized/approved the same as for dependent travel in par. U5240-E1. If the 6-month time limit is extended, the HHG must be turned over to a transportation officer or carrier for transportation within 1 year after the:
  - a. effective date of the final decree of divorce or annulment; or
  - b. date the member completes personal travel from the OCONUS PDS incident to a PCS;

whichever occurs first.

- 6. Return of Dependents Authorized to OCONUS Areas
  - a. <u>Change in Custody Agreement or Other Legal Arrangements</u>. When a member is authorized return transportation of dependents to the same or subsequent OCONUS PDS under par. U5240-E8a, return HHG transportation to the member's OCONUS PDS, not to exceed the cost from the place to which they were previously transported under this subparagraph, when in the best interest of the Government may be authorized through the Secretarial Process. However, at least 12 months must remain in the member's tour at the OCONUS PDS on the day the HHG are scheduled to arrive at that station. Exceptions may be granted through the Secretarial Process when the HHG shipping time uses a portion of the 12 months at the OCONUS PDS.
  - b. <u>Member Serves an IPCOT</u>. Incident to the member serving an IPCOT, when dependents are returned to the member's OCONUS PDS at:
    - (1) Government expense under par. U5240-D3, or
    - (2) personal expense and those dependents are subsequently command sponsored,

HHG transportation is authorized to the member's OCONUS PDS, but costs may not exceed the cost from the place to which the HHG were previously transported under par. U5370-D to the member's PDS. At least 12 months must remain in the member's tour at the OCONUS PDS on the day the HHG are scheduled to arrive at that station. Exceptions may be granted through the Secretarial Process when the HHG shipping time uses a portion of the 12 months at the OCONUS PDS.

7. Entitlements on Next PCS Order. Entitlement to HHG transportation for dependents and former-family members under this paragraph has no effect on the entitlement to HHG transportation based on dependency status and grade on the effective date of the member's next PCS (40 Comp. Gen. 554 (1961)). A member is entitled to ship up to, but no more than, the full HHG weight allowance under such orders.

Example 1: A member early returns dependents and 8,000 pounds HHG to a designated place. Upon subsequent PCS the member has a weight allowance of 11,000 pounds. The combined weight of HHG transported from the designated place, NTS, and OCONUS PDS to the new PDS may not exceed 11,000 pounds.

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Example 2: A member divorces at the OCONUS PDS and ships 5,000 pounds HHG to the CONUS for the former family. (a) The member remarries before the effective date of the next PCS order. Upon subsequent PCS the member may ship up to, but no more than, the authorized HHG weight allowance of 11,000 pounds. (b) The member is a member without dependents upon subsequent PCS with a weight allowance of 8,000 pounds. The member may ship up to the authorized weight allowance of 8,000 pounds.

- 8. <u>Disciplinary Action Taken Against Member Stationed OCONUS or Member Discharged Under Other Than</u> Honorable Conditions or Sentenced to Confinement With or Without Discharge
  - a. Dependent Transportation Authorized. When orders authorize dependents' transportation under par. U5240-D2, items h(1) through (8), HHG transportation may be authorized up to the Government cost from the member's last or former OCONUS PDS or the place to which last transported at Government expense, as applicable, to the member's HOR or PLEAD, the designated place, or, when granted through the Secretarial Process, to a destination in the dependents' native country if the dependents are foreign-born. The official authorizing the transportation determines the destination to which transportation is authorized and ensures that a reasonable relationship exists between that destination and the conditions and circumstances. When orders authorize dependents' transportation under par. U5240-D2, item h(9), HHG transportation may not be authorized for a distance greater than that from the member's last or former OCONUS PDS to the HOR or PLEAD. NTS may not be authorized.
  - b. No Dependent Travel Involved. A member whose PDS is OCONUS, and who is not provided HHG transportation under subpar. 1 or subpar. a because dependents are not provided transportation under par. U5240-D2, item h (that is, the member has no dependents, dependents performed travel at personal expense without orders, etc.), may be provided HHG transportation when the member is:
    - (1) sentenced by court-martial to be confined or to receive a punitive discharge (includes a bad conduct discharge, dishonorable discharge and dismissal);
    - (2) sentenced to confinement in a foreign or U.S. civil confinement facility;
    - (3) discharged OCONUS under other than honorable conditions;
    - (4) returned to CONUS for discharge under other than honorable conditions;
    - (5) returned to CONUS to serve a sentence of confinement in civil or military confinement facilities;
    - (6) serving OCONUS and is dropped, sent to prison under sentence, or transferred as a prisoner to a place of detention;
    - (7) serving OCONUS and is transferred to a different ship or station to await trial by court-martial as a deserter or straggler;
    - (8) discharged under other than honorable conditions after surrendering to military authorities in CONUS following a period of absence without leave from the OCONUS PDS; or
    - (9) convicted by a court-martial and placed on leave involuntarily while awaiting completion of appellate review. (When HHG are transported to HOR or PLEAD, or to some other place on a not to exceed basis under the provisions of this item, that is the final separation HHG transportation unless the member is restored to duty (63 Comp. Gen. 135 (1983)).

The officer exercising special or general court-martial jurisdiction over the member may authorize/approve HHG transportation in the above circumstances. HHG transportation should be authorized/approved when in the Government's best interest. When authorized/approved, the member is provided transportation of the authorized weight allowance of the grade held at the time the HHG are transported, or the authorized weight allowance of the grade held when ordered to OCONUS duty, whichever is greater. If the member has dependents, HHG transportation under items h(1) through (8) may be authorized up to the Government cost from the member's last or

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former OCONUS PDS or the place to which last transported at Government expense, as applicable, to the member's HOR, PLEAD, the designated place, or if the dependents are foreign-born, to the destination in the dependents' native country at which the dependents are to reside or are residing. The authorizing/approving official must determine the destination to which transportation is authorized and ensure that a reasonable relationship exists between that destination and the conditions and circumstances. If the member has no dependents, HHG transportation is authorized from the member's OCONUS PDS to any location, up to the cost from the OCONUS PDS to the member's HOR or PLEAD. HHG transportation under item h(9), whether the member has dependents or not, may not be authorized for a distance greater than that from the member's last or former OCONUS PDS to the HOR or PLEAD. If the member is separated from the Service, the member is not entitled to NTS if moved from Government or Government-controlled quarters, nor to NTS as an alternative to transportation.

- 9. Entitlement Following Confinement Without Discharge. If a member's HHG are transported under subpar. 8, and following confinement the member returns to duty at a new PDS, the member is entitled to HHG transportation from any location where the HHG are located to the new PDS, up to the cost from the member's HOR or PLEAD to the new PDS, based on the grade held on the effective date of that PCS order to the new PDS. If the member's HHG were not transported under subpar. 8, HHG transportation is authorized from the location to which last transported at Government expense to the member's new PDS, based on the grade held on the effective date of that PCS order to the new PDS.
- 10. Entitlement When Member is Restored to Duty Following Appellate Leave. If a member, whose HHG were transported under subpar. 8b, item (9) (that is, while awaiting completion of appellate review), is restored to duty following the review, the member is entitled to transport HHG to the new PDS from the location to which transported when the member was placed on appellate leave.
- E. PDS to Which Dependent Travel Is Authorized Changed to Dependent Restricted Tour PDS, or Sea Duty Changed to Unusually Arduous Sea Duty
  - 1. <u>General</u>. This subparagraph applies when a member is ordered to a PDS to which dependent travel is authorized which is later changed to a dependent restricted tour PDS, when there is a change to a dependent restricted tour PDS, or when there is a change in the designation of the duty from sea duty to unusually arduous sea duty. If both NTS and transportation are provided as alternate entitlements, a portion of the member's HHG may be transported and the remainder placed in NTS.
  - 2. <u>Change Imposed Before HHG Are Turned Over to Transportation Officer</u>. When the change is imposed before HHG are turned over to a transportation officer, the entitlement is determined under par. U5350.
  - 3. Change Imposed After HHG Are Turned Over to Transportation Officer. When the change is imposed after HHG are turned over to a transportation officer, the transportation officer, at the request of the member, must divert or re-consign HHG to NTS, to a CONUS designated place, or if authorized/approved through the Secretarial Process to a designated place in a nonforeign OCONUS area. Part of the HHG may be placed/retained in NTS, and the remainder transported to the designated place.
  - 4. <u>Change Imposed After HHG Arrive at Member's PDS</u>. When the change is imposed after the HHG arrive at the member's PDS, the member may elect NTS and/or HHG transportation to a CONUS designated place, or if authorized/approved of through the Secretarial Process, transportation to a designated place in a nonforeign OCONUS area.
  - 5. <u>Subsequent Entitlement</u>. If the PDS is later changed from a dependent restricted tour PDS to a PDS to which dependent travel is authorized, or the duty designation is reclassified from unusually arduous sea duty to regular sea duty, the member may elect NTS or HHG transportation from the place to which they were shipped under this subparagraph, or from NTS, to the PDS. However, at least 12 months must remain on the OCONUS tour or sea duty tour following the date the HHG are scheduled to arrive at the PDS. Exceptions may be granted through the Secretarial Process when the HHG shipping time uses a portion of the 12 months at the OCONUS PDS. The member also may elect to keep the HHG at the location to which transported under subpar. 2 or 3 until a later PCS at which time that location is the authorized point of origin of the later shipment to a duty station or NTS.

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#### F. HHG Transportation Incident to Alert Notice

1. General. A member of any unit which has been officially alerted for movement, contemplated to begin within 90 days after the alert notice, to an OCONUS PDS to which dependent travel is not authorized, or who is ordered on PCS to a unit so alerted, is entitled to HHG transportation and/or NTS as specified in par. U5350-C (45 Comp. Gen. 208 (1965)).

- 2. Member Not Transferred to Dependent Restricted Tour OCONUS After Alert Notice Announcement. When HHG have been transported or stored under subpar. 1 but the member is not transferred to that OCONUS PDS, HHG transportation is authorized from the location or storage point to the new PDS. If the member is continued on permanent duty at the station where the alert notice was officially announced, HHG transportation from the location or storage to that PDS is authorized.
- G. <u>Cadet or Midshipman Dies While Enrolled in Service Academy</u>. The personal effects of a cadet or midshipman who dies while enrolled in a Service academy may be transported at Government expense to the home of the person legally entitled to the effects.
- H. Member Reduced in Grade. A member, reduced in grade after HHG have been transported on PCS orders to a PDS, is entitled, when ordered from that PDS, to HHG transportation of the weight allowance prescribed for the grade held:
  - 1. at the time of PCS from that PDS, or
  - 2. when ordered to that PDS,

whichever is greater. Entitlement to NTS continues under par. U5380 without regard to the reduction in grade until the effective date of the member's next PCS order. When the member is serving in a grade lower than that held when ordered to the PDS, the PCS orders from that PDS must cite this subparagraph as authority and state the weight allowance prescribed for the member's former grade. The transportation origins and destinations continue to be the same as they were before the member was reduced in grade.

- I. <u>HHG Transportation Incident to Tour Extension</u>. A member on a tour of less than prescribed tour length at a PDS, who used the HHG transportation entitlement upon assignment to that PDS, is entitled to HHG transportation from the place where HHG are located to that PDS, up to the cost from the old to the new PDS. Entitlement under this subparagraph is limited to situations:
  - 1. of tour extension due to unusual circumstances and needs of the Service, or
  - 2. in which a member did not transport all HHG to that PDS initially because of the anticipated short time of assignment to that station (B-208861, November 10, 1982).
- J. HHG Shipment Incident to a Court-Martial Sentence/Administrative Discharge Under Other Than Honorable Conditions (for Members-With-Dependents Stationed in CONUS)
  - 1. Transportation Allowance. A member (with dependents) stationed in CONUS who:
    - a. is sentenced by a court-martial to:
      - (1) confinement for a period of more than 30 days,
      - (2) receive a dishonorable/bad-conduct discharge, or
      - (3) dismissal from a Uniformed Service, or
    - b. receives an administrative discharge under other than honorable conditions,

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is entitled to HHG transportation directly related to dependent transportation under par. U5240-J.

- 2. <u>Transportation Authorization</u>. HHG transportation is authorized by a Service-designated authority who determines:
  - a. the authorized destination, and
  - b that a reasonable relationship exists between the conditions/circumstances in each case and the authorized destination.
- 3. Transportation Requests. HHG transportation may be requested by:
  - a. the member,
  - b. the member's spouse, or
  - c. another dependent (if the member has no spouse, or the spouse is not available).
- 4. <u>Transportation Destination</u>. The HHG destination must be a designated place, except that dependents who are foreign-born may have HHG transported to a destination in their native country.
- 5. Transportation Reimbursement. HHG transportation reimbursement may be paid to:
  - a. the member, or
  - b. the dependent or ex-spouse (when the member authorizes payment to either of them (B-193430, February 21, 1979)).
- 6. <u>Transportation Time Limit</u>. Except when additional time is authorized/approved by the Secretarial Process, HHG must be turned over to a transportation officer/transportation carrier within 180 days from the date:
  - a. the court-martial is completed, or
  - b. of administrative discharge.
- 7. NTS Exclusions. A member authorized HHG transportation is not entitled to NTS of HHG:
  - a. caused by moving out of Government or Government-controlled quarters, or
  - b. as an alternative to shipment in subpar. D1 when dependents are returned from overseas (see par. U5240-D2, item h).
- K. <u>HHG Transportation Incident to IPCOT</u>. A member stationed OCONUS who is selected to serve an IPCOT is authorized HHG transportation as follow:
  - 1. <u>Unaccompanied to Accompanied Tour</u>
    - a. HHG may be moved from a designated place to the current PDS if dependents are command sponsored.
    - b. A member who acquires dependents after the effective date of PCS orders, but before entering an IPCOT, is entitled to HHG transportation if the dependents are command sponsored. Entitlement in this case is from the location of HHG to the current PDS, up to the cost from member's old PDS to current PDS.
  - <u>NOTE</u> 1: HHG acquired after the effective date of PCS orders but before entering the IPCOT may be shipped under this subparagraph.

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- <u>NOTE</u> 2: The weight of HHG shipped on the original PCS orders is not deducted from the weight allowance authorized for the IPCOT move. Following the IPCOT, the applicable PCS weight allowance in par. U5310-B applies.
- 2. <u>Accompanied to Unaccompanied Tour</u>. Par. U5222-C4 applies. A member who acquires dependents after the effective date of PCS orders, but before entering an IPCOT, is entitled to HHG transportation.
- <u>NOTE</u> 1: HHG acquired after the effective date of PCS orders but before entering the IPCOT may be shipped under this subparagraph.
- <u>NOTE</u> 2: The weight of HHG shipped on the original PCS orders is not deducted from the weight allowance authorized for the IPCOT move. Following the IPCOT, the applicable PCS weight allowance in par. U5310-B applies.
- L. <u>Consumable Goods Allowance Incident to Tour Extension or IPCOT</u>. Transportation of consumable goods for a tour extension or an IPCOT at a PDS in an area listed in Appendix F may be authorized/approved through the Secretarial Process.

### U5372 HHG TRANSPORTATION WHEN MEMBER OFFICIALLY REPORTED AS DEAD, INJURED, ILL, ABSENT FOR MORE THAN 29 DAYS IN A MISSING STATUS, OR UPON DEATH

(See par. U5241 for related dependent transportation.)

A. <u>General</u>. This paragraph prescribes the HHG transportation entitlement of a member on active duty who is officially reported as dead, injured, ill, or absent for a period of more than 29 days in a missing status (37 U.S.C. §554), and of a member who dies while entitled to basic pay (37 U.S.C. §406(f)). For members who die after retirement or release from active duty, see par. U5365-K.

#### B. Limitations

- 1. <u>Destination</u>. HHG transportation may be authorized/approved under this paragraph only if a reasonable relationship exists between the circumstances of the applicant and the destination to which transportation is requested.
- 2. Weight. The HHG weight limitations in par. U5310-B do not apply. The HHG weight of members of the Defense Services is subject to the 18,000 pounds (net) weight limitation imposed by 37 U.S.C. §406(b)(1)(D).
- 3. <u>Time</u>. The HHG transportation entitlement under this paragraph terminates if HHG are not turned over to a transportation officer or to a carrier for transportation within 1 year from the date of the official status report or within 1 year after the member dies while entitled to basic pay. However, if HHG are not turned over within such period, transportation at a later date may be authorized/approved through the Secretarial Process. If the estate of the decedent becomes the subject of litigation during the authorized time limit, the HHG may be transported within 1 year from the date of the final court decree.

#### C. When Authorized

- 1. <u>General</u>. HHG transportation is authorized to a member's HOR or to the residence of the member's dependents (including the member's spouse in the case of a member married to a member), next of kin, or other person entitled to receive custody of the HHG when official notice is received that the member is:
  - a. dead,
  - b. injured or ill and the anticipated period of hospitalization or treatment is expected to be of prolonged duration as shown by a statement of the commanding officer at the receiving hospital, or
  - c. absent for a period of more than 29 days in a missing status.

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Subject to subpar. B, special routing and services are authorized under par. U5340-E when desired by the member (if injured or ill), the member's dependents, next of kin, or other person entitled to receive custody of the HHG. In addition, when dependents are residing OCONUS at the time the member on permanent duty OCONUS dies, the OCONUS HHG may be transported to NTS under par. U5380, and/or a part of the HHG may be transported to the interim location where the dependents are to reside pending a decision on where to exercise the entitlement to a final HHG move. Within the time limit established in subpar. B3, the HHG may later be transported to the final destination requested by the dependents and authorized/approved under subpar. B1. If the dependents take physical possession of the HHG at the interim location, they must agree to bear all costs in excess of the cost of transporting the HHG in one lot from the OCONUS origin to the final destination via that interim location. In determining the excess costs, the cost of authorized temporary storage in transit are part of the cost of one shipment from origin to final destination. HHG in NTS, at a designated place or specific location, may be transported to that interim location at Government expense for the dependents' use only if their final destination is at that same location.

#### 2. Additional Moves

- a. <u>Change in Status</u>. HHG transported under subpar. 1 may again be moved when official notice is received that the member's status has changed from one to another of those listed in subpar. 1.
- b. No Change in Status-Member Reported as Missing for More than 1 Year. HHG transported under subpar. 1 again may be moved when the member has been officially reported as absent or a period of more than 1 year in a missing status when it is determined through the Secretarial Process that the circumstances in the case justify an additional move. Also, if a mobile home was previously moved under par. U5545-A, HHG may be transported under this subparagraph.

#### D. Storage

- 1. <u>General</u>. When the identity of the person entitled to receive the HHG of a member referred to in subpar. A is not known or is subject to litigation or, if known, the person has not been located and notified to take custody of the HHG, the HHG may be stored or continued in storage until such time as proper disposition can be made.
- 2. <u>Temporary Storage</u>. Temporary storage of HHG turned over for transportation within the time limits stated in subpar. B may be authorized/approved under par. U5375. Temporary storage in excess of 180 days is at the expense of the person for whom transportation is being made.

#### 3. Nontemporary Storage

- a. <u>Upon Death</u>. Upon request of the dependent, HHG of a member who dies while entitled to basic pay may be placed in NTS in accordance with par. U5380-L, table, item 17.
- b. Absent in a Missing Status. When a member is officially reported as absent for a period of more than 29 days in a missing status, NTS is authorized in accordance with par. U5380-L, table, item 18.
- c. <u>Change in Type of Status</u>. If the member is declared dead while in a missing status, NTS is authorized in accordance with par. U5380-L, table, item 19.
- E. <u>Termination of Missing Status</u>. When a missing status is officially terminated and the member is returned to active duty, HHG in NTS may remain there at Government expense for the time limit stated in par. U5380-L, table, item 20. If the member is not returned to active duty, the entitlement to transportation of HHG placed in NTS under subpar. D3b is determined under pars. U5360, U5365 or provisions in this paragraph which apply upon death of a member, as applicable.
- F. Member Officially Reported as Dead, Injured, Ill, or Absent for More Than 29 Days in a Missing Status, and Spouse Is Also a Member. If a member on active duty is married to a member, the deceased, injured, ill, or absent member's HHG may be transported by the spouse in connection with the spouse's next immediate PCS under the circumstances authorized in subpar. C. The 1-year time limit and the approval requirement for additional time in Change 164

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subpar. B3 do not apply. HHG transportation authorized in this subparagraph is in lieu of any other transportation authorized in subpar. C. For transportation purposes, the member's and spouse's HHG may be combined, provided the total weight does not exceed the combined weight allowance of 18,000 pounds plus the HHG weight allowance of the spouse. See subpar. D3 for NTS.

G. <u>Administrative Instructions</u>. Each Service should issue regulations or instructions necessary for the judicious administration of this subparagraph.

#### U5375 TEMPORARY STORAGE

- A. <u>General</u>. Temporary storage is part of HHG transportation. This storage is cumulative and may accrue at any combination of origin, transit, and destination. This storage may be authorized in the nearest available storage facility. The period of actual storage governs, regardless of commercial billing practices. The entitlement to temporary storage of HHG not already under Government control begins on the date the HHG are released to a carrier, contractor, or the Government for transportation. Temporary storage is not authorized for:
  - 1. intra-city HHG transportation as authorized in par. U5355-A; or
  - 2. transportation of HHG on TDY, except as authorized in pars. U4770, U5345-C, and U5360-E.

Except as provided in subpars. D, F, and G, the member is liable for all costs of temporary storage when HHG placed therein under PCS orders are not transported under those orders.

#### B. Time Limits

- 1. <u>First 90 Days of Storage</u>. A member is entitled to 90 days' temporary storage for any authorized HHG transportation. If HHG are not removed from storage before expiration of the first 90 day period, storage charges accruing thereafter are the member's responsibility unless additional storage is authorized/approved under subpars. 2 and 3. If the Government amends, modifies, cancels or revokes the orders or issues further change-of-station orders while the HHG are in temporary storage, see subpars. F and G.
- 2. <u>Second 90 Days of Storage</u>. When, because of conditions beyond the member's control, the HHG in temporary storage at Government expense cannot be withdrawn during the first 90 days, additional storage for not more than an additional 90 days may be authorized/approved by an official designated by the Service. Requests for authorization/approval of such additional storage must be accompanied by a statement from the member of all the facts. Among the reasons that additional storage may be authorized/approved are:
  - a. serious illness of the member,
  - b. serious illness or death of a dependent,
  - c. impending assignment to Government quarters,
  - d. directed TDY after arrival at PDS,
  - e. nonavailability of suitable civilian housing,
  - f. awaiting completion of residence under construction, and
  - g. acts of God.

#### 3. Storage After First 180 Days

a. Additional Storage When Member on TDY or Deployed for More than 90 days or for an Indefinite Period While HHG are in Temporary Storage. When, because of conditions beyond the member's control, the HHG in temporary storage at Government expense cannot be withdrawn during the time limit in

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subpars. 1 and 2, additional storage may be authorized/approved by an official designated by the Service. This authority to extend the time limit for temporary storage applies only to those members on TDY or deployed for a period in excess of 90 days or for an indefinite period.

- b. Additional Storage Under Circumstances Beyond Member's Control. Temporary storage beyond the 180-day time limitation prescribed in subpar. 2 may be authorized/approved through the Secretarial Process, when, for reasons deemed appropriate by the Service concerned which are beyond the member's control (for example, impending assignment to Government quarters), the member is unable to take possession of the HHG within the 180-day time limitation.
- C. <u>Temporary Storage for HHG Transported from NTS to Destination</u>. Unless otherwise prohibited in these regulations, members whose HHG are in NTS are authorized temporary storage at any combination of origin (place of NTS), transit, or destination, in connection with transportation from NTS to destination. The time limits in subpar. B start on the day following termination of the NTS entitlement.
- D. <u>Temporary Storage Converted to NTS</u>. Upon authorization/approval by the Service concerned, temporary storage at origin may be converted at the member's request to NTS, in whole or in part, if the member is entitled, under orders, to transportation or NTS. The conversion is at Government expense. Unless otherwise provided in this Part, transportation of HHG converted from temporary storage to NTS is not authorized before further PCS orders are issued.
- E. Withdrawal and Local Move of Partial Lots of HHG from Temporary Storage. A member is entitled to withdrawal and delivery of one partial lot of HHG from temporary storage, if authorized/approved by the official designated by the Service concerned. Withdrawal and delivery of a second partial lot may be authorized/approved when, for reasons beyond the member's control, unforeseen circumstances arise after the first withdrawal (such as a further extension of the projected quarters availability date) which would result in hardship to the member or dependents if additional HHG are not withdrawn. A member also is entitled to withdrawal and delivery of additional partial lots of HHG from temporary storage, but the member is liable for any cost in excess of what would have been incurred by the Government had withdrawal and delivery been made in one lot.
- F. Further PCS Orders Received After The Member Arrives at a New PDS. A member, who receives further PCS orders after arrival at a new PDS, and whose HHG are in temporary storage at the time such orders are received, is entitled to continued temporary storage, regardless of the time limit prescribed in subpar. B, until the effective date of the new orders. Subsequent entitlement to storage is determined under the new PCS orders.
- G. Orders Amended, Modified, Canceled or Revoked
  - 1. Orders Amended or Modified. A member, under PCS orders which are amended or modified before the member arrives at the new PDS, but after the HHG are released to a carrier, contractor or the Government for transportation or storage, is entitled to the type of storage authorized under the original orders until the effective date of the amended or modified order. Thereafter, the entitlement to storage is determined under the amended order.
  - 2. Orders Canceled or Revoked. A member, under PCS orders which are canceled or revoked after the HHG are released to a carrier, contractor or the Government for transportation or storage, is entitled to the type of storage authorized under the original orders until the date of cancellation or revocation. Thereafter, the member is entitled to temporary storage in connection with return transportation or delivery of the HHG to an authorized place.

#### **U5380 NONTEMPORARY STORAGE**

A. <u>General</u>. NTS is all storage other than temporary or special storage. The entitlement to NTS includes any shipment, local move, packing, and crating necessary to place the HHG in the designated storage facility. The total weight of the HHG transported plus the weight of the HHG in storage at Government expense on the same PCS order should not exceed the weight allowance in par. U5310-B. However, if the weight of the HHG in NTS plus the weight of the HHG transported on the same orders exceeds the weight allowance, the Government may pay the costs associated with storing the excess weight if requested to do so by the member. Costs for storage of the excess weight

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must be collected from the member (see par. U1010-B8). NTS may be authorized by the official designated by the Service concerned in facilities determined to provide best value to the Government. Any costs to and from a selected storage facility is at Government expense.

#### B. Place of NTS

- 1. <u>General</u>. Except as otherwise provided in this paragraph, NTS must be in a storage facility near to the place where the HHG are located on the date the member's PCS order is issued. The official designated by the Service concerned determines which storage facility provides best value to the Government.
- 2. <u>Return of HHG from OCONUS</u>. When HHG are returned to CONUS from OCONUS for NTS the place of NTS is determined by the official designated by the Service concerned.
- 3. NTS Authorized While HHG Are in Transit. HHG, en route to a destination under a prior order at the time further orders are issued which entitle the member to NTS, may be placed in NTS upon arrival at the initial destination or diversion point.
- C. NTS as an Alternative to Transportation. Notwithstanding any provision of this paragraph, a member is entitled to NTS as an alternative to transportation of any of the member's HHG when such storage is in the Government's best interest. However, NTS shall not be authorized as an alternative to the transportation under par. U5370-D1 incident to return of dependents under par. U5240-D2, item h. With this exception, each Service may publish a list of circumstances for which NTS is authorized as an alternative to HHG transportation. Otherwise, a member is entitled to NTS as an alternative to HHG transportation only if authorized/approved through the Secretarial Process. The place of NTS is an authorized point of origin from which transportation may be made when a member later becomes entitled to HHG transportation.
- D. NTS Converted to Temporary Storage. Upon authorization/approval by the Service concerned, NTS at origin may be converted at the member's request to temporary storage, in whole or in part if the member is entitled, under orders, to transportation or NTS. The conversion is at Government expense. However, any storage costs accruing for periods in excess of 180 days are the member's responsibility. Unless otherwise provided in par. U5375-B3, no additional storage of the HHG converted from NTS to temporary storage is authorized before further PCS orders are issued.
- E. NTS of HHG Currently in Temporary Storage. When HHG are in temporary storage on the date further orders are issued under which NTS is authorized, the authorized period of NTS begins on the effective date of the latter orders. (See par. U5375-F or G1.)
- F. Withdrawal of HHG from NTS as an Alternative to Continued Storage. A member, whose HHG were placed in NTS, is entitled to withdraw any or all of the HHG from storage in lieu of continued NTS. However, the HHG withdrawn must be for use by the member or dependents in establishing or augmenting a place of residence. Withdrawal, a local move, unpacking, and uncrating are at Government expense. No further transportation or storage of the withdrawn HHG is authorized before further PCS orders are issued, except as otherwise provided in this Part (45 Comp. Gen. 771 (1966)).
- G. NTS Incident to Occupancy of Government or Government-Controlled Quarters and Incident to Vacating Local Economy Quarters
  - 1. Incident to Occupancy of Government or Government-Controlled Quarters. The NTS provided for in subpars. a and b applies to all members assigned to quarters in CONUS; it may be applied to members assigned to OCONUS Government quarters if specifically authorized in Service regulations. Neither the weight allowance in par. U5310-B nor the 18,000 pound limit imposed by 37 U.S.C. §406(b)(1)(D) apply to this subparagraph. Necessary packing, crating, unpacking and uncrating is authorized incident to NTS under this subparagraph. For entitlement to a local move when a member is required to vacate quarters incident to separation from the Service or relief from active duty under honorable conditions, or incident to retirement from the Service, see pars. U5360-F and U5365-G, respectively. For a local move incident to assignment or termination of Government or Government-controlled quarters under other circumstances, see par. U5355-C.

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a. <u>Moving to and from Government Quarters</u>. A member is entitled to NTS of HHG that cannot be accommodated in assigned quarters for moves directed by competent authority on the basis of a Service requirement, such as:

- (1) assignment to Government quarters to use idle housing facilities (subpar. L, table, item 21);
- (2) vacating Government quarters (i.e., orders, unfit for occupancy, some unusual Service operational requirement) (subpar. L, table, item 22); or
- (3) reassignment to Government quarters when the conditions in item b have been rectified or alleviated (subpar. L, table, item 21).

NTS incident to Government quarters assignment for the convenience or morale of the member is not authorized. If a member voluntarily vacates Government quarters for personal reasons or convenience, neither Government funded NTS of the HHG from the Government quarters, nor continued NTS of the HHG in NTS as excess to the Government quarters, is authorized. Charges for handling out delivery to the member's local residence, and unpacking HHG delivered from NTS are payable by the Government. NTS shall not be authorized under this subparagraph when termination of Government quarters assignment is incident to the advance return of dependents and HHG under pars. U5240-D2, item h and U5370-D8, respectively.

b. Moving from Government-Controlled Quarters. When a member occupying quarters under the jurisdiction of a Service (other than Government quarters) is directed by competent authority to vacate the quarters because the quarters are found to be unfit for occupancy, or to meet some unusual Service operational requirement, the member is entitled to NTS within the time limits prescribed in subpar. L, table, item 23. This includes a local move between the quarters and the NTS facility incident to vacating and reoccupying the quarters, or between the NTS facility and Government quarters if such quarters were occupied in lieu of reoccupying the vacated quarters. If vacating the quarters is for a temporary period, the member is entitled to a combination of a local move under par. U5355-C and NTS under this subparagraph.

#### 2. Incident to Vacating Local Economy Quarters

- a. Member Is Directed by Competent Authority to Vacate Local Economy Housing. A member is entitled to NTS, with no weight limitation based on grade when, in compliance with orders, the member vacates local economy quarters (52 Comp. Gen. 293 (1972)). For entitlement to a local move in such situations, see par. U5355-D1.
- b Member Vacates Local Economy Quarters Incident to Involuntary Tour Extension. A member is entitled to NTS, with no weight limitation based on grade, when a tour of duty at a PDS is involuntarily extended and the member is required for reasons beyond the member's control, such as refusal of landlord to renew lease agreement, to change residences on the local economy (51 Comp. Gen. 17 (1971) and 59 id. 626 (1980)). NTS is authorized until the member's reporting-not-later-than date or the specific reporting date shown in the next subsequent PCS order. A local move from NTS to Government or economy quarters, from which the member is to commute daily to the PDS, is authorized when the member relocates during the extended tour. For entitlement to a local move of HHG to other local economy quarters from which the member is to commute daily to the PDS, see par. U5355-D2.
- H. <u>NTS When Ordered on PCS to a Remote CONUS Area with a housing Shortage</u>. A member, ordered on a PCS to duty in a remote CONUS area with a scarcity of available housing, may place any part of the HHG in NTS when authorized/approved through the Secretarial Process.
- I. <u>Successive Periods of Entitlement to NTS</u>. A member, whose HHG are in NTS when further orders authorizing NTS are received, is entitled to continued storage until the termination of entitlement under the latter orders.
- J. Orders Amended, Modified, Canceled or Revoked. For entitlement to NTS when orders are amended, modified, canceled or revoked, see par. U5375-G.

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- K. NTS Upon Separation from Service or Relief from Active Duty, Retirement, Placement on TDRL, Discharge With Severance or Separation Pay, Involuntary Release from Active Duty With Readjustment or Separation Pay, or Involuntary Separation
  - 1. <u>Separation from Service or Relief from Active Duty</u>. A member, separated from the Service or relieved from active duty and entitled to HHG transportation to the HOR or PLEAD under par. U5360 is entitled to NTS, unless specifically prohibited in par. U5360. The time limitation for such storage is in par. U5360-B1.
  - 2. Retirement, Placement on TDRL, Discharge With Severance or Separation Pay, Involuntary Release from Active Duty With Readjustment or Separation Pay, or Involuntary Separation. A member, or a dependent in the event of the retiree's death, who is entitled to HHG transportation to a HOS, is entitled to NTS of any of the HHG for a period not to exceed 1 year from the date of termination of active duty. The authority and circumstances for extending the 1 year storage limit, in par. U5365-C apply.
- L. <u>Time Limits</u>. The entitlement to NTS is based on the member's status as prescribed in the following table. The entitlement begins on the date orders are issued and continues as long as the situation exists. When termination of entitlement in one situation is followed by the beginning of another situation, the period of entitlement is continuous. For entitlement to temporary storage for periods after termination of entitlement to NTS, see par. U5375.

| Situation   | Termination of Entitlement  |
|---|---|
| 1. PCS with TDY en route (par. U5345-C).  | Date of departure of member from last TDY station to proceed to the new PDS.  |
| 2. Assignment by PCS orders or when called/ordered to active duty to pursue a course of instruction of 20 weeks or more (par. U5345-D).   | 2. Date of departure of member from the last course of instruction following completion or termination of attendance thereat.   |
| 3. PCS CONUS PDS area to which HHG transportation is restricted (par. U5345-E).   | 3. Member's reporting not later than date, or the specific reporting date shown in the next subsequent PCS order or removal of Service restriction.   |
| 4. Transfer to a hospital for observation and/or treatment (par. U5345-F).  | 4. Date of termination of hospitalization for restoration to duty, separation, relief from active duty, retirement, etc.  |
| 5. Detachment from PDS to await orders, detail, assignment or separation (par. U5345-G).  | 5. Member's reporting-not-later-than date, or the specific reporting date shown in the next subsequent PCS order.   |
| 6. Ordered to duty in a remote CONUS area with a housing shortage(subpar. G).   | 6. Member's reporting-not-later-than date, the specific reporting date shown in the next subsequent PCS order.  |
| 7. PCS to PDS located at or in the vicinity of the place of storage (par. U5345-H) or upon assignment to sea duty, OCONUS duty or duty at a PDS to which HHG transportation is prohibited or restricted, on completion of TDY at an intermediate station as applicable. | 7. Ninety days after the member's reporting-not-later-than date, or the specific reporting date shown in the next subsequent PCS order, or at the OCONUS PDS or the PDS to which HHG transportation is prohibited or restricted, whichever applies (see par. U5345-H for storage in excess of 90 days). |
| 8. PCS from CONUS to OCONUS PDS (pars. U5350-A and C).  | 8. Member's reporting-not-later-than date or the specific reporting date shown in the next subsequent PCS order to CONUS.   |
| 9. Assignment to duty under any of the conditions listed in par. U5350-B.   | 9. Date of member's detachment in CONUS, or the reporting-not-later-than date, or the specific reporting date shown in the next subsequent PCS order to CONUS.  |
| 10. Assignment from an OCONUS PDS to an OCONUS PDS to which HHG transportation is prohibited or restricted, or to a vessel designated as operating OCONUS continuously for 1 yearor more or assigned to staff duty in connection with such vessel (par. U5350-D).       | 10. Member's reporting-not-later-than date, or the specific reporting date shown in the next subsequent PCS order to CONUS.   |

| 11. Ordered from sea duty to an OCONUS shore PDS to which HHG transportation is authorized (par. U5350-F).  | 11. Member's reporting-not-later-than date, or the specific reporting date shown in the next subsequent PCS order to CONUS.  |
|---|--|
| 12. Involuntary tour extension (par. U5355-D2).   | 12. Member's reporting-not-later-than date, or the specific reporting date shown in the next subsequent PCS order.   |
| 13. Separation from the Service or relief from active duty (par. U5360).  | 13. As prescribed in par. U5360-B1.  |
| 14. Retirement, placement on the TDRL, discharge with severance pay or separation pay, or involuntary separation with readjustment or separation pay (par. U5365).                          | 14. As prescribed in par. U5365-C.   |
| 15. Death of sole dependent, or of all dependents, residing in a OCONUS area (par. U5370-D3).   | 15. Member's reporting-not-later-than date, or the specific reporting date shown in the next subsequent PCS order to CONUS.  |
| 16. Change from a PDS to which HHG transportation is authorized to a PDS to which HHG transportation is not authorized while HHG are en route (par. U5370-E).                               | 16. Member's reporting-not-later-than date, or the specific reporting date shown in the next subsequent PCS order to CONUS.  |
| 17. Member dies while entitled to basic pay (par. U5372-D3a).   | 17. One year after date of death. If the member described in par. U5372-A is married to a member, the deceased member's HHG may be transported to the nearest approved NTS facility and be provided NTS for a period ending upon the surviving spouse-member's next PCS to a PDS where HHG transportation is not limited or restricted, or 1 year subsequent to the deceased spouse-member's date of death, whichever is longer. |
| 18. Officially reported as absent for a period of more  | 18. One year from date of official missing status report,  |
| than 29 days in a missing status (par. U5372-D3b).  | unless further extended through the Secretarial Process.   |
| 19. Member is declared dead while in a missing status (par. U5372-D3c).   | 19. One year after date of official notice of death.   |
| 20. Member is returned to active duty from a missing status (par. U5372-E).   | 20. Member's reporting-not-later-than date, or the specific reporting date shown in the next subsequent PCS order.   |
| 21. HHG are stored as an alternative to transportation (subpar. C).   | 21. Member's reporting-not-later-than date, or the specific reporting date shown in the next subsequent PCS order.   |
| 22. Assignment or reassignment of Government quarters (subpar. G1a).  | 22. Date member is ordered to relinquish Government quarters.  |
| 23. Assignment to Government quarters is terminated or member is required to vacate Government quarters temporarily (subpar. G1a).  | 23. Date member is subsequently assigned to Government quarters or to other quarters under the jurisdiction of a Service, is authorized to return to previously vacated or similar Government quarters, or the reporting-not-later-than date, or the specific reporting date shown in the next subsequent PCS order, whichever is earliest.  |
| 24. Required to temporarily vacate other quarters under the jurisdiction of the Service (subpar. G1b).  | 24. Date member is authorized to reoccupy these quarters, is assigned Government quarters, or the reporting-not-later-than date, or the specific reporting date shown in the next subsequent PCS order, whichever is earliest.   |
| 25. Installation of Government owned furniture and appliances which displace similar privately owned items in Government quarters or other quarters under Service jurisdiction (subpar. G). | 25. Date member is ordered to relinquish the quarters.   |

| 26. HHG in NTS is awarded to ex-spouse incident to a divorce.                        | 26. A reasonable period of time not to exceed member's authorized period of storage (61 Comp. Gen. 180 (1981)).   |
|--|---|
| 27. Ordered to an area to which transportation of personal baggage is not permitted. | 27. Member's reporting-not-later-than date, or the specific reporting date shown in the next subsequent PCS order to a PDS to which transportation of personal baggage is authorized.                                 |
| 28. Evacuation of OCONUS PDS (par. U6010)  | 28. Member's reporting-not-later-than date, the specific reporting date shown in the next subsequent PCS order or when return of HHG to the member's residence at or in the vicinity of the OCONUS PDS is authorized. |

#### **U5385 ADVANCE OF FUNDS**

Except for USPHS, advance payment of an operating allowance for self-procured transportation of HHGs is authorized depending on the type move the member elects. Advance payment is authorized:

- a. of a monetary allowance, equal to the constructed expenses for transportation arranged under par. U5320-D1.
- b. of a monetary allowance, equal to the constructed expenses, NTE 100% of the Government's constructed cost arranged under par. U5320-D2a.
- c. of 60% of the monetary allowance under par. U5320-D2b.

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|-------|--|
| U9153 | COLA Entitlement Incident to PCS Between PDS in Close Proximity  |
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| U9160 | Station Allowances for Members of the Reserves   |

### PART C: TEMPORARY LODGING ALLOWANCE (TLA)

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| U9205 | Effect of Leave or Permissive TDY on Entitlement to TLA  |
| U9206 | Old and New PDSs in Close Proximity or in Same Country  A. General  B. New PDS Within Commuting Distance   |
| U9207 | Rates Payable, Computation Procedures and Examples  A. General  B. Temporary Lodging Not Available at PDS  C. Temporary Lodging Furnished by Government Contractors  D. Temporary Lodging Occupied in Facilities Under Government Jurisdiction  E. Computation of TLA  F. TLA While Quarters Being Renovated  G. TLA When Permanent Quarters Lack a Stove and/or Refrigerator  H. Temporary Quarters Contain Facilities for Preparing and Consuming Meals  I. Examples of TLA Computations |
| U9208 | Advance Payment  |

## PART D: MISCELLANEOUS CONDITIONS AFFECTING PAYMENT OF ALLOWANCES

| <u>Paragraphs</u> | Conter | <u>nts</u>  |
|-------------------|--------|---|
| U9300             | Membe  | ers Assigned to Ships or Fleet Units  |
|                   | A. M   | Sember With Dependents Assigned to Duty Aboard a Ship or Other Fleet Unit     |
|                   | B. N   | fember Assigned to Duty Aboard Two-Crew Submarine (SSBN)                      |
|                   | C. F   | ractional COLA for Member Without Dependents                                  |
|                   | D. O   | Officer Without Dependents Assigned to Sea Duty-Quarters Become Uninhabitable |
|                   |        | Not Applicable to Coast Guard Except When Operating as a Service in the Navy) |

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#### U9157 COLA FOR MEMBER WITH DEPENDENTS

A. General. A member with dependents is entitled to COLA (see par. U9303 for entitlement for member married to member couples) regardless of Government mess availability at the PDS (including vessel), except:

- 1. for any day in excess of 30 consecutive calendar days that a member accompanied by dependents is on leave in CONUS;
- 2. when one or more of the dependents depart the PDS vicinity and return to CONUS for a temporary period, the entitlement for any day in excess of 30 consecutive calendar days that the dependents are in CONUS is reduced to the rate specified in Appendix J, Table II, for the number of dependents remaining;
- 3. when all of the dependents return to CONUS for a temporary period in excess of 30 consecutive calendar days, the entitlement beginning on the 31st day that the dependents are in CONUS is as provided in par. U9154;
- 4. for any period during which a Government mess has been declared available (whether or not used) for both the member and dependents for all meals due to unusual or emergency circumstances rendering the preparation of meals at home or the procurement of food in commercial establishments impractical;
- 5. when in a confinement status as a result of disciplinary action. In this case the member is entitled to a COLA for dependents only at the rate specified in Appendix J, Table II, for the number of dependents who continue to reside in the PDS vicinity; or
- 6. when one or more dependents depart the PDS vicinity and return to CONUS to attend school, the entitlement is reduced as of the day following the day of departure to the rate specified in Appendix J. Table II, for the number of dependents remaining.
- ★ B. <u>Dependents Arrive at or in Vicinity of OCONUS PDS Before Member</u>. When dependents arrive at or in the OCONUS PDS vicinity in advance of a member, COLA entitlement begins as indicated in subpars. 1 and 2.
  - 1. Old PDS OCONUS. If the old PDS is outside CONUS, COLA entitlement begins on the day one or more dependents arrive, except that COLA is not paid for any day before the date PCS orders are issued.
  - 2. Old PDS in CONUS. Except as provided in par. U9301-D, entitlement begins on the day dependents arrive, if on or after the effective date of the PCS orders, or the date a member departs CONUS, whichever is later. NOTE: If a vessel having an OCONUS homeport is at a CONUS port on the date a member reports for duty, the reporting date is the day of departure from CONUS.
  - 3. Homeport Changes. If a member:
    - a. is currently assigned to a ship or other fleet unit with an announced homeport change, or
    - b. is in receipt of PCS orders to a ship or other fleet unit with an announced homeport change, and
    - c. dependents are authorized travel to the new homeport,

the new homeport is the member's PDS for COLA purposes effective on the dependent's arrival date (65 Comp. Gen. 888 (1986)).

4. <u>Amended PCS Orders Change PDS</u>. When, before joining dependents at a PDS originally designated in PCS orders, a member receives amended PCS orders to a different PDS, COLA entitlement at the original location ends the day the dependents depart for the newly-designated PDS. COLA entitlement at the original

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location cannot extend beyond 60 days after the effective date of the amended orders unless specifically extended by the Secretarial Process. COLA entitlement at the with dependents rate at the new PDS begins on the day dependents arrive.

## **U9158 GEOGRAPHIC COLA LOCATIONS**

The PDS geographic location governs the COLA index payable unless otherwise specified. Geographic locations are determined as outlined in Appendix J, Part I, par. A. For specific COLA indexes, follow the instructions in Appendix J to access COLA Tables on the PDTATAC website at: <a href="http://www.dtic.mil/perdiem/">http://www.dtic.mil/perdiem/</a>.

#### **U9159 SUBMISSION OF COLA REPORTS**

For submission of COLA reports, see Appendix M.

## U9160 STATION ALLOWANCES FOR MEMBERS OF THE RESERVES

See par. U7150-H regarding station allowances application to members of the reserves called or ordered to active duty, or active duty for training.

3. usually is transported by an expedited mode because it's needed immediately or soon after arrival at destination for interim housekeeping pending arrival of the major portion of HHG.

NOTE 1: Unaccompanied baggage in connection with permanent duty and COT/IPCOT travel may consist of personal clothing and equipment, essential pots, pans, and light housekeeping items; collapsible items such as cribs, playpens, and baby carriages; and other articles required for the care of dependents. <u>Items such as refrigerators</u>, washing machines, and other major appliances or furniture must not be included in unaccompanied baggage.

<u>NOTE</u> 2: In connection with an extended TDY assignment, unaccompanied baggage is limited to the necessary personal clothing and effects for the individual and equipment directly related to the assignment.

BLANKET TRAVEL ORDER. (Also called Repeat Travel Order, Unlimited Open Travel Order, or Limited Open Travel Order.) An order issued to a traveler who regularly and frequently makes trips away from the PDS within certain geographical limits for a specific time period in performance of regularly assigned duties. (Also see Travel Orders.) (NOTE: Blanket travel orders are not used in DTS.)

CALENDAR DAY. The 24-hour period from one midnight to the next midnight. (NOTE: The calendar day technically begins one second after midnight (reflects as 0001) and ends at midnight (2400).)

CERTIFICATED AIR CARRIER. See U.S. Flag Air Carrier.

**CIRCUITOUS TRAVEL.** Travel by a route other than the one that normally would be prescribed by a transportation officer between the places involved.

**COMMAND, UNIFIED.** A command with a broad and continuing mission under a single commander, composed of significant assigned components of two or more Military Departments, and established by the President, through the Secretary of Defense with advice from the Chairman, Joint Chiefs of Staff.

COMMANDANT'S PAROLE. The conditional release (parole) from confinement of a prisoner from a disciplinary barracks whose parole the Secretary concerned has approved and whose court-martial sentence has not been ordered executed because appellate review of the case has not been completed. (NOTE: The prisoner must remain under the supervision of the Commandant of a U.S. disciplinary barracks.)

COMMAND SPONSORED DEPENDENT. See DEPENDENT, COMMAND SPONSORED.

**COMMERCIAL POV STORAGE FACILITY.** Any commercial fee-for-service facility open to the public for daily or long-term storage of motor vehicles.

**COMMERCIAL TRANSPORTER.** A transporter operating under the Interstate Commerce Commission Termination Act of 1995 (Public Law 104-88) in interstate commerce or under appropriate State statutes in intrastate commerce.

**COMMERCIAL TRAVEL OFFICE (CTO).** A commercial activity providing a full range of commercial travel and ticketing services under a contract and/or memorandum of understanding with the Government.

**COMMON CARRIER.** Private-sector supplier of air, rail, bus, or ship transportation.

**CONFERENCE.** A meeting, retreat, seminar, symposium or event that involves attendee travel. Also applies to training activities that are conferences under 5 CFR 410.404.

CONSECUTIVE OVERSEAS TOUR (COT). (Also see IN PLACE CONSECUTIVE OVERSEAS TOUR.)
The PCS reassignment of a member from one OCONUS PDS to another OCONUS PDS.

CONTINENTAL UNITED STATES (CONUS). The 48 contiguous States and the District of Columbia.

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#### **CONTINGENCY OPERATION.** A military operation that:

- 1. is designated by the Secretary of Defense as an operation in which members of the armed forces are or may become involved in military actions, operations, or hostilities against an enemy of the United States or against an opposing military force; or
- 2. results in the call or order to, or retention on, active duty of members of the uniformed services under 10 U.S.C. §688, §12301(a), §12302, §12304, §12305, or §12406; Chapter 15 of title 10, or any other provision of law during a war or during a national emergency declared by the President or Congress.

**CONTRACT CARRIERS.** U.S. certificated air carriers that are under contract with the Government to furnish Federal employees and other persons authorized to travel at Government expense with passenger transportation service. This also includes GSA's scheduled airline passenger service between selected U.S. cities/airports and between selected U.S. and international cities/airports at reduced fares.

## **DEFENSE TABLE OF OFFICIAL DISTANCES (DTOD)**

The DoD standard source for worldwide distance information based on city to city distance (<u>not</u> zip code to zip code) replacing <u>all</u> other sources used for computing distance (except airplanes). For more information refer to the DTOD website at <a href="http://www.dtod.com">http://www.dtod.com</a>.

DEPARTMENT OF DEFENSE (DOD) COMPONENTS. The Office of the Secretary of Defense (including the organization of the Joint Chiefs of Staff), American Forces Information Service, Ballistic Missile Defense Organization, Defense Advanced Research Projects Agency, Defense Commissary Agency, Defense Contract Audit Agency, Defense Finance and Accounting Service, Defense Information Systems Agency, Defense Intelligence Agency, Defense Legal Services Agency, Defense Logistics Agency, Defense Prisoner of War/Missing Personnel Office, Defense Security Cooperation Agency, Defense Security Service, Defense Threat Reduction Agency, Department of Defense Education Activity, Department of Defense Human Resources Activity, Department of Defense Inspector General, the Department of the Army, the Department of the Air Force, the Department of the Navy (including the Marine Corps), National Imagery & Mapping Agency, National Security Agency/Central Security Service, Office of Economic Adjustments, TRICARE Management Activity, Uniformed Services University of the Health Sciences, United States Court of Appeals for the Armed Forces, and Washington Headquarters Services.

## **★** DEPENDENT.

**NOTE**: Exception. For entitlement purposes under JFTR:

- 1. a member's spouse, who also is a member on active duty, is treated as a dependent for travel and transportation ONLY for purposes of travel between the port of overhaul, inactivation or construction, and the homeport as authorized in par. U7115-A, or for transportation for survivors of a deceased member authorized in par. U5242-A1;
- 2. a child is treated as a dependent of either a mother and father who are members on active duty (i.e., only 1 member may receive allowances on behalf of the child);
- 3. a member may not be paid allowances on behalf of a dependent for any period during which that dependent is entitled to basic pay IAW 37 U.S.C. §204.

Except for transportation to obtain OCONUS medical care (JFTR, par. U5240-G1), any of the following individuals: (See exception <u>NOTES</u> above.)

- 1. a member's spouse;
- 2. a member's unmarried child under 21 years of age (including an infant born after the effective date of PCS orders when the mother's travel to the new PDS before the child's birth was precluded by Service regulations

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because of the advanced state of the mother's pregnancy or other medical reason(s) as certified by a medical doctor, or for other official reason(s) such as awaiting completion of the school year by other children in the family);

- 3. a member's unmarried stepchild under 21 years of age (including an illegitimate child of the member's spouse, B-177061/B-177129, December 13, 1974) (NOTE: A stepchild is excluded as a dependent after divorce of the member from the stepchild's parent by blood);
- 4. a member's unmarried adopted child under 21 years of age (including a child placed in the home of the member by a placement agency for the purpose of adoption);
- 5. a member's unmarried illegitimate child under 21 years of age if the member's parentage of the child is established in accordance with criteria prescribed in Service regulations;
- 6. a member's unmarried child who is under 23 including step, adopted, and illegitimate children, enrolled in a full-time course of study in an institution of higher education approved by the Secretary concerned, and is in fact dependent on the member for more than one-half of his/her support;
- 7. a member's unmarried child of any age who is incapable of self-support because of mental or physical incapacity and is, dependent on the member for over one-half of his/her support; (NOTE: Children under this item include a member's child by blood, a stepchild, an adopted child, a child placed in the home of the member by a placement agency for the purpose of adoption, and an illegitimate child if the member's parentage of the child is established in accordance with criteria prescribed in Service regulations);
- 8. for transportation authorized in JFTR, par. U5215-B, a member's unmarried child who traveled at Government expense to an OCONUS PDS incident to the member's assignment there and by reason of age or graduation from (or cessation of enrollment in) an institution of higher education, otherwise would cease to be a dependent of the member, while the member is serving at an OCONUS PDS;
- 9. a member's and/or spouse's parent, stepparent, parent by adoption, or any other person (including a former stepparent) who has stood in loco parentis to the member at any time for a continuous period of at least 5 years before the member became 21 years of age who:
  - a. is, in fact, dependent on the member for more than one half of his/her support and has been so dependent for a period prescribed by the Secretary concerned; or
  - b. became so dependent due to a change of circumstances arising after the member entered on active duty and the dependency of the parent on the member is determined on the basis of an affidavit submitted by the parent and any other evidence required under regulations prescribed by the Secretary concerned;
- 10. for return transportation to CONUS, the former spouse and/or dependents or former dependent children of a member when such dependents or former dependents are located OCONUS, even though the marital relationship with the member was terminated by divorce or annulment before the member was eligible for return transportation. (See JFTR, par. U5240-E.);
- 11. for a dependency determination made on or after 1 July 1994, an unmarried person who:
  - a. is placed in the legal custody of the member as a result of an order of a court of competent jurisdiction in a CONUS or a non-foreign OCONUS area for a period of at least 12 months; and
    - (1) has not attained the age of 21, or
    - (2) has not attained the age of 23 years and is enrolled in a full time course of study at an institution of higher learning approved by the Secretary concerned, or

- (3) is incapable of self support because of a mental or physical incapacity that occurred while the person was a dependent of the member or former member under (1) or (2), and
- b. is dependent on the member for over one-half of his/her support, as prescribed in regulations of the Secretary concerned; and
- c. resides with the member unless separated by the necessity of military service or to receive institutional care as a result of disability, incapacitation, or such other circumstances as the Secretary concerned may by regulation prescribe; and
- d. is not a dependent of a member under any other paragraph.

**DEPENDENT, ACQUIRED.** A dependent acquired through marriage, adoption, or other action during the course of the current tour of assigned duty. (<u>NOTE</u>: The term does not include persons dependent, or children born of a marriage that existed, before the beginning of a current tour.)

**DEPENDENT, COMMAND SPONSORED.** (Also see DEPENDENT) Dependent(s) residing with a member at an OCONUS location where an accompanied-by-dependents tour is authorized, the member is authorized to serve that tour, and who meet the following conditions:

- 1. is eligible to travel to the member's PDS incident to the PCS orders (Except for acquired dependents and children born after the effective date of PCS orders.),
- 2. is authorized by the appropriate authority to be at the member's PDS, and
- 3. the member is entitled to station allowances at the with-dependents rate on behalf of the dependent(s) as a result of their residence in the vicinity of the member's PDS. See DODD 1315.7 (Military Personnel Assignments) for DoD Services and/or Service regulations for dependent command sponsorship criteria (see par. U1010-B13).

**DEPENDENT RESTRICTED TOUR.** An established tour at an OCONUS PDS that does not permit command sponsored dependents. Also referred to as unaccompanied hardship OCONUS tour or remote tour.

**DESIGNATED PLACE.** Except as used in JFTR, Chapter 6 (Evacuation Allowances):

- 1. a place in the United States, Commonwealths of Puerto Rico, and the Northern Mariana Islands, Guam, or any territory or possession of the United States;
- 2. the OCONUS place to which dependents are specifically authorized to travel under JFTR, par. U5222-D1, when a member is ordered to an unaccompanied or dependent restricted tour, as applicable (<u>NOTE</u>: Limited to the native country of foreign born dependents for DoD Services and Coast Guard);
- 3. the OCONUS place at which a member is scheduled to serve an accompanied tour after completing an unaccompanied or dependent restricted tour, as applicable, and to which dependents specifically are authorized to travel under JFTR, par. U5222-C4, D1 or F3;
- 4. the OCONUS place in the vicinity of the old PDS at which dependents remain under the provisions of JFTR, par. U5222-F3, while a member serves a dependent restricted or unaccompanied tour.
- <u>NOTE</u> 1: To receive entitlements associated with designated place moves, the member must certify that the designated place is the place at which the dependents intend to establish a bona fide residence until further dependents' transportation is authorized at Government expense.
- <u>NOTE</u> 2: For definition of "designated place" as used in JFTR, Chapter 6 (Evacuation Allowances), see pars. U6002-A and U6051-A

**TRANSPORTATION**, **POV.** Transportation by vessel, including port-handling charges, to, from, and between OCONUS ports.

- <u>NOTE</u> 1: The term does not include land transportation to or from such ports, except when transportation of POV is authorized by 37 U.S.C. §554 and is in accordance with Service regulations.
- <u>NOTE</u> 2: Customs and other fees and charges required to effect entry of a POV into a country are not part of transportation. They are the member's responsibility.

TRANSPORTATION REQUEST. A written request of the United States Government to procure, from a common carrier, transportation, accommodations, or other services chargeable to the Government, in connection with official travel. (NOTE: GTRs may be issued and used only for official travel. They must not be issued or used for personal travel on a reimbursable basis.)

TRANSPORTATION TERMINAL. A transportation terminal is a common carrier or Government transportation (air, rail, bus, or ship) terminal, station, airport, or wharf. It includes a rental car pick-up or drop-off point if rental car is the transportation mode to and from the TDY location.

**TRAVEL.** The term "travel" relates to movement of persons from place to place and includes entitlement to the use of quarters facilities, allowances, and certain transportation and reimbursable expenses incidental to travel, subject to conditions and limitations in this Volume.

TRAVEL ADVANCE. Prepayment of estimated travel expense.

TRAVEL AUTHORIZATION (ORDERS). See Travel Orders.

**TRAVEL CLAIM (VOUCHER).** A written request supported by documentation and receipts where applicable, for reimbursement of expenses incurred in the performance of any official travel.

- ★ TRAVEL, INVITATIONAL. Authorized travel of individuals either not employed by the Government or employed (under 5 U.S.C. §5703) intermittently in the Government's service as consultants or experts and paid on a daily when-actually-employed basis. It is also used for individuals serving without pay or at \$1 a year when they are acting in a capacity directly related to, or in connection with, official Government activities. Travel and transportation allowances authorized for these persons are the same as those ordinarily authorized for civilian employees in connection with TDY, except as provided by JTR, par. C4562-D for interview travel and by par. A, item 13 of Appendix E, Part I. See Appendix E.
  - **TRAVEL MANAGEMENT SYSTEM (TMS).** A system to arrange travel services for Federal travelers on official travel, including reservation of accommodations and ticketing. A TMS includes a travel management center, CTO, and on electronic travel management system or other commercial method of arranging travel.

TRAVEL, OFFICIAL. Authorized travel and assignment solely in connection with business of the DoD or the Government.

- <u>NOTE</u> 1: Official travel may be performed within or in the vicinity of a PDS; to or from the actual residence; to, from, or between PDSs; and to, from, at, and between TDY assignment locations.
- <u>NOTE</u> 2: Travel and delays for personal reasons or convenience, by circuitous route, by transportation modes other than authorized/approved, for additional distances, or to places in connection with personal business is not official travel. Nonofficial travel status affects allowances, reimbursements, and pay status.

**TRAVEL ORDERS.** A written instrument issued or approved by person(s) to whom authority has been delegated directing a member or group of members to travel. There are four basic types of orders:

1. Unlimited Open. An authorization allowing a member to travel on official business without further authorization for a specified period of time. (NOTE: Unlimited Open travel orders are not used in DTS.)

- 2. Limited Open. An authorization allowing a member to travel on official business without further authorization under certain specific conditions, i.e., travel to specific geographic area(s) for specific purpose(s), subject to trip cost ceilings, or for specific periods of time. (NOTE: Limited Open travel orders are not used in DTS.
- 3. **Repeat.** An authorization allowing a member to travel on official business without further authorization to a specific destination for a specified period of time. (NOTE: Repeat travel orders are not used in DTS.)
- 4. *Trip-by-trip*. An authorization allowing an individual or group of individuals to take one or more specific official business trips, that must include specific purpose, itinerary, and estimated costs.

**TRAVEL STATUS.** The member's status for the elapsed period of time from the beginning to the end of official travel in compliance with the authority in a travel order, including time en route waiting for transportation connections and delays en route beyond the control of the traveler. (NOTE: See par. U2200 for more detail.)

#### UNACCOMPANIED BAGGAGE. See BAGGAGE, UNACCOMPANIED.

**UNACCOMPANIED MEMBER.** A member whose dependents have not accompanied the member or have accompanied the member at personal expense and are not command sponsored.

UNIFORMED SERVICES. The Army, Navy, Air Force, Marine Corps, Coast Guard, National Oceanic and Atmospheric Administration Corps, and Public Health Service.

**UNIT.** A military element whose structure is prescribed by competent authority, such as in a table of organization and equipment.

UNITED STATES. The 50 states and the District of Columbia.

U.S. FLAG AIR CARRIER. A U.S. flag air carrier that holds a certificate under 49 U.S.C. §41102 and that is authorized either by the carrier's certificate or by exemption or regulation. U.S. flag air carrier service also includes service provided under a code share agreement with a foreign air carrier in accordance with Title 14, Code of Federal Regulations (CFR) when the ticket, or documentation for an electronic ticket, identifies the U.S. flag air carrier's designator code and flight number.

## U.S. INSTALLATION. A base, post, yard, camp or station:

- 1. under the local command of a uniformed service,
- 2. with permanent or semi-permanent-type troop shelters and a Government mess, and
- 3. where there are U.S. Government operations.

<u>NOTE</u>: This term includes only that area actually occupied by those operations (plus the minimum surrounding area necessary for close-in security) and excludes contracted hotels not contained on and operated by the installation.

UNUSUALLY ARDUOUS SEA DUTY. Duty aboard or with designated units. These units must be designated in writing and meet the criteria in 57 Comp. Gen. 266 (1978).

WARD. A person, especially an infant, placed by authority of law under the care of a guardian.

YEARS OF SERVICE. Any service authorized to be credited in computation of basic pay under 37 U.S.C. §205.

15. travel is by an individual who serves as an organ donor for a Uniformed Services member, when the donation is authorized under Service regulations.

#### **B. RESTRICTIONS**

Invitational travel shall not be authorized for:

- 1. nonappropriated fund officials or employees traveling on nonappropriated fund business;
- 2. contractor employees (except as provided in par. D);
- 3. transportation of dependents and/or HHG or other property of individuals for whom ITOs are issued;
- 4. a. Federal Government employees, or
  - b. Uniformed Services members, excluding retired persons (Federal employees and Uniformed members on active duty are given regular TDY orders unless authorized pre-employment interview travel under par. C6200 and employee/member is in a leave status during such travel (B-219046, September 29, 1986)). An employee/member may be included on an ITO issued to a patient when traveling as a non-medical attendant.

#### C. ALLOWANCE EXPENSES

- 1. <u>General</u>. An ITO provides for travel and transportation of an individual from the business place or home to the place where that individual's services are required, and return to the origin point.
- 2. <u>Transportation Modes</u>. Authorization of transportation modes, routing, and accommodations should be consistent with the provisions in Chapter 2 as appropriate to mission requirements.
- 3. Witness at a Military Court-Martial. A person not in the Government employ, when called as a witness before a military court-martial (except to testify as a witness at a pretrial investigation conducted under Article 32, Uniform Code of Military Justice, 10 U.S.C. §832; see par. A-10), is entitled to travel and transportation allowances under Service administrative regulations.
- 4. Participants in Annual National Matches Sponsored Under 10 U.S.C. §4312. Title 10, U.S.C. §4312 authorizes payment of a mileage allowance to civilian competitors while traveling to and from the National Matches. The mileage allowance for the return trip may be paid in advance. Provisions for payment of the travel allowances are in AR 920-30. The ITOs also may authorize a subsistence allowance for the duration of the competition. The rate of the allowances is set by the Director for Civilian Marksmanship and stated in the ITO issued to each competitor.
- 5. Attendance at an Award Ceremony. Reimbursement for travel and transportation expenses ordinarily may be allowed for one individual to attend a major award ceremony (for example, a Presidential award ceremony, an annual award ceremony of the agency or major organizational component, or a prestigious honorary award ceremony sponsored by a non-Federal organization) provided:
  - a. the travel and transportation is authorized by the head of the DoD component concerned or designee; and,
  - b. the individual is a person of the award recipient's choosing who is related by blood or affinity or whose close association with the award winner is the equivalent of a family relationship.

Change 164/418 8/1/00 The reimbursement authorized in this paragraph is intended to cover instances, in which the award winner and guest are geographically distant from the site of the ceremony, rather than in instances in which the award winner's residence is in the same area as the ceremony. (For example: The award winner and spouse live in Denver, CO, and the ceremony is in Washington, DC. Travel and transportation allowances may be authorized for both the winner and spouse.) Reimbursement under this paragraph also may be authorized if the guest must travel from a location geographically distant from the ceremony site but different from the award winner's location. The DoD component concerned may allow attendance at Government expense of more than one individual when the award winner requires assistance because of a handicapping condition. Reimbursement for transportation is limited to direct travel to and from the location of the ceremony (including travel between common carrier terminals and hotel where applicable and the site of the ceremony). Per diem is allowed for direct travel to and from the location of the award ceremony and for the day of the ceremony.

- ★ 6. Travel of DoD Education Agency (DoDEA) Students for Academic Competitions and Co-curricular Activities. See JTR par. C7005 and JFTR, par. U5243-D.
  - 7. Travel and Transportation for Funeral Honors Detail. A person not in the Government employ, who participates in funeral honors detail for a veteran (see 10 U.S.C. §1491), may be authorized transportation or transportation reimbursement and expenses. The transportation mode used should be the least costly mode available that adequately meets the needs of the detail. When a POC is the authorized mode, actual expenses and not a mileage allowance may be paid. Reimbursement for POC actual expenses are limited to: fuel; oil; parking; ferry fares; road, bridge and tunnel tolls. The actual cost of lodging and meals may be reimbursed up to the per diem rate prescribed for the area concerned. Reimbursement for miscellaneous expenses in par. C4709 may be authorized/approved.

#### D. TRAVEL OF GOVERNMENT CONTRACTOR'S/CONTRACTOR EMPLOYEES

Travel costs of Government contractors and contractor employees are governed by the rules in the Federal Acquisition Regulations (FAR) § 31.205-46, available at http://www.arnet.gov/far/pdfframe.html. ITOs may not be used to authorize travel and transportation for Government contractors/contractor employees. Government contractors and contractor employees are not Government employees and are not eligible under any circumstances for city pair airfares or any travel-related items restricted to Government employees. See par. E below for availability of contract fares and prices to Government contractors. *Individuals providing a service under a contract with the Government should be provided a "Contractor Letter of Identification" described in par. E-8.* 

# E. AVAILABILITY OF GOVERNMENT TRAVEL AND TRANSPORTATION CONTRACT FARES OR PRICES TO GOVERNMENT CONTRACTORS

Individual contracts or agreements between GSA and the vendors determine whether or not contractors are eligible to utilize the travel cost saving programs. Contract city pair fares must not be provided to or used by Government contractors.

- 1. Contractor(s) means:
  - a. Contractors working under a cost reimbursement contract; and
  - b. Contractors working for the Government at specific sites under special arrangements with the contracting agency, and that are wholly Federally funded (e.g., Government-owned, contractor operated, federally funded research and development, or management and operating contracts).
- 2. Contract Air Passenger Transportation Practices. Use of GSA contract air passenger fares is governed by GSA's contracts with the airlines and by the Defense Transportation Regulation (DoD 4500.9-R), Part I, Chapter 103. As of October 1, 1998, under GSA's contracts for air passenger transportation services,

#### APPENDIX F

## **★** PART I: LOCATIONS HAVING CONSUMABLE GOODS ALLOWANCES

<u>A member</u>, assigned to a PDS in an area listed below, is entitled to ship up to 1,250 pounds of suitable consumable goods per year.\*

<u>An employee</u>, assigned to a PDS in an area listed below, is entitled to ship up to 1,250 pounds of suitable consumable goods per year. \* This allowance is in addition to the 4,500 pound weight allowance authorized in JTR, par. C8110. In no event shall the weight of HHG stored at Government expense plus the weight of HHG shipped at Government expense, including consumable goods shipments, exceed 18,000 pounds.

\*Requests for increased weight allowances for consumable goods shipments must be justified in writing and sent through the appropriate organizational channels to the PDTATAC for approval. In no event shall the maximum weight allowance for consumable goods shipment exceed 2,000 pounds per year

|                                  | LOCATIONS                             |                                   |
|----------------------------------|---------------------------------------|-----------------------------------|
| Afghanistan, Kabul               | Guinea, Conakry                       | Romania, Bucharest                |
| Albania, Tirana                  | Guyana, Georgetown                    | Russia, Moscow                    |
| Algeria, Algiers                 |                                       | Russia, St. Petersburg            |
| Angola, Luanda                   | India, Calcutta                       | Rwanda, Kigali (Eff: 22 Jul 98)   |
| Armenia, Yerevan                 | New Delhi (Eff: 29 Sep 99)            |                                   |
| Azerbaijan, Baku                 | Indonesia                             | Serbia-Montenegro, Belgrade       |
|                                  |                                       | Sierra Leone, Freetown            |
| Bangladesh, Dhaka                | Kazakstan, Alma-Ata                   | Somalia, Mogadishu                |
| Belarus, Minsk                   | Kenya                                 | Sri Lanka, Colombo                |
| Bolivia, La Paz                  | Kyrgyzstan, Bishkek                   | Sudan, Khartoum                   |
| Bosnia-Herzegovina               |                                       | Suriname, Paramaribo              |
| Botswana                         | Laos                                  | Syria, Damascus                   |
| Bulgaria, Sofia                  | Latvia, Riga                          |                                   |
| Burkina, Ouagadougou             | Liberia, Monrovia                     | Tajikistan, Dushnanbe             |
| Burma, Rangoon                   | Lithuania, Vilnius                    | Tanzania, Dar Es Salaam           |
| Burundi, Bujumbura               |                                       | Togo, Lome                        |
|                                  | Macedonia, Skopje                     | Turkmenistan, Ashkhabad           |
| Cambodia, Phnom Penh             | Madagascar, Antananarivo              |                                   |
| Cameroon, Yaounde                | Malawi, Lilongwe                      | Uganda, Kampala                   |
| Central African Republic, Bangui | Mali, Bamako                          | Ukraine, Kiev                     |
| Chad, N'Djamena                  | Mauritania, Nouakchott                | Uzbekistan, Tashkent              |
| China, Beijing                   | Moldova (Eff: 4 Mar 98)               |                                   |
| China, Shanghai                  | Mongolia, Ulaanbaatar (Eff: 8 Jul 99) | Vietnam                           |
| Congo, Brazzaville               | Mozambique, Maputo                    |                                   |
| Cote d'Ivoire, Abidjan           |                                       | Yemen, Sanaa                      |
| Cuba, Havana                     | Nepal, Katmandu                       | Yugoslavia(See Serbia-Montenegro) |
| Cyprus, Nicosia                  | Nicaragua, Managua                    |                                   |
|                                  | Niger, Niamey                         | Zaire, Kinshasa                   |
| Djibouti                         | Nigeria, Lagos                        | Zambia, Lusaka                    |
|                                  | Norway, Bodo                          | Zimbabwe                          |
| Ecuador, Quito                   |                                       |                                   |
| Eritrea, Asmara (Eff: 26 Apr 00) | Oman, Muscat                          |                                   |
| Estonia, Tallinn                 |                                       |                                   |
| Ethiopia, Addis Ababa            | Pakistan, Islamabad                   |                                   |
|                                  | Pakistan, Quetta                      |                                   |
| Gabon, Libreville                | Philippines, Manila                   |                                   |
| Georgia, Tbilisi                 | Poland, Warsaw                        |                                   |
| Ghana, Accra                     |                                       |                                   |
|                                  |                                       |                                   |



# APPENDIX S

# **AUTHORIZED FEML LOCATIONS/DESTINATIONS**

The following are authorized FEML locations/destinations <u>for members (and their dependents) of the Uniformed Services only:</u>

| Authorized FEML Location         | Command<br>Region | Authorized<br>Destination | Recertification Due<br>Date |
|----------------------------------|-------------------|---------------------------|-----------------------------|
| Albania, Tirana                  | European          | Frankfurt                 | 31 July 2000                |
| Argentina                        | Southern          | Miami                     | 31 March 2001               |
| Armenia, Yerevan                 | European          | Frankfurt                 | 31 July 2000                |
| Australia, Alice Springs         | Pacific           | Adelaide                  | 30 April 2001               |
| Australia, Exmouth               | Pacific           | Perth                     | 30 April 2001               |
| Australia, Learmonth             | Pacific           | Perth                     | 30 April 2001               |
| Azerbaijan, Baku                 | European          | Frankfurt                 | 31 July 2000                |
| Bahrain                          | Central           | Frankfurt                 | 31 July 2000                |
| Bangladesh                       | Pacific           | Honolulu                  | 30 April 2001               |
| Belarus                          | European          | Frankfurt                 | 31 July 2000                |
| Belize                           | Southern          | Miami                     | 31 March 2001               |
| Bolivia                          | Southern          | Miami                     | 31 March 2001               |
| Botswana                         | European          | Frankfurt                 | 31 July 2000                |
| Brazil                           | Southern          | Miami                     | 31 March 2001               |
| Bulgaria                         | European          | Frankfurt                 | 31 July 2000                |
| Burma                            | Pacific           | Los Angeles               | 30 April 2001               |
| Cambodia, Pnom Penh              | Pacific           | Honolulu                  | 30 April 2001               |
| Cameroon                         | European          | Frankfurt                 | 31 July 2000                |
| Canada, British Columbia, Masset | Atlantic          | Vancouver                 | 30 April 1999               |
| Chad                             | European          | Frankfurt                 | 31 July 2000                |
| Chile                            | Southern          | Miami                     | 31 March 2001               |
| China                            | Pacific           | Los Angeles               | 30 April 2001               |
| Columbia                         | Southern          | Miami                     | 31 March 2001               |
| Cote d'Ivoire                    | European          | Frankfurt                 | 31 July 2000                |
| Croatia, Zagreb                  | European          | Frankfurt                 | 31 July 2000                |
| Cyprus                           | European          | Frankfurt                 | 31 July 2000                |
| Democratic Republic of Congo     | European          | Frankfurt                 | 31 July 2000                |
| Djibouti                         | Central           | Frankfurt                 | 31 July 2000                |
| Dominican Republic               | Southern          | Miami                     | 31 March 2001               |
| Ecuador                          | Southern          | Miami                     | 31 March 2001               |
| Egypt                            | Central           | Frankfurt                 | 31 July 2000                |
| El Salvador                      | Southern          | Miami                     | 31 March 2001               |

| Eritrea, Asmara           | Central  | Frankfurt   | 31 July 2000  |
|---------------------------|----------|-------------|---------------|
| Estonia                   | European | Frankfurt   | 31 July 2000  |
| Ethiopia, Addis Ababa     | Central  | Frankfurt   | 31 July 2000  |
| Fiji                      | Pacific  | Honolulu    | 30 April 2001 |
| Georgia, Tbilisi          | European | Frankfurt   | 31 July 2000  |
| Ghana, Accra              | European | Frankfurt   | 31 July 2000  |
| Greece, Athens            | European | Frankfurt   | 31 July 2000  |
| Guatemala                 | Southern | Miami       | 31 March 2001 |
| Haiti                     | Southern | Miami       | 31 March 2001 |
| Honduras                  | Southern | Miami       | 31 March 2001 |
| Hong Kong                 | Pacific  | Los Angeles | 30 April 2001 |
| India                     | Pacific  | Frankfurt   | 30 April 2001 |
| Indonesia                 | Pacific  | Honolulu    | 30 April 2001 |
| Israel, Tel Aviv          | European | Frankfurt   | 31 July 2000  |
| Jordan                    | Central  | Frankfurt   | 31 July 2000  |
| Kazakhstan, Almaty        | Central  | Frankfurt   | 31 July 2000  |
| Kenya                     | Central  | Frankfurt   | 31 July 2000  |
| Kuwait                    | Central  | Frankfurt   | 31 July 2000  |
| Kyrgyzstan, Bishkek       | Central  | Frankfurt   | 31 July 2000  |
| Latvia                    | European | Frankfurt   | 31 July 2000  |
| Lithuania, Vilnius        | European | Frankfurt   | 31 July 2000  |
| Mali, Bamako              | European | Frankfurt   | 30 April 2002 |
| Malaysia*                 | Pacific  | Sydney      | 30 April 2001 |
| Marshall Islands, Majuro  | Pacific  | Honolulu    | 30 April 2001 |
| Mexico                    | Southern | San Antonio | 31 March 2001 |
| Moldova, Chisnau          | European | Frankfurt   | 31 July 2000  |
| Mongolia                  | Pacific  | Honolulu    | 30 April 2001 |
| Могоссо                   | European | Frankfurt   | 31 July 2000  |
| Mozambique                | European | Frankfurt   | 31 July 2000  |
| Namibia, Windhoek         | European | Frankfurt   | 30 April 2002 |
| Nicaragua                 | Southern | Miami       | 31 March 2001 |
| Nigeria                   | European | Frankfurt   | 31 July 2000  |
| Oman                      | Central  | Frankfurt   | 31 July 2000  |
| Pakistan                  | Central  | Frankfurt   | 31 July 2000  |
| Paraguay                  | Southern | Miami       | 31 March 2001 |
| Peru                      | Southern | Miami       | 31 March 2001 |
| Philippines, Metro Manila | Pacific  | Honolulu    | 30 April 2001 |
| Poland                    | European | Frankfurt   | 31 July 2000  |
| Qatar                     | Central  | Frankfurt   | 31 July 2000  |

| Romania  | European | Frankfurt | 31 July 2000  |
|--|----------|-----------|---------------|
| Russia, Moscow                                 | European | Frankfurt | 31 July 2000  |
| Rwanda, Kigali                                 | European | Frankfurt | 31 July 2000  |
| Saudi Arabia                                   | Central  | Frankfurt | 31 July 2000  |
| Senegal  | European | Frankfurt | 31 July 2000  |
| Singapore                                      | Pacific  | Honolulu  | 30 April 2001 |
| Skopje (Former Yugoslav Republic of Macedonia) | European | Frankfurt | 31 July 2000  |
| South Africa                                   | European | Frankfurt | 31 July 2000  |
| Suriname                                       | Southern | Miami     | 31 March 2001 |
| Sri Lanka                                      | Pacific  | Frankfurt | 30 April 2001 |
| Syria  | European | Frankfurt | 31 July 2000  |
| Tanzania, Dar Es Salaam                        | European | Frankfurt | 30 April 2002 |
| Thailand                                       | Pacific  | Honolulu  | 30 April 2001 |
| Tunisia  | European | Frankfurt | 31 July 2000  |
| Turkey, Ankara                                 | European | Frankfurt | 31 July 2000  |
| Turkey, Izmir                                  | European | Frankfurt | 31 July 2000  |
| Turkmenistan, Ashgabat                         | Central  | Frankfurt | 31 July 2000  |
| Uganda, Kampala                                | European | Frankfurt | 31 July 2000  |
| Ukraine, Kiev                                  | European | Frankfurt | 31 July 2000  |
| United Arab Emirates                           | Central  | Frankfurt | 31 July 2000  |
| Uruguay  | Southern | Miami     | 31 March 2001 |
| Uzbekistan, Tashkent                           | Central  | Frankfurt | 31 July 2000  |
| Venezuela                                      | Southern | Miami     | 31 March 2001 |
| Vietnam  | Pacific  | Honolulu  | 30 April 2001 |
| Yemen  | Central  | Frankfurt | 31 July 2000  |
| Yugoslavia                                     | European | Frankfurt | 31 July 2000  |
| Zambia, Lusaka                                 | European | Frankfurt | 30 April 2002 |
| Zimbabwe                                       | European | Frankfurt | 31 July 2000  |

<sup>\*</sup> Individuals assigned to Malaysia may choose the alternate authorized destination of Honolulu, Hawaii when traveling between 1 July and 31 December 2000 because of the Olympics being held in Sydney, Australia from 15 September to 1 October 2000. During the period 1 July and 31 December 2000, the comparison for other FEML destinations for Malaysia may be to either Sydney or Honolulu as best benefits the travelers.